

DOGMERSFIELD PARISH COUNCIL

Minutes of the Meeting Held at Dogmersfield Primary School 8th July 2019

Councillors present:

Cllr Graham Chisnall (GC) (CHAIRPERSON)
Cllr Alastair Clark (AC)
Cllr Jane Houston (JH)

Members of the public present:

There were 3 members of the public present including
Cllr Ken Crookes (KC)

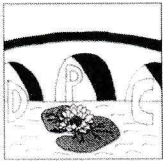
LOCUM CLERK: Claire Inglis (CI)

66/19	<p>Welcome & Apologies for Absence</p> <p>GC welcomed everybody to the meeting. Apologies were received from Cllr Brian White. Also apologies from Cllr Chris Dorn and Cllr John Kennett.</p>	
67/19	<p>Appointment of Proper Officer</p> <p>It was resolved to appoint Claire Inglis as Proper Officer for the meeting Proposed AJC, Seconded GC, all in favour.</p>	
68/19	<p>Declaration of Interests – Current Agenda</p> <p>There were no declarations of interest.</p>	
69/19	<p>Public Participation</p> <p>A resident raised concerns over sight lines to Pilcot Bridge, this could be added to the Lengthsman list of tasks. AC to investigate and report back.</p> <p>The closing of the village shop in Crookham Village has also raised concerns amongst residents and this would be raised at the HDAPTC meeting to be held 9th July to see if there are any community options.</p> <p>KC reported on the Hart DC consultation on the Local Plan which has seen some amendments following its inspection, which includes removal of the new settlement. The consultation is open until August 19th with adoption of the plan hoped for later in the year.</p> <p>KC reported on a grant received by Hart DC following submission of a bid to Housing England in relation to a new settlement Garden village. The grant awarded is for £150,000 however as there is now no intention to set up a new town a meeting is to be held to discuss what should happen to the grant money.</p>	<p>AC</p> <p>AC</p>



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70/19	<p>Approval of the Minutes of the Meeting held on 10th June 2019</p> <p>It was resolved that the minutes of the meeting held on 10th June 2019 (53/19 to 65/19) be accepted as a true record and they were signed by the Chairperson. Proposed AC, seconded JH, all in favour.</p>	
71/19	<p>Matters Arising from the Minutes of the Meeting held on 10th June 2019</p> <p><u>To include consideration of the outstanding action list</u> With consideration to the action list from 10th June, the following points were noted: 57/19 GDPR – JH reported on progress with GDPR and has circulated summary information which will serve as training for all councillors to read and understand. This provides a simple 8 step process for DPC to follow to become compliant with 2 proposals to be resolved at a future meeting i) Standing orders to reflect GDPR updates ii) Standing orders to be reviewed and adopted. AC also to amend councillor emails and provide guidance on how to manage the new email account. 57/19 Footpath from school to Church – AC has not been able to identify problem even after significant rain. It was agreed to review this in winter months. Consideration for a raised walkway to potentially combat winter issue from CBF to be discussed. 57/19 Footpath 3 - deferred to Sept meeting. 57/19 Hampshire Trust bank mandate – To be updated upon appointment of new Clerk as statements are received annually. 57/19 – GC still to investigate permission for external lighting. O/s action. 57/19 – Pothole near pub car park has been resolved. 57/19 – Referendum document is available on Hart DC website with a link provided on the DPC website to ensure that only one version is available. Copies will be made available in the pub and Church. 57/19 – Meeting to be arranged with local PCSO still O/s action. 58/19 – Appointment of new councillor to be agreed at this meeting. 58/19 – Standing Order review to September agenda. 59/19 – Planning information re 19/01186/FUL was circulated – See planning below. 59/19 – Flyer re NHP was circulated. 62/19 - Potential CBF group members have been contacted and update on progress with group to be reported at September meeting. 62/19 – GDPR information has been circulated. 62/19 – Meeting to discuss “Communications” arranged for August. 63/19 – Action to set up resident email group still outstanding – possible discussion at Comms meeting to establish best method. 65/19 – GC had met with landlord at pub to discuss hedge and painting of posts to boundary. It was agreed subject to permission from Hart DC re hedge and that posts would be painted but must be maintained going forward.</p>	<p>JH AC</p> <p>AF/ All</p> <p>Clerk</p> <p>GC</p> <p>AC</p> <p>GC</p> <p>Clerk</p> <p>JH</p> <p>GC</p> <p>All</p>
72/19	<p>Finance & Regulatory Matters</p> <p><u>To receive and approve the financial statement of accounts from 1st – 30th June, confirming payments made in June and to authorise any payments due in July</u></p> <p>CI reported that in summary the transactions in June were as follows:</p>	



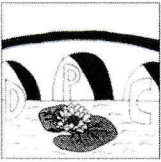
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	<p><i>Payments:</i> Cheque nos. 1116 Helen Wright, Clerk salary June 2019 £416</p> <p><i>Receipts:</i> £353.98 Hampshire Trust Bank interest received in June</p> <p>It was noted that the financial position at the end of May was as follows: <i>Total cashbook:</i> £21,507.82 of which £1,366.48 is ring fenced for the Neighbourhood Plan.</p> <p>It was resolved that the June Finance Report be accepted as a true and correct record and the payments listed therein be confirmed. (GC proposed, AC seconded and all were in favour)</p> <p><u>To review progress on the recruitment of a Parish Councillor, co-option of successful candidate and signing of the Declaration of Office</u> It was reported that two good candidates were interviewed and it was agreed to co-opt the successful candidate with training to be organised. It was resolved that Anne Fillis be co-opted as Councillor to Dogmersfield Parish Council and she was invited to sign the Declaration of Office and join the meeting. Proposed AC, Seconded GC, all in favour.</p> <p><u>To report progress on the recruitment of a Parish Clerk</u> AC reported that one application had been received by the deadline and it was agreed to arrange a meeting to meet the candidate for an interview.</p> <p><u>To agree to update the bank mandate with Lloyds bank, adding new Councillor to signing rights following co-option and removing Geoff Beaven from signing rights and removing previous Clerk from administrative rights</u> It was reported that a new bank mandate for the Lloyds bank account has been arranged removing previous Chair. Additional changes will be made upon appointment of a new Clerk with new Councillor added at that time, to be confirmed in September.</p> <p><u>To agree to update the correspondence address with Lloyds Bank and Hampshire Trust Bank</u> It was reported that the Lloyds correspondence address has been amended to Cllr AC address in short term. Hampshire Trust Account will be updated upon appointment of new Clerk as the statement is received only annually.</p> <p><u>To consider revised procedures in line with the Data Protection and Privacy Policy/GDPR for approval – possibly for inclusion in the Standing Orders</u> As reported above.</p> <p><u>To agree representation at the HDAPTC Annual General Meeting on 9th July and complete Nomination Form</u> It was reported that the HDAPTC nominations had been circulated and Cllr AC is happy to stand as Chairman once again for HDAPTC. He also continues to fulfil roles on the Hart Standards Committee and is a Director of HALC. The meetings are quarterly and provide an opportunity to meet with other Councillors from other local councils and share information. It was agreed that AC would be nominated to carry out the roles a nominated Proposed GC, all others in favour.</p>	<p>GC</p> <p>Clerk</p> <p>Clerk</p>
73/19	<p>Planning</p> <p><u>To report on current planning applications and confirmation of Parish Council responses</u> GC reported on the planning Appeal for Chatter Alley which has been refused. AC to recirculate the inspector report to all councillors.</p>	



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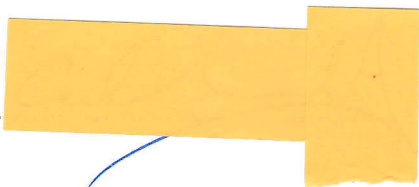
	<p>GC sought views from councillors on planning application 19/01186/FUL for a battery storage facility on land at Fleet substation, Farnham Rd – this will be on a site already semi-industrial. There is a national policy in relation to electric storage. Comments relating to prior applications referenced environmentally unsound plans in relation to the potential for localised flooding in the location. Crondall PC's previous objection was quite strong on the earlier application. The current application appears to provide a comprehensive flood survey. GC considered that the proposal had been well considered and suggested an approach of No Objection but with conditions raising concerns over potential noise pollution and concerns over light pollution from the 5m tall CCTV post. GC to circulate proposal for recommendation</p> <p><u>Neighbourhood Plan Update</u> AC reported that with the NHP being approved by HDC cabinet the referendum is scheduled for 25th July at Dogmersfield Primary School. AC as key holder will open and close the building to facilitate the officers to set up for the poll to be carried out between 7am and 10pm. The count will follow on the premises after close of the poll. HDC will be funding the referendum through a grant therefore DPC will not incur election fees. A flyer will be issued to residents to remind them to attend and cast their vote. An invitation will also be sent to the NHP Steering committee to attend the vote count also. It was also suggested that a bound copy be sent to GB.</p>	<p>GC</p> <p>AC/GC</p>
74/19	<p>Environment and Rights of Way</p> <p><u>To provide an update on the programme of works under the Lengthsman scheme</u> Lengthsman work order has been placed and commenced. AC to confirm that works requested prior to village event on Saturday have been fulfilled.</p> <p><u>To review progress on footpath no.3</u> As reported above to be moved to September meeting.</p>	AC
75/19	<p>Highways</p> <p><u>To report any updates on Highways matters</u> It was reported that the pothole adjacent to the Queens Head has been repaired.</p> <p>Road closure/ diversion with traffic lights are due on Church Lane from 8th July for 2-3 weeks for BT to lay ducting to existing cabinets. Also mention of road closure/ traffic lights on Pilcot Hill for same project work by BT.</p> <p>Road works also anticipated on The Street, Crookham Village for gully works.</p> <p>AC to confirm whether chicane repair on Church Lane has been carried out.</p>	AC
76/19	<p>Other Matters to Report</p> <p>i. <u>Community Liaison</u> Flyer to be drafted to remind residents to vote in the NHP referendum to possibly include request to obtain email addresses with GDPR statement.</p>	<p>AC</p> <p>JH</p>



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	<p>JH to report back at the September meeting on progress with reformed CBF group and any initial discussions on how the money could be spent.</p> <p>ii. <u>Training</u> Cllr AF to attend training with HALC. Clerk to seek out local training options through other parish councils, expenditure to be approved once booked. Training will also be arranged for new Clerk if appointed with expenditure to be approved once booked.</p> <p>iii. <u>Website Update</u> AC reported that the website is currently up to date subject to documents approved at this meeting. GC commented that any flyers issued should also be made available on the website for those residents that may wish to revisit information. It was agreed to post the flyer due to be issued to remind residents to attend the referendum vote on the NHP.</p> <p>iv. <u>Newsletter</u> It was agreed to discuss potential future approach to communications with residents as there has been a change in the demographic of the parish which can be discussed at the proposed 'Communications' meeting.</p>	<p>CI</p> <p>AC</p> <p>ALL</p>
77/19	<p>Crime and Disorder Act, Section 17</p> <p>Further to the recent dwelling burglary it was agreed to liaise with the local Neighbourhood Watch group to provide advice and reassurance to residents.</p> <p>Travellers were reported to be in the area but nothing further this week thus assumed to have moved out of the area at this time.</p>	
78/19	<p>Next meeting date</p> <p>The next meeting is scheduled for 9th September.</p>	
79/19	<p>Information sharing</p> <p>The meeting closed at 8.58pm.</p>	

Signed
Chairperson



Date 9/9/19

Abbreviations	In place of
DPC	Dogmersfield Parish Council
HDC	Hart District Council
HCC	Hampshire County Council
NHP	Neighbourhood Plan
APA	Annual Parish Assembly