



DOGMERSFIELD PARISH COUNCIL

NOTICE OF COUNCIL MEETING

To: All Parish Councillors

7th October 2020

Dear Councillors,

You are required to attend a Meeting of the Parish Council which will be held on
Monday 12th October 2020 at 7.30 pm
via electronic communication.

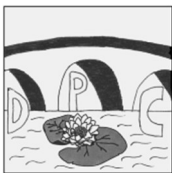
Yours sincerely

David Skellern Clerk to the Council

clerk@dogmersfieldparish.co.uk

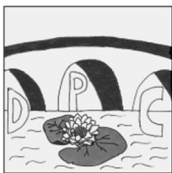
AGENDA

	<p>This meeting will take place using electronic communications, as permitted by emergency legislation that came into force on 4th April 2020 - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Members of the public may join the meeting using the details below. Alternatively, if you have any issues or representations you wish to be raised at the meeting, please notify the Clerk or a councillor by noon on Monday 12th October 2020.</p> <p>Note that the meeting will be recorded by the Clerk and the recording will be available on request. Please note that a member of the public or person attending the Council meeting may record the meeting. Please make the Chairman and the Clerk aware of any intention to record the meeting before it commences.</p>	
	<p>David Skellern is inviting you to a scheduled Zoom meeting.</p> <p>Topic: Dogmersfield Parish Council Meeting Time: Oct 12, 2020 07:30 PM London</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/86954450829?pwd=UFFzcWZQQjZzODEyeGJGL0NFaTNLQT09</p> <p>Meeting ID: 869 5445 0829 Passcode: 053968</p>	
134/20	Welcome & Acceptance of Apologies for Absence Including opening comments from the Chairman	
135/20	Declarations of Interests – Current agenda Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.	
136/20	To Approve and Adopt the Minutes of 14th September 2020 Council Meeting	Paper P4
137/20	Matters arising from the previous Minutes not otherwise on the Agenda for this meeting	Paper P10
138/20	Announcements from the Chairman, Clerk and Members' Questions Received in Advance	
139/20	County & District Councillor's Reports	
140/20	Representations by the public	



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	NB Please notify the Clerk by noon on the day of the meeting, if you wish to participate. (See note above) Thank you			
141/20	To Consider the Council's Response to Current Planning Applications Individual planning applications – supported by Planning Report			Paper P11
	Reference	Location	Description	Submission Date
	20/00580/FUL	Farnham Lodge, Farnham Road, Odiham RG29 1HS	Change of use of land for residential pitches comprising a mobile home, a touring caravan and a utility/day room together with the formation of hardstanding	12 October 2020
	<ul style="list-style-type: none"> To discuss the presence of a mobile caravan on agricultural land at Janes Cottage To update Council on any new planning consultations, appeals and enforcements To adopt DPC's response to the Government's white paper <i>Planning for the Future</i> To agree that the Chairman should draft a letter to Ranil Jayawardena MP regarding DPC's key points and objections in respect of the Government's white paper <i>Planning for the Future</i> 			
142/20	Finance & Regulatory Matters <ul style="list-style-type: none"> To note that RM signed the reconciliations for September 2020 To appoint a councillor, other than the Chairman, to verify the bank reconciliation for October To receive and approve the financial statement of accounts from 1st – 30th September 2020, confirming payments made in September To authorise the payments due 			Paper P26
143/20	Community Benefit Fund <ul style="list-style-type: none"> To receive a verbal update on outstanding actions regarding the defibrillator To receive a report on the state of footpaths To approve the repair of Walk 6 using membrane and scalpings at a maximum cost of £2,000 To authorise the clerk to prepare the necessary paperwork to request the S106 funding from Hart, once the final quote has been accepted. 			Paper P29
144/20	Website <ul style="list-style-type: none"> To receive a verbal update on progress on the new website 			
145/20	Environment <ul style="list-style-type: none"> To review work done by lengthsman To determine the need/timing/extent of the second grass cutting To authorise the Clerk to request the lengthsman to clear the high and medium priority sections of ditch within the remaining lengthsman's hours 			Paper P32



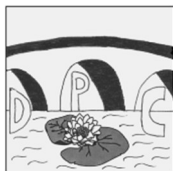
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	<ul style="list-style-type: none"> To authorise expenditure from the Village Maintenance budget and to authorise the Clerk to issue a contract for the work that cannot be done within the remaining lengthsman's hours. To accept the Clerk's recommendations in respect of further work regarding ditches 	
146/20	Communication <ul style="list-style-type: none"> To agree the content of the composite questionnaire 	Paper P36
147/20	Document review <ul style="list-style-type: none"> To adopt the Data Protection and Privacy Policy To adopt the Grants Scheme Policy To adopt the Communications Protocol 	Papers P46
148/20	Hampshire Superfast Broadband Programme <ul style="list-style-type: none"> To decide how DPC can assist residents to take advantage of The Hampshire Top-Up to the Gigabit Broadband Voucher Scheme 	
149/20	Correspondence Received	
150/20	Training <ul style="list-style-type: none"> To note that the Clerk will attend Parish & Town Council National Data Protection Webinar on 13th October 	
151/20	Information sharing	
152/20	Date of next meeting Monday 9th November 2020 at 7:30pm	

Notes on Declaration of Interest

Members are requested to declare any personal Pecuniary and Non-Pecuniary interest in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 s29 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members' Interests, the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.



DOGMERSFIELD PARISH COUNCIL

DRAFT Minutes of the Virtual Council Meeting Held on the Zoom meeting platform 14th September 2020 at 7:30pm

Councillors present:

Cllr Graham Chisnall (GC) Chair
Cllr Sarah Miles (SM)
Cllr Alastair Clark (AC)
Cllr Rob Molloy (RM)
Clerk: David Skellern

Members of the public present:

There were three members of the public present

Also present:

Cllr K Crookes (HDC) until 8:05pm
Cllr Dorn (HDC) until 7:58pm
Cllr Simpson (HCC) until 8:58pm

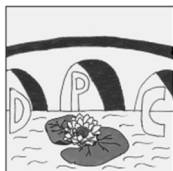
Apologies: Cllr Anne Fillis (Vice-chair)

	This meeting took place on the Zoom virtual meeting platform, as permitted under legislation that came into force on 4th April 2020 - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.	
113/20	Welcome and Acceptance of Apologies for Absence Apologies had been received from Cllr Anne Fillis and Cllr John Kennett (HDC)	
114/20	Declarations of Interest – Current Agenda RM – re planning application 20/01929/CA at 120/20 SM - re Janes Cottage at 120/20	
115/20	To Approve and Adopt the Minutes of 10th August 2020 Council Meeting It was resolved that the minutes of the meeting held on 10th August 2020 be accepted as a true record. Proposed RM, seconded GC. All in favour (excluding SM, who had not attended).	
116/20	Matters arising The Clerk introduced a written report regarding actions arising from the meetings prior to 10 th August. It was agreed to: close the action (022/20) regarding the Chalky Lane unofficial layby; to close the action (022/20) regarding consulting with the School regarding parking as complete; to close the action (038/20) regarding drainage and future developments; to close the action regarding clearing footpaths (068/20). Regarding the action (038/20) in respect of past compliance by developers with drainage requirements, it was agreed that GC will request an opinion from HDC Planning Enforcement. AC asked that a number of infringements and bad designs regarding the drainage around properties in Church Lane be taken into consideration. Cllr Simpson suggested that bad placement of gullies be reported to Dan Beasant of HCC. Regarding the state of footpaths, GC proposed to request a report from AF for the next meeting. Regarding actions from the August meeting: <ul style="list-style-type: none"> it was agreed to close the action (098/20) in respect of long-standing actions. 	GC GC AF



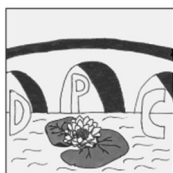
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	<ul style="list-style-type: none">it was agreed that RM will ascertain the timescale for rethatching The Barracks Regarding the action (104/20) to devise communications, it was agreed that RM should publish the flyer on the noticeboards and website and via any forthcoming communication.													
117/20	Announcements from the Chairman, Clerk and Members' Questions Received in Advance. None													
118/20	County & District Councillor's Reports Cllr Simpson reported that he had suggested to HDC cabinet members that they might join parish council virtual meetings. He advised that the search for a new waste disposal site is on-going. Cllr Crookes reported that Fleet Road is now pedestrianised, with negative reactions from residents in adjacent roads and positive comments from businesses. The matter will be debated at the next full council meeting. He added that HDC is likely to reduce spending this year by 3% as a reaction to loss of revenue due to Covid19. In response to a question from GC, Cllr Crookes said that HDC is forming a response to the government's white paper on planning. Cllr Dorn said that there was little happening regarding the Shapley Heath development but there is concern regarding the possible impact of the white paper.													
119/20	Representations by the public Carol Leversha had supplied comments on the questionnaire, which would be considered at 126/20.													
120/20	To Consider the Council's Response to Current Planning Applications <table border="1"><thead><tr><th>Reference</th><th>Location</th><th>Description</th><th>Decision</th></tr></thead><tbody><tr><td>20/01929/CA</td><td>Lady Bower Chatter Alley RG27 8SS</td><td>Remove Apple trees numbered 1, 2, 3 and 6. Remove Oak numbered 4</td><td>RM withdrew from the discussion and vote. No objection Proposed GC, seconded AC, all in favour.</td></tr><tr><td>20/02154/CA</td><td>Milvus Church Lane Dogmersfield Hook Hampshire RG27 8SZ</td><td>Removal of 28 grown out Leylandii trees which form a hedge. Replace hedge with a common Laurel.</td><td>Objection to the use of laurel. The NHP requires mixed deciduous. Proposed GC, seconded RM, all in favour.</td></tr></tbody></table> Discussion regarding the caravan at Janes Cottage was deferred to the next meeting pending investigations into legal aspects. There were no further planning updates to report. GC agreed to draft a response to the white paper on planning for the next meeting. He felt that the white paper allows for NHPs to remain relevant, but DPC's NHP may need to change in response to possible planning changes. AC advised that CPRE had produced a document that may be informative. It was noted that the deadline for responses is 29 th October.	Reference	Location	Description	Decision	20/01929/CA	Lady Bower Chatter Alley RG27 8SS	Remove Apple trees numbered 1, 2, 3 and 6. Remove Oak numbered 4	RM withdrew from the discussion and vote. No objection Proposed GC, seconded AC, all in favour.	20/02154/CA	Milvus Church Lane Dogmersfield Hook Hampshire RG27 8SZ	Removal of 28 grown out Leylandii trees which form a hedge. Replace hedge with a common Laurel.	Objection to the use of laurel. The NHP requires mixed deciduous. Proposed GC, seconded RM, all in favour.	GC
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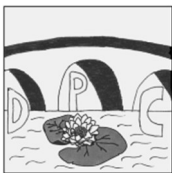
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121/20	<p>Finance & Regulatory Matters</p> <p>The Clerk informed councillors that the Notice of Public Rights had run its course from 14th August to 12th September inclusive, with no requests received from the public.</p> <p>The Council noted that AC had signed the reconciliations for July and August 2020.</p> <p>RM volunteered to verify the bank reconciliations in advance of the next two meetings.</p> <p>The Clerk had circulated the financial reports for August 2020 and requested that Councillors approve the statement of accounts for August 2020 and confirm payments made.</p> <p>It was resolved to approve the financial statement of accounts from 1st – 31st August 2020, confirming payments made in August. Proposed GC, Seconded SM. All in favour.</p> <p>It was resolved to authorise payments due. Proposed RM, Seconded GC. All in favour.</p> <p>The Clerk introduced key points from the revised Internal Operations budget, which councillors noted. In response to AC questioning the need for consultancy other than that provided by the HALC subscription, GC said that this specific consultancy had proved very useful.</p> <p>It was resolved to authorise the Clerk to consult with Lloyds Bank to devise an improved regime for processing payments. Proposed GC, seconded SM, all in favour. It was suggested that other clerks may be able to advise and it was made clear that any proposals for introducing changes would require a resolution at a future meeting.</p>	Clerk
122/20	<p>Community Benefit Fund</p> <p>The Clerk gave a verbal update regarding the defibrillator.</p> <ul style="list-style-type: none"> • Weekly checks all performed as required. • Defibrillator signage ordered. • AF to approach Men in Sheds re painting. • The Clerk had investigated painting of post box but one is not allowed to paint it oneself. • Management agreements signed, sent and acknowledged. Awaiting completion of adoption process. • CHT do not object to the lending library sharing the kiosk. • Training on hold due to Covid19. • Article in September Contact magazine. 	
123/20	<p>Website</p> <p>RM gave a tour of the new website, which was enthusiastically received. A large proportion of documents had been loaded. Some questions regarding content remain but the labour-intensive work is done and making changes is very simple for the Clerk in future. It was agreed that there should be a means of presenting planning applications with easy access to DPC decisions.</p> <p>It was suggested to link to HCC to pick up footpaths information.</p> <p>It was agreed that RM will circulate a list of questions to councillors but the site is fit to go live at any point.</p> <p>It was resolved to authorise RM to switch over to the new website at an appropriate time before 25 September. Proposed GC, seconded SM, all in favour.</p> <p>It was agreed that the new website should be promoted via Contact magazine.</p>	



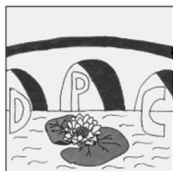
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124/20	<p>Environment</p> <p>The Clerk reported that the lengthsman is due to cut the verge on south side of Chatter Alley between the School pedestrian entrance and Troquhain House and trim the Pilcot hedge on 17th September.</p> <p>It was agreed to defer the second grass cutting until the next meeting.</p> <p>Regarding ditch maintenance, it was agreed that the Clerk would seek advice from councillors and work with GC to produce a full specification of work to present to the next meeting, noting that, in respect of Chatter Alley, the paper had switched north and south.</p> <p>AC advised that the status of the north side of Chatter Alley as a sustainable urban drainage system (SUDS) should be noted when defining ditch clearance work.</p>	Clerk & GC
125/20	<p>Highways</p> <p>It was agreed that GC and the Clerk will attend the Highways meeting with Winchfield Parish and HCC on 18th September.</p>	
126/20	<p>Communication</p> <p>RM acknowledged feedback on the questionnaire received from AF, AC and Carol Leversha. He addressed AC's questions in turn.</p> <p>Q1 – state a preference for one return per household but allow multiple returns</p> <p>Q3 – it was agreed to convert Q3 to Q8 into a table</p> <p>Q9 – this question requires some context (perhaps in the covering letter) regarding the role of DPC and the Parish Plan</p> <p>Q13 – it was agreed to ask respondents to select their 'top 10' from Q13 to Q35</p> <p>Q18 – to be amended and formatting to be improved</p> <p>Q19 – reword the question</p> <p>Q20 – reword the question</p> <p>Q23 – reword to 'significantly improve accessibility' of the footpath</p> <p>Q25 – delete or reword</p> <p>Q26 – change to three times per year</p> <p>Q27 – delete</p> <p>Q31 – leave the question</p> <p>Q33 – do not add requested detail</p> <p>Q34 – agree to remove 'ALL'</p> <p>Q36 – add question about broadband speed</p> <p>Q41 – add question about frequency of website use</p> <p>Q43 – probably no need to add GDPR form</p> <p>RM agreed to update the questionnaire and letter and to circulate to all councillors with the intention that the content of both can be agreed before the next meeting.</p> <p>SM questioned whether it is acceptable to have only one protected characteristic (age).</p> <p>AC raised the absence of costings for developments, but it was rejected as being impractical at this stage of developing a Parish Plan. It was agreed to add a rider to state that resources are limited and all aspirations may not be achievable.</p> <p>It was agreed to add Planning as a theme in the Parish Plan.</p>	RM



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127/20	Document Review To was resolved to adopt the DPC Publication Scheme. Proposed RM, seconded SM. All in favour.	
128/20	Hampshire Superfast Broadband Programme Investigation had revealed that no houses within the Parish are eligible for broadband improvement via the Hampshire Superfast Broadband Scheme, as current achievable speeds are pre-set by postcode, regardless of actual speeds experienced by residents. Other commercial options are available but potentially at huge cost. It was agreed that good data regarding actual speeds are required and that anecdotal data are not satisfactory. SM agreed to research the cost of procuring a survey by Openreach covering the whole Parish, which would then inform a conversation with HCC.	SM
129/20	Correspondence Received Nothing to report.	
130/20	Training The Council noted that the Clerk will attend an on-line course on creating risk assessments on 17th September. The Council noted that the Clerk does not wish to enrol on CiLCA training.	
131/20	Staffing Issue It was resolved to ratify the changes to the Clerk's contract regarding holiday pay. Proposed SM, seconded RM, all in favour.	
132/20	Information sharing GC referred to allegations made against AF and GC in April and asked AC to share feedback and advice AC has received about the allegations. AC said that the HDC Monitoring Officer had made a decision about GC's complaint but AC is withholding advice he had received until he has a guarantee that all proceedings are finalised, at which point he will share the information with AF and RM. GC said he has evidence that there were exchanges between AC and the Monitoring Officer between the April and May meetings, but that, at the May meeting, AC had denied having received feedback. He went on to say that the Monitoring Officer had informed GC that AC was in error regarding the basis for his allegations. AC replied that he has always said to Anne Fillis that he had been in error in some respects. GC pointed out that AC has never apologised to the Council at which point AC said that he will not do so until GC has stopped his vindictive complaints and the process is finalised. He refused to discuss the matter further.	
133/20	Date of next meeting Monday 12th October 2020 at 7:30pm The meeting ended at 9:53pm	

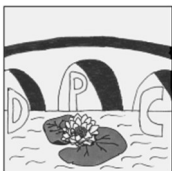


DOGMERSFIELD PARISH COUNCIL

Signed
Chairperson

Date

Abbreviations	In place of
DPC	Dogmersfield Parish Council
HDC	Hart District Council
HCC	Hampshire County Council
NHP	Neighbourhood Plan
APA	Annual Parish Assembly
CBF	Community Benefit Fund
HTB	Hampshire Trust Bank
CHT	Community Heartbeat Trust



DOGMERSFIELD PARISH COUNCIL

Ref: 137/20

Subject: Matters Arising October 2020

The list of outstanding actions was emailed to councillors on 5th October.

Regarding the unofficial layby, Dan Beasant of HCC wrote: 'We need to check the Highway boundary here as this may not be part of the highway. If it is, at present it would not be considered a safety issue for us and with budget pressures during the Covid situation this is unlikely to be something we can warrant doing at present.' I propose that the action be closed.

In addition, there are a further 11 outstanding actions carried forward from meetings prior to August 2020. Of these, two should be completed at the September meeting.

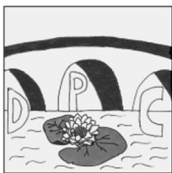
The table below shows actions arising from the September meeting, with progress to date, as at 7 October 2020.

Issue description	Minute	Owner	Update	Status
GC will request an opinion from HDC Planning Enforcement regarding the action (038/20) in respect of past compliance by developers with drainage requirements	116/20	GC	Acknowledged by HDC 6 October 2020	In progress
Bad placement of gullies be reported to Dan Beasant of HCC	116/20	GC		
Report from AF for the next meeting regarding the state of footpaths	116/20	AF	Paper re footpath 6 at 143/20	
Draft a response to the white paper on planning for the next meeting	120/20	GC	Agenda item 141/20	Complete
Consult with Lloyds Bank to devise an improved regime for processing payments	121/20	Clerk		
Clerk to seek advice from councillors and work with GC to produce a full specification of work to present to the next meeting	124/20	Clerk & GC	Agenda item 145/20	Complete
Update the questionnaire and letter and to circulate to all councillors with the intention that the content of both can be agreed before the next meeting	126/20	RM	Agenda item 146/20	Complete
Research the cost of procuring a survey by Openreach covering the whole Parish	128/20	SM	Agenda item 148/20	

David Skellern

Clerk

October 2020

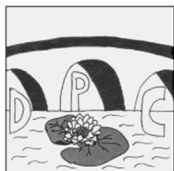


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141/20

DOGMERSFIELD PARISH COUNCIL - PLANNING APPLICATION STATUS

Reference	Date Valid	Date Due	Address	Description	HDC Status	DPC Status
20/01180/FUL	25/06/2020	20/08/2020	STREET RECORD Rye Common Lane Crondall Farnham	Proposed energy storage facility to provide energy balancing services to the National Grid	Registered	Objection
20/01472/PIP	26/06/2020	03/08/2020	Rose Court Rye Common Lane Crondall Farnham GU10 5RR	Erection of 4no. 4 bedroom and 2no. 5 bedroom dwellings and associated, access and garaging	Registered	No objection - condition requested on access road
20/01394/LBC	15/07/2020		Catherine Of Aragon Pilcot Hill Dogmersfield Hook RG27 8SX	Internal alterations and alterations to first floor rear window and ground floor side door	Registered	No Objection
20/01929/CA	10/08/2020		Lady Bower Chatter Alley Dogmersfield Hook RG27 8SS	Remove Apple trees numbered 1, 2, 3 and 6. Remove Oak numbered 4	Registered	
20/02154/CA	09/09/2020		Milvus Church Lane Dogmersfield Hook Hampshire RG27 8SZ	Removal of 28 grown out Leylandii trees which form a hedge. Replace hedge with a common Laurel	Registered	Objection
20/00580/FUL	09/09/2020		Farnham Lodge Farnham Road Odiham Hook RG29 1HS	Change of use of land for residential purposes for 2 no. gypsy pitches comprising of a mobile home (caravan), a touring caravan and a utility/day room together with the formation of hardstanding	Registered	



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Please find below my comments
on the following planning application

Planning Application No	20/00580/FUL
Location	Farnham Lodge Farnham Road Odiham Hook RG29 1HS
Description	Change of use of land for residential purposes for 2 no. gypsy pitches comprising of a mobile home (caravan), a touring caravan and a utility/day room together with the formation of hardstanding
Date valid	09/09/2020
Date circulated by DPC PO	05/10/2020
Date for submission	16/10/2020
Name of Councillor	GC

Summary

This is a full application for change of use of land for residential purposes to allow two gypsy pitches comprising of a mobile home (caravan), a touring caravan and a utility/day room together with the formation of hardstanding. The site is located just off the A287 on the edge of the Historic Park.



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Comments

The site is located in the Parish of Dogmersfield, is outside the settlement boundary and in the open countryside

The Site is accessed from its southern boundary off the A287. It is bounded to the west and north by paddocks, and to the east is the dwelling known as Farnham Lodge.

The Proposal identifies :

1. One mobile home
2. One touring caravan
3. One dayroom per pitch – the dayrooms are described as being in keeping with the existing buildings nearby and are to provide facilities that enable the occupants to minimise the hazards associated with cooking and fire and to provide facilities for washing and bathing. (Note however, the plan attached shows locations for two mobile homes and two touring caravans, so there is inconsistency between the description of the development and the submitted plan).

HDC's Local Plan section H5 (Gypsies, Travellers and Travelling Show people sites) states that :

4. Proposals for sites will be supported where certain criteria are met, of note :-
 1. for sites in the open countryside, applicant "*must demonstrate a need for the development and the size/capacity of the site...can be justified in the context of the scale of need demonstrated*". No evidence has been provided to demonstrate a need for this site.
 2. *The potential occupants are recognised as Gypsies, Travellers or Travelling Show people*. No evidence has been provided as to who the potential occupants are (which links into the demonstration of need above)
 3. Proposals for sites will be supported where certain criteria are met, of note:-
 1. *It can be adequately serviced with drinking water and sewage and waste disposal facilities*. Foul drainage is shown on plans, but no evidence provided that a connection is feasible. No connection to drinking water provided on plans



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With regard to the DNP, DNP1 (A Spatial Policy for the Parish) states that *“Development proposals in the countryside and outside the boundaries of the Conservation Areas will only be supported if they are designed to provide appropriate facilities for rural enterprise, agriculture, forestry, or leisure, and to do so in a manner which demonstrably benefits the rural economy without harming countryside interests.”* While DNP 5 (Dogmersfield Park) states that *“Within Dogmersfield Park, proposals for new supporting infrastructure to encourage and manage visitors, and to support and safeguard its established employment uses, will be supported, provided:*

- a) their design and use will sustain and, where possible, enhance the significance of the Park as a designated heritage asset;*
- b) they comply with the design and other policy requirements of this Neighbourhood Plan... “*

Recommendation

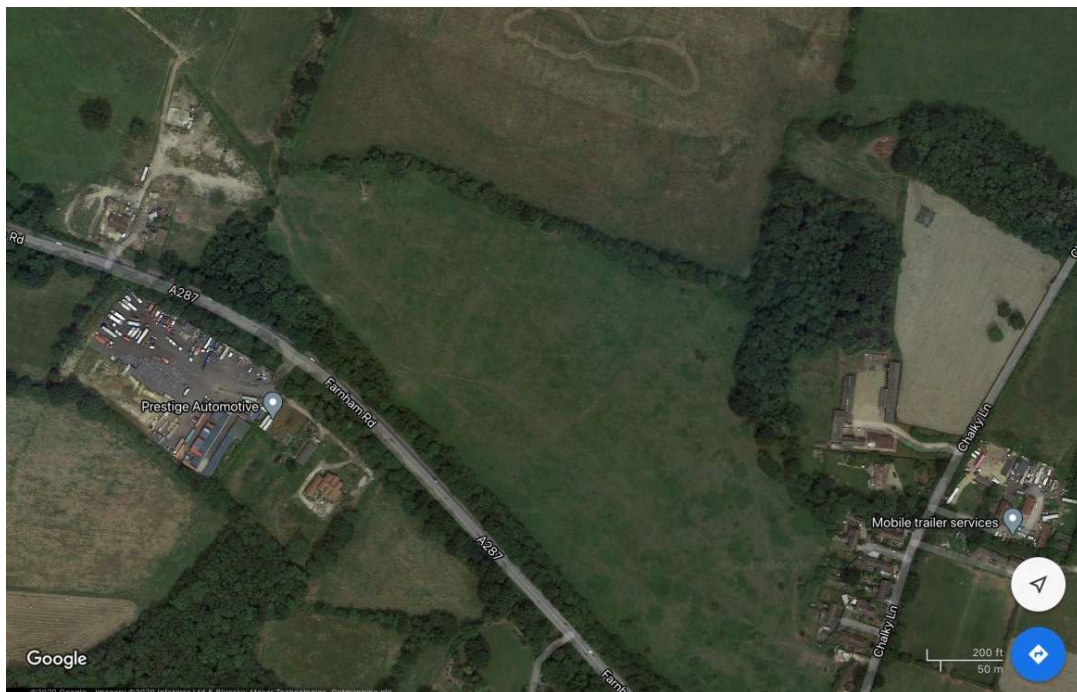
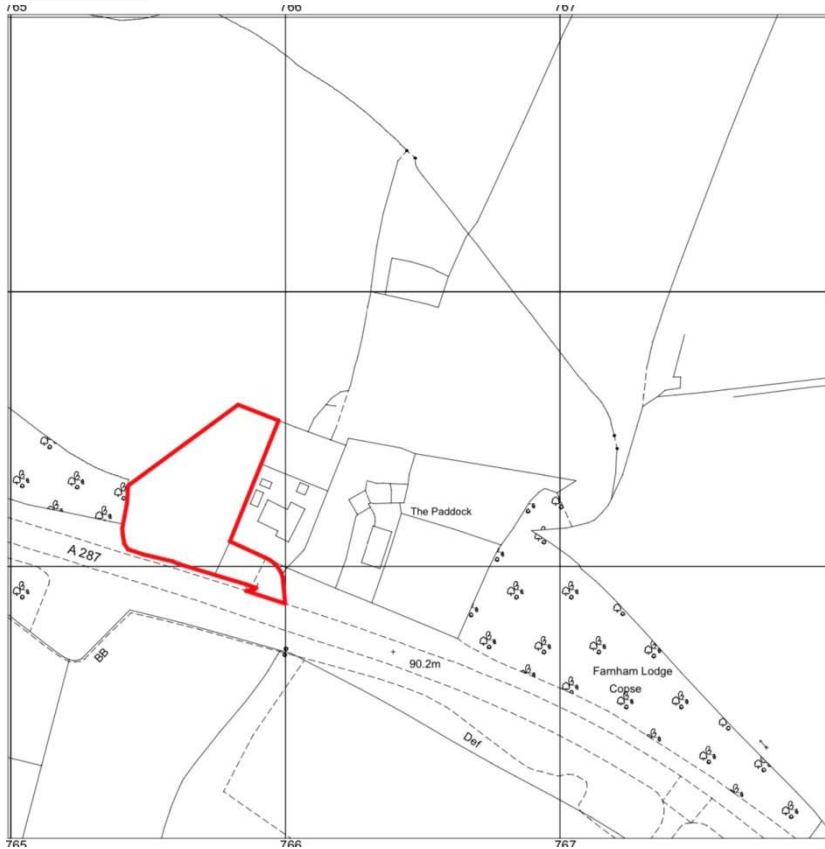
Object on the grounds that the application breaches key requirements of the DNP and does not satisfy the criteria in HDC's LP, notably a lack of evidence regarding:

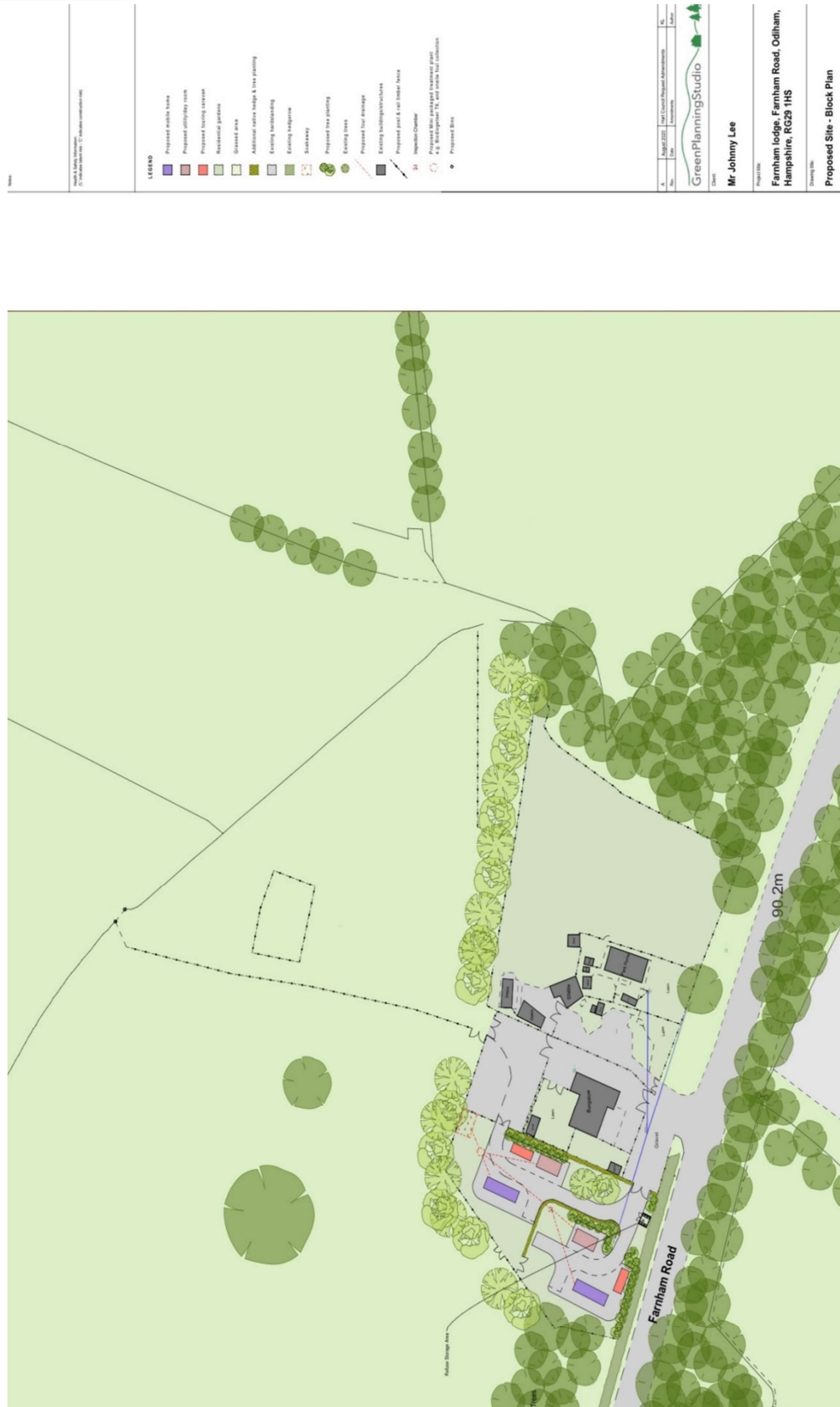
1. Demonstration of need for the development and the size/capacity of the site;
2. That the potential occupants are recognised as Gypsies, Travellers or Travelling Show people;
3. That the site can be adequately serviced with drinking water and sewage and waste disposal facilities

Date submitted by DPC PO	
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DOGMERSFIELD PARISH COUNCIL







DOGMERSFIELD PARISH COUNCIL

PROPOSED COMMENTS

As a Parish Council and statutory consultee to our local planning authority we have no input on the establishment of housing need and method of assessing it within the district.

However, it should be recognised that whatever number is decided upon it may be that there is already enough land granted planning permission for that housing need to be met. Developers are holding back on building houses to maximise their profits. In our authority there is enough land granted permission for development to meet the 20 year housing supply need.

Developers should be required to build houses without delay on land where planning permission has been granted. Houses should only be built on land that has already been developed – no further development of the green belt is appropriate

Affordability is the wrong measure for assessing the number of new houses built. If affordability is an issue the majority of new houses should be affordable rather than market value. Otherwise in a small village where houses are expensive too many houses would have to be built to provide a limited number of affordable homes. Villages would be changed into towns and lose their identity.

First homes: These are important but so are affordable rent units. What happens to first homes when the occupant wants to move on, are they only able to sell to other first time buyers?

Exception sites and rural exception sites: These should be encouraged in all cases.

Small sites threshold: Although we support the small, medium-sized developers we do not agree with raising the threshold of contributions to either 40 or 50 houses. In a small village where smaller developments are more appropriate there still needs to be a CIL contribution to the community.

Publicity arrangements for Permission in Principle: We agree that publicity arrangements should be extended for large developments.



DOGMERSFIELD PARISH COUNCIL

PROPOSED RESPONSE

We are responding to your consultation on Planning Reforms. We are a Parish Council with a well-regarded, supported and adopted Neighbourhood Plan which was made in 2018 with a greater than 90% local vote in favour. Within the Parish is a conservation area and a historic park and the Plan has detailed specific development principles for both the conservation area and the broader Parish. It also includes policy detailing general design principles for the parish and the conservation area.

Before responding to your questions we would like to comment on some of your assumptions:

1.3 Planning decisions are discretionary rather than rules-based;

The NPPF contains the rules by which planning authorities make their decisions. They are not able to give consent against the NPPF.

It simply does not lead to enough homes being built;

Many planning applications are granted to developers but they are not starting to build the much needed homes. In our district (Hart) enough applications have been granted to meet the 20 year supply of houses but developers hold back on building them as they want the prices to stay high to maximise their profit. Our area is very expensive and even two bedroomed properties sell for over £300,000. Developers should be made to start building on land which has been granted planning permission within a short time scale and in high priced areas they should have to build a higher percentage of affordable market and affordable rental properties.

1.13 Modernising day to day operation of the planning system:

Whilst we agree with the need for modern digital planning services there should still be a requirement that local notices are posted as most residents do not spend their time checking planning portals and some of our parishioners are not as comfortable accessing online portals as they would be viewing traditional physical notices. Local people should also have a voice before new developments are approved.

1.16 Strengthen enforcement powers and sanctions:

This is to be welcomed but should include sanctions on developers who have land banks and who will not build as they do not want supply to increase and prices fall.



DOGMERSFIELD PARISH COUNCIL

Questions

Proposal 1

1. *What three words do you associate most with the planning system in England?*

Time consuming, under-manned, complex

2. *Do you get involved with planning decisions in your local area?*

Yes

As a Parish Council we have a planning officer who is a member of the council and all applications are reviewed by the full Council for planning applications in our area

2(a). If no, why not?

3. *Our proposals will make it much easier to access plans and contribute your views to planning decisions. How would you like to find out about plans and planning proposals in the future?*

We are notified by the local Planning Authority.

For the public we suggest social media and local Newsletters from the Parish Council as well as paper notices.

4. *What are your top three priorities for planning in your local area?*

[Building homes for young people / building homes for the homeless / Protection of green spaces / The environment, biodiversity and action on climate change / Increasing the affordability of housing / The design of new homes and places / Supporting the high street / Supporting the local economy / More or better local infrastructure / Protection of existing heritage buildings or areas /

All of the above are important, top 3 would be:

- protection of green spaces and environment
- more or better local infrastructure
- *Protection of existing heritage buildings or areas*

5. *Do you agree that Local Plans should be simplified in line with our proposals?*

No. The three categories are too simple. Some areas designated as Renewal may be open to more development than would be sustainable and which would materially alter the whole ambiance of an area. There should be clearly understood specifications determined locally for sub-set categories.

Protected areas should also include areas designated as Rural or of Historic or Special Interest in Neighbourhood Plans and areas designated as Local Gaps in Local Plans.

We do not support the alternative options which would be too broad and not allow sufficient local input into design specifications.



DOGMERSFIELD PARISH COUNCIL

Proposal 2

6. Do you agree with our proposals for streamlining the development management content of Local Plans, and setting out general development management policies nationally?

No.

It is important that local planning authorities and neighbourhood plans have a say in determining specific development standards as appropriate to their particular areas.

Proposal 3

7(a). Do you agree with our proposals to replace existing legal and policy tests for Local Plans with a consolidated test of “sustainable development”, which would include consideration of environmental impact?

Not relevant to us as a Parish Council – but the definition of “sustainable” must include preservation of green and open spaces and the heritage built environment

7(b). How could strategic, cross-boundary issues be best planned for in the absence of a formal Duty to Cooperate?

Not relevant to us as a Parish Council – but should be overseen by an independent third party body giving impartial and objective views without political influence

Proposal 4

8(a). Do you agree that a standard method for establishing housing requirements (that takes into account constraints) should be introduced?

No.

It is not possible to standardise this as an inner city area which has affordability constraints and a rural village also with affordability constraints cannot be treated in the same way.

This Parish Council is very concerned about the use of data & AI to drive decision making at regional or national scale. It only works if the source data is good and land classification is not understood in anyway accurately except for locally.

It is not the planning system which is preventing the building of houses, it is the developers not building on land already granted planning permission which they are not developing as they wait to maximise their profits ?

8(b). Do you agree that affordability and the extent of existing urban areas are appropriate indicators of the quantity of development to be accommodated?

No. There are many other factors which need to be considered such as existing infrastructure and employment opportunities. A small village with expensive houses should not be expected to take a greater share of future development. Areas of the South East are already heavily developed and heavily populated – the idea that flooding these areas with more homes to make them more affordable will only make them more populated and increase the North /South wealth divide, as well as increase the strain on often already inadequate infrastructure.



DOGMERSFIELD PARISH COUNCIL

The alternative option would be preferable.

Proposal 5

9(a). Do you agree that there should be automatic outline permission for areas for substantial development (Growth areas) with faster routes for detailed consent?

No. There must be sufficient detail in the outline application for it to be clear what is being proposed.

An area for substantial development may fall under the responsibility of different land managers and be subjected to applications from multiple developers. The approval process must allow time for the overall implications to be understood. A local authority and, more importantly, the planning authority itself may also be a partner in a hybrid regeneration project. In these cases a full, transparent, planning approval process is necessary.

9(b). Do you agree with our proposals above for the consent arrangements for Renewal and Protected areas?

No. Renewal areas can be very different in character and applications must be clear both on what is being proposed and the design. As various national design guides will not always be appropriate in different locations.

9(c). Do you think there is a case for allowing new settlements to be brought forward under the Nationally Significant Infrastructure Projects regime?

Not if it negates local input to these schemes.

Proposal 6

10. Do you agree with our proposals to make decision-making faster and more certain?

Yes. However the digitalisation and software needed should not be prohibitive to individuals, small developers and small local Parish Councils. Also, see our response to proposal 4 – and our deep concerns about the use of national and regional algorithms and data when applied locally.

Proposal 7

11. Do you agree with our proposals for accessible, web-based Local Plans?

Yes, however time should be allowed for updating, training etc.

The user should be able to access maps which are not just those included in the main Local Plan document, with zoom in and search capabilities.

There should also be a mechanism in place to make such plans available off-line if required.

Proposal 8

12. Do you agree with our proposals for a 30 month statutory timescale for the production of Local Plans?



DOGMERSFIELD PARISH COUNCIL

No. This is not long enough for councils to be able to change the whole planning framework as they will still be carrying out their normal work.

Proposal 9

3(a). Do you agree that Neighbourhood Plans should be retained in the reformed planning system?

Yes, most definitely. Neighbourhood Plans are the way that residents are able to have their say on the development of their locality. They are able to get involved, be consulted and feel that they are being listened to. Good Neighbourhood Plans specify design principles to be followed and aid the local planning authority and all adopted Neighbourhood Plans have been through a local referendum. They are the essence of local planning democracy.

13(b). How can the neighbourhood planning process be developed to meet our objectives, such as in the use of digital tools and reflecting community preferences about design?

Money should be granted to help prepare Plans and online training and information could be made available.

Proposal 10

14. Do you agree there should be a stronger emphasis on the build out of developments? And if so, what further measures would you support?

Yes, definitely. Large areas of land with planning consent are held by developers who want to maximize their profits. Sanctions should be considered if they do not develop the land within a stipulated time scale.

Pillar Two

15. What do you think about the design of new development that has happened recently in your area?

Not good. Most of the development of our parish in the last 5 years or so has taken place in our central village conservation area which has a number of listed historic buildings. The style and size of the new buildings do not reflect this important characteristic in any way.

16. Sustainability is at the heart of our proposals. What is your priority for sustainability in your area?

We can see no evidence that your proposals make any attempt to provide a sustainable future. They appear to be focused on allowing more house building without local involvement as to whether or not this works. We consider that sustainability needs to focus on the maintenance of our green and open spaces, trees, hedgerows and views. Maintaining our heritage environment and preserving it for the future is key. Help with more energy efficient buildings and efficient local infrastructure (eg. Roads and public transport). Cars are essential in our Parish as there is no public transport available, no local shops and the narrow roads quickly become blocked at times of high road usage.



DOGMERSFIELD PARISH COUNCIL

Proposal 11

17. Do you agree with our proposals for improving the production and use of design guides and codes?

Yes, if they have been formulated locally with community involvement to understand the character of each area.

Proposal 12

18. Do you agree that we should establish a new body to support design coding and building better places and that each authority should have a chief officer for design and place-making?

No. A new body nationally would be unhelpful if it replaced all other regional bodies. – A National lead body with each authority having a lead officer for design and place-making would be useful.

Proposal 13

19. Do you agree with our proposal to consider how design might be given greater emphasis in the strategic objectives for Homes England?

Carried out at a National level is not seen as helpful nor democratic.

Proposal 14

20. Do you agree with our proposals for implementing a fast-track for beauty?

It depends on the definition of 'beauty'. Yes, if the definition is developed and agreed locally and is appropriate to the local setting. Also, sufficient support and resourcing needs to be given to local authorities to implement it correctly.

Pillar Three

22. When new development happens in your area, what is your priority for what comes with it?

Maintenance of the rural and historic nature of our Parish. More and better infrastructure. Maintenance of the clear separation from the larger built up areas.

Proposal 19

23(a). Should the Government replace the Community Infrastructure Levy and Section 106 planning obligations with a new consolidated Infrastructure Levy, which is charged as a fixed proportion of development value above a set threshold?

Yes, however developers should have to start to pay a charge as soon as planning consent is granted, with the amount increasing if there is a delay in building to encourage development to take place.

23(b). Should the Infrastructure Levy rates be set nationally at a single rate, set nationally at an area-specific rate, or set locally?



DOGMERSFIELD PARISH COUNCIL

Locally as different parts of the country have different needs.

23(c). Should the Infrastructure Levy aim to capture the same amount of value overall, or more value, to support greater investment in infrastructure, affordable housing and local communities?

More value as there is a great need for affordable housing and investment in local communities. **Areas of substantial development will need higher levies to provide adequate infrastructure to support a, sometimes significant, rise in population.**

23(d). Should we allow local authorities to borrow against the Infrastructure Levy, to support infrastructure delivery in their area?

As long as it is clearly affordable by the local authority and subject to local referenda.

24. Do you agree that the scope of the reformed Infrastructure Levy should capture changes of use through permitted development rights?

Yes, if an office block becomes residential apartments then a Levy should be paid to support infrastructure demands due to the increase in population.

Proposal 21

25(a). Do you agree that we should aim to secure at least the same amount of affordable housing under the Infrastructure Levy, and as much on-site affordable provision, as at present?

Yes.

25(b). Should affordable housing be secured as in-kind payment towards the Infrastructure Levy, or as a 'right to purchase' at discounted rates for local authorities?

No, affordable housing should be secured as well as the Infrastructure Levy as both are necessary.

25(c). If an in-kind delivery approach is taken, should we mitigate against local authority overpayment risk?

No comment

25(d). If an in-kind delivery approach is taken, are there additional steps that would need to be taken to support affordable housing quality?

No comment

Proposal 22

22. Should local authorities have fewer restrictions over how they spend the Infrastructure Levy?

Yes, however the neighbourhoods where the development is taking place should be able to say what is needed in their area through consultation with residents. **Parish Councils should be statutory consultees on local Infrastructure Delivery Plans.**



DOGMERSFIELD PARISH COUNCIL

26(a) If yes, should an affordable housing 'ring-fence' be developed?

No.

Equality Impacts

27. Do you have any views on the potential impact of the proposals raised in this consultation on people with protected characteristics.

In a rural small Parish such as ours the absence of any public transport and local shops makes life very difficult for those with mobility issues.



DOGMERSFIELD PARISH COUNCIL

Ref: 142/20

Subject: Finance & Regulatory Matters report October 2020

September 2020

The Council is invited to note that RM signed the reconciliations for September 2020.

Finance Statement

Please see separate documents for Lloyds Bank Statement issued 30th September 2020 and the Expenditure Analysis and Monthly Finance Report for September 2020.

Finance Report as at 30th September 2020

Two cheques totalling £94.00 were unrepresented as at 30th September 2020.

The cashbook balance is £23,485.98, which, taking unrepresented cheques into account, reconciles with the bank statement balance of £23,579.98.

Total for payments made in September is £679.89 (including VAT), as itemised on the report.

Cheques 1201 - 1205 now require ratification by the Council.

Cheque	Payable To	Details	Gross Amount
1201	HMRC	HMRC - PAYE	£81.60
1202	D Skellern	D Skellern – September Pay	£326.73
1203	D Skellern	D Skellern - expenses	£51.56
1204	IAC	IAC – internal audit	£180.00
1205	Information Commissioner	ICO – DP registration	£40.00

The Council is requested to receive and approve the financial statement of accounts from 1st – 30th September 2020, confirming payments made in September.

The following payments are now due:

Cheque	Payable To	Details	Gross Amount
1206	HMRC	Clerk PAYE to HMRC	£81.80
1207	D Skellern	Clerk salary October 20	£326.53
1208	D Skellern	Expenses	£X
1209	Community Heartbeat Trust	Signage package + postage	£33.60
1210	Community Heartbeat Trust	Annual support 01/10/20 - 01/10/21	£162.00

The Council is requested to authorise the payments due.

David Skellern

Clerk

October 2020

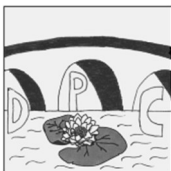


DOGMERSFIELD PARISH COUNCIL

Dogmersfield Parish Council Expenditure Analysis 30th September 2020

Budget Area	Budget 2020/21	Expenditure Sept 2020	Expenditure YTD	Budget Virement in Year	Budget Balance as at 30th September 2020	Percentage Budget Spent	Analysis of Unbudgeted Expenditure	Committed Expenditure
Internal operations								
Parish Clerk	6,600.00	408.33	4,554.64		2,045.36	69.01%	On target	
Subscriptions	840.00	40.00	779.60		60.40	92.81%	No further subscriptions expected	
Meeting costs	200.00	12.23	61.15		138.85	30.58%	Reduced cost due to Covid19	
Training & Consultancy	1,504.00	0.00	804.00		700.00	53.46%	On target	
Admin consumables	100.00	7.80	37.72		62.28	37.72%	Underspent - reduced printing costs and free ink	
Travel	160.00	14.85	47.25		112.75	29.53%	Underspent - On-line meetings	
IT Upgrade	140.00	0.00	140.00		0.00	100.00%	No further expenses expected	
Website	1,341.00	13.90	936.84		404.16	69.86%	On target	
Parish insurance	352.00	0.00	352.36		-0.36	100.10%	No further expenditure	
Audit of accounts	180.00	150.00	150.00		30.00	83.33%	No further expenditure	
Election contingency	1,200.00	0.00	0.00		1,200.00	0.00%		
Total Internal Operations	11,417.00	647.11	7,863.56	0.00	3,553.44	68.88%		
Service delivery								
Village maintenance	3,015.00	0.00	0.00		3,015.00	0.00%		
Neighbourhood Plan	1,000.00	0.00	0.00		1,000.00	0.00%	Underspend expected	
Project work to benefit the community	0.00	0.00	375.00		-375.00	0.00%	Delib installation	
Support of beneficial causes	300.00	0.00	-200.00		500.00	-66.67%	Cheque returned	
Total Service Delivery	4,315.00	0.00	175.00	0.00	4,140.00	4.06%		
Budget Contingency								
Contingency	500.00	0.00	0.00		500.00	0.00%		
Total Budget Expenditure	16,232.00	647.11	8,038.56	0.00	8,193.44	49.52%		

Please note that committed expenditure relates to items of expenditure resolved at council and/or contract placed



DOGMERSFIELD PARISH COUNCIL

Dogmersfield Parish Council Finance Report as at 30th September 2020

Bank Reconciliation									
Opening Cashbook Balance at 1st April 2020								18,825.06	
Add Receipts		<u>DPC Cashbook</u>	<u>Grant Cashbook</u>	<u>Community Benefit Fund</u>					
		12,678.80	0.00	0.00					
					Total Cashbook Receipts YTD 2020/21		12,678.80		
Less Payments		<u>DPC Cashbook</u>	<u>Grant Cashbook</u>	<u>Community Benefit Fund</u>					
		(8,267.36)	-	-					
					Total Cashbook Payments YTD 2020/21		(8,267.36)		
VAT adjustment									
					ADD VAT refunded YTD on prior year expenditure		417.43		
					LESS VAT paid YTD on expenditure		(167.95)		
NHP Grant/Precept/CBF Money adjustment									
LESS NHP Grant/earmarked/CBF funds accounted for separately									
Dogmersfield Parish Council Cashbook Balance excluding CBF monies								23,485.98	
Credit Balance in Cashbook after VAT adjustment								23,485.98	
Actual Bank Balance as per Lloyds Bank Statement end of September 2020								23,579.98	
								Difference to Reconcile	
								94.00	
								54.00	
								Unpresented Cheques	
								40.00	
								94.00	
CASHBOOK ENTRIES IN MONTH									
Cheque number	Date	Received From/ Payable to			Details	Receipts		Payments	
						Net Amount	VAT	Net Amount	VAT
September 2020									
1201	04/09/2020	HMRC			Clerk PAYE to HMRC	-	-	81.60	
1202	20/09/2020	D Skellern			Clerk salary September 20	-	-	326.73	
1203	09/09/2020	D Skellern			Expenses	-	-	48.78	2.78
1204	04/09/2020	IAC			Internal audit	-	-	150.00	30.00
1205	09/09/2020	Information Commissioner			Data Protection Renewal	-	-	40.00	
Total Receipts & Payments in Month						-	-	647.11	32.78
Total Receipts & Payments YTD						12,678.80	417.43	8,267.36	167.95
Hampshire Trust Bank - Community Benefit Fund									
<u>Receipts</u>									
10/02/2017 Fund Monies received		Chq 1030 transferred Money to Hampshire Trust Bank June 2017				28,000.00			
20/06/2018 Interest received						317.97			
20/06/2019 Interest received						353.98			
20/06/2020 Interest received						358.04			
						29,029.99			
Dogmersfield Parish Council Lloyds Bank Account Balance represented by									
Dogmersfield Precept Cash Book Balance						23,485.98			
Total Cashbook Balance at 30th September 2020						23,485.98			



DOGMERSFIELD PARISH COUNCIL

Ref: 143/20

Subject: Dogmersfield Walk 6 Remedial Action Proposal

Introduction and Summary Proposal:

Ian Taylor and Chris Stedman have spent some considerable time looking into the problematic section of Walk 6 (School to Church) which frequently floods and becomes impassable and they have researched a range of solutions. Approval is sought from Dogmersfield Parish Council to commit funding of up to £2,000 plus VAT to cover the costs of repairs – the funding to come from S106 monies held with Hart District Council and in the event, that these funds cannot be obtained, funding would come from the Community Benefit Fund.

Current State of the Footpath:

The worst part of the footpath in Walk 6 is the stretch from the cricket ground large white gate and finger post sign to the brown wooden fencing and gate, a length of some 170 metres. Pictures taken in February of this year show how bad this stretch can get:





DOGMERSFIELD PARISH COUNCIL



As can be seen, a lining was installed a few years ago, but this has not entirely solved the problem and flooding persists whenever the water level rises.

Options Considered:

1. Chris first looked at oak timber boardwalk, but this would cost around £13,000 plus labour for this stretch. Whilst this would be an attractive option and would give certainty that the path could be raised above the water level, it has been discounted because of the costs of improvements.
2. A sand and gravel mix held in place by a strong gravel grid that comes in 500cm by 500cm squares (4 cm deep) that lock together – see picture below.

The approximate total cost of this would be around £4,167 excluding VAT, labour and contingency. However, there is concern that this option might prove difficult to lay as there are substantial tree roots that cross the path making it difficult to lay the grid properly.



DOGMERSFIELD PARISH COUNCIL



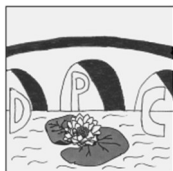
3. Membrane plus scalpings – costing approximately £1,200 plus VAT
This proposal has come from Ben Robinson who is a self-employer landscaper who repaired most of the walks within the Winchfield Parish. He was recommended by the Parish Council there who found his work to be of high standard. He has inspected Walk Six and has confirmed that he can solve the current problems by installing a membrane and putting 4” of scalpings on top. He considers that this solution will last 7-10 years.

Proposal:

Dogmersfield Parish Council are asked to approve the option 3 proposed – namely to repair Walk 6 using membrane and scalpings. If this option is accepted, the team will try to source alternative quotations for the work to ensure that the quotation from Ben Robinson is reasonable. Although the quote for the work is currently only for £1,200, approval is sought to allow expenditure up to £2,000 in case the project is more costly once commenced.

Dogmersfield Parish Council are also asked to authorise the clerk to prepare the necessary paperwork to request the S106 funding from Hart, once the final quote has been accepted.

Approval has been obtained by Ian Taylor and Chris Stedman from Andy Aitken, the Hampshire Countryside Access Ranger and the next stage is for them to liaise with the landowner (Dower House) in order to work collaboratively with them to make these improvements.



DOGMERSFIELD PARISH COUNCIL

Ref: 145/20

Subject: Plans for Clearing Ditches Autumn 2020 V2

Background

Minute 106/20 requires the Clerk to 'Produce proposals for the clearance of ditches by the Lengthsman in late September/early October.' I can find no useful material relating to ditch clearance on the laptops. On 18 August I emailed Cllrs Chisnall and Clark to request any past information in respect of this issue. Cllr Chisnall replied that he could find nothing to assist. Cllr Clarke did not reply.

Minute 38/20 states: 'AC reminded the meeting that DPC had used the Lengthsman service in January to clear Chatter Alley ditches but the problems had quickly returned. It was agreed that clear specification of work, supervision and quality checking were required in future.'

Purpose

The main purpose of this paper is: to define the sections of ditch within the village along with their general current state; to enable councillors to propose a specification for contractors; to agree a priority list of works to be done during the autumn of 2020. It also makes recommendations for future work to be undertaken in respect of ditches, verges and culverts.

Mapping the ditches

The (out-of-date) maps below cover the ditches that are 'eligible' to be maintained by DPC. The following table identifies specific sections as a means to specify potential tasks required. The maps place these sections in the context of the village.

Specification of work

Cllrs Chisnall and Fillis have provided input regarding the priorities and work required, which is summarised in the table overleaf.

Where the action column states 'Standard', substitute the following.

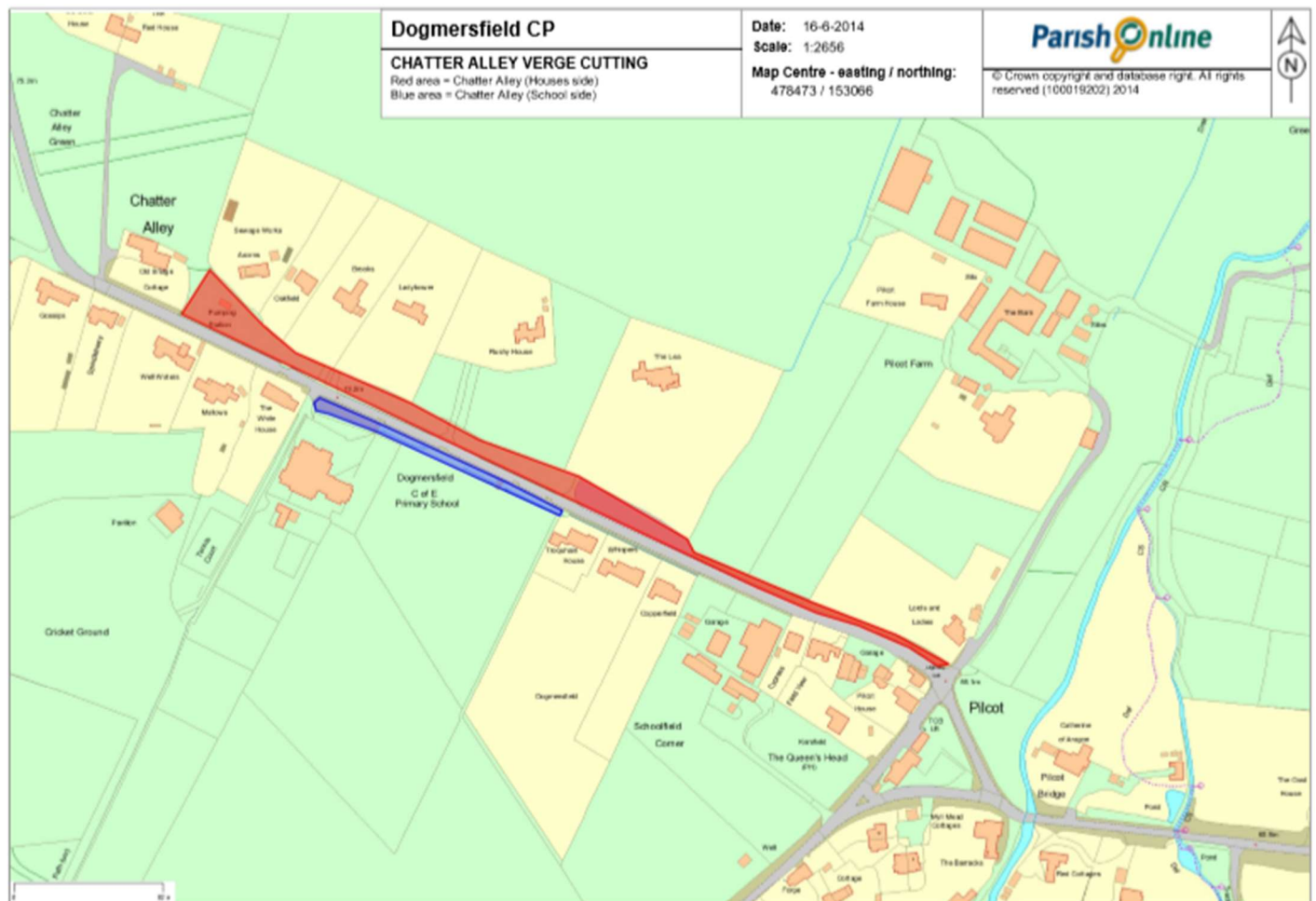
'Reduce to a minimum foliage growing in the bottom of the water course and cut back foliage growing on the side and top of the water course to create a tidy appearance. Remove from site all cutback foliage and rubbish. Ensure grips are clear and effective.'

Road	Side	Section	Description	Priority (H,M,L)	Action
Church Lane	NW	St Martins to Thatched Cottage	Narrow, shallow, overgrown	M	Standard
Church Lane	NW	Thatched Cottage to St Johns	Wider, deeper, overgrown	H	Standard
Church Lane	NW	St Johns to Keeble	Manicured	L	No action



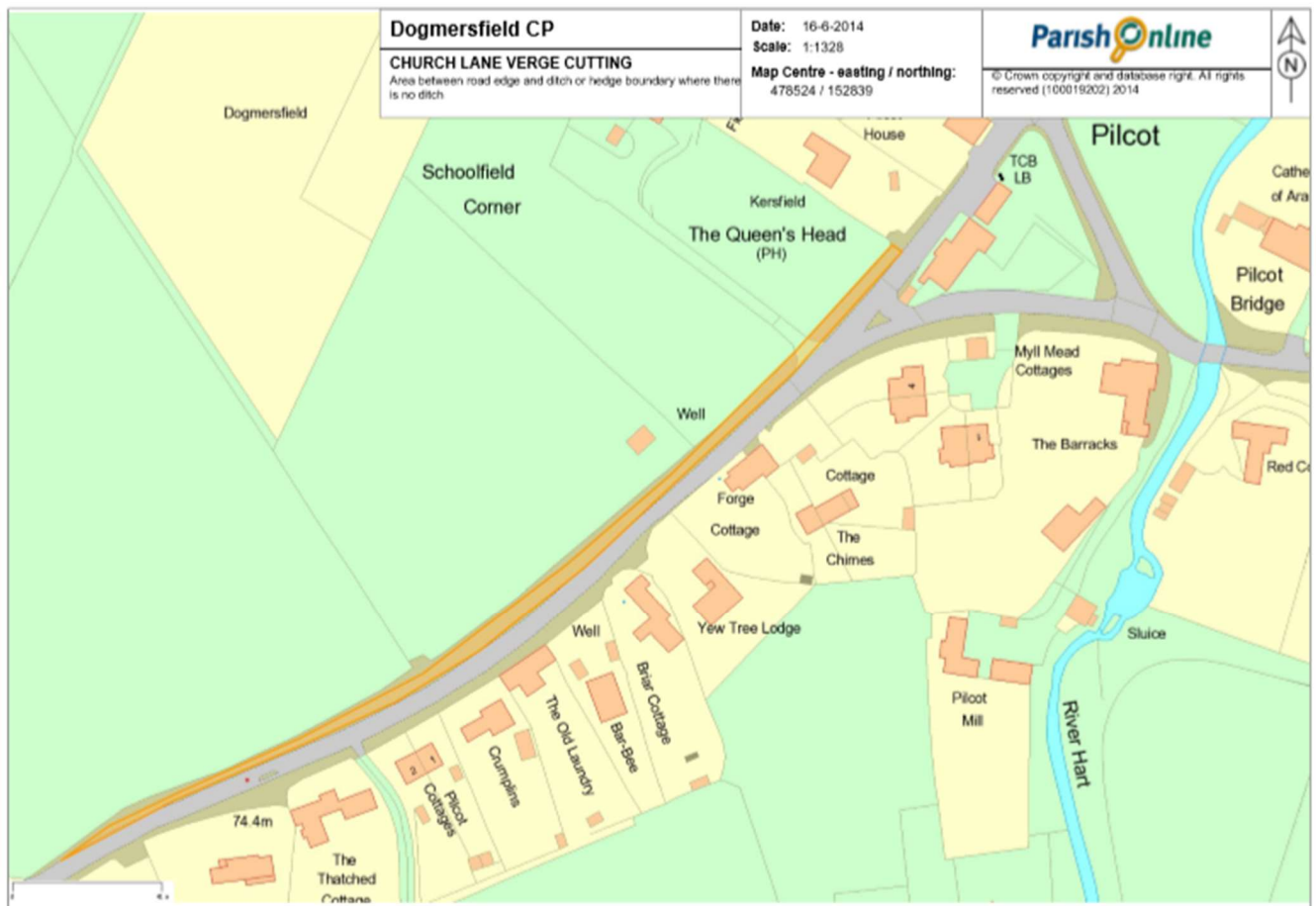
DOGMERSFIELD PARISH COUNCIL

Road	Side	Section	Description	Priority (H,M,L)	Action
Church Lane	NW	Keeble to Kersfield	Wider, deeper, overgrown	H	Standard
Church Lane	NW	Outside Kersfield	Very narrow, clear	M	Standard
Chatter Alley	S	Whispers to Troquhain	Narrow and clear	L	No action
Chatter Alley	S	Troquhain to School	Wider, very overgrown	H	Standard
Chatter Alley	N	Pumping station to The Lee	Shallow, variable within a wide verge. Cut tree boughs on the verge.	H	Standard Additionally, remove the fallen/cut tree bough.
Chatter Alley	N	The Lee to Lords & Ladies	Shallow, variable within a narrow verge	M	Standard





DOGMERSFIELD PARISH COUNCIL





DOGMERSFIELD PARISH COUNCIL

Proposal

I propose to use remaining 27 lengthsman hours to do as much of the high and medium priority work as possible.

The Council is requested to authorise the Clerk to request the lengthsman to clear the high and medium priority sections of ditch within the remaining lengthsman's hours

The Council is requested to authorise expenditure from the Village Maintenance budget and to authorise the Clerk to issue a contract for the work that cannot be done within the remaining lengthsman's hours.

Recommendations

I make the following recommendations:

- To produce an up-to-date map(s) of the village, including recent and on-going development, as a means of effectively representing the village verges and ditches.
- To include underground culverts on the map.
- To identify the party responsible for all sections of verge, ditch and culvert within the village.
- To liaise with responsible parties to request that they fulfil their responsibilities on a regular basis.

David Skellern

Clerk

October 2020



DOGMERSFIELD PARISH COUNCIL

146-20



Lords and Ladies
Chatter Alley
Dogmersfield

23rd September 2020

Dear Parishioner,

Re. Dogmersfield Parish Outline Plan Consultation

The Parish Council has developed a series of objectives that are intended to form the basis of an action plan for improving the Parish. The aim is to set down a number of objectives that the parishioners and the Council consider to be priorities for the Parish. It was the Council's intention that these would have been presented to and discussed with you at the Annual Parish Assembly (the APA), originally scheduled for early April 2020. This would have enabled the Council to gain feedback on the views of parishioners on the Outline Plan's priorities. Because of COVID-19 the APA was not able to take place, and nor will it until we are again able to hold it in-person as we believe this is a vital part of an assembly.

In order to make progress with the Outline Plan in the absence of a formal APA the Council is therefore seeking parishioners' views on these priorities through this consultation. Once the Parish Council has this feedback we will determine what changes are needed and possible, amend if necessary our Outline Plan and then work each element up in detail, including costings where applicable. We will then have a detailed programme that we can get on and implement and be able to report progress on to the Parish.

Please be aware that not all ideas can be completed in rapid timescales. This is for a variety of reasons, including the potential need to spread the cost of certain proposals over a number of financial years, the need to involve third parties such as Hampshire Highways for some of the proposals and the limited capacity of the Council to manage multiple projects simultaneously.

The Parish Council have grouped our Outline Plan under the following themes –

- Road Safety & crime
- Planning
- Improvement of environment & amenities
- Enhance appearance of the Parish and Village
- Communication and engagement

More details on our ideas for each area are contained within the attached questionnaire.

Concerning the issue of Planning, you may not be aware that last year Dogmersfield gained final approval of its Neighbourhood Plan following extensive consultation and an overwhelming majority in support from parishioners in the final referendum. Hart District Council adopted our Neighbourhood Plan in September 2019 and it will be a key consideration in the determination of planning applications by Hart DC going forwards. The plan can be viewed on both the Hart District Council and Dogmersfield Parish Council websites.

The Consultation

Dogmersfield Parish Council is requesting feedback from our Parishioners on the objectives included in our Outline Plan, your view of their relative priority and, finally, the way you wish us to communicate with you going forwards. We are requesting this feedback in the form of a questionnaire.

There is a physical copy of the questionnaire included with this letter and a self-addressed envelope for its return, or alternatively it can be completed electronically by going to www.dogmersfieldparish.co.uk and clicking on the 'Outline Plan Questionnaire' on the left side of the home page.

We thank you in advance for your support and look forward to receiving the input of our parishioners and representing your wishes for the improvement of our beautiful parish.



DOGMERSFIELD PARISH COUNCIL

Yours faithfully

Graham Chisnall

Chairman
Dogmersfield Parish Council

graham@dogmersfieldparish.co.uk



DOGMERSFIELD PARISH COUNCIL

Dogmersfield Parish Council – Resident Feedback on Outline Plan and Methods of Communication – TEST

The Parish Council has proposed a series of objectives that would form an outline plan for the Parish. The aim is to set down a number of actionable items that the parishioners and Parish Council consider to be priorities for the Parish. We are seeking feedback from parishioners on the priorities within this list, so it can enable us to further refine, and report back on the progress of, this plan over the coming months and years.

Additionally, we would like to learn more about how you as our Parishioners would like us to communicate with you.

All responses are confidential and we thank you in advance for your support.

We are only requesting 1 response per household. If opinions vary within one household, please feel free to send additional responses.

Please can we request responses back to us by 4th October.

* Required

Basingstoke Canal





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1. What is your postal address? (We are requesting one response per household. In the event opinions vary within one household, we welcome multiple responses though. We remind you all responses will be confidential and are valued, whatever the response)

2. Name

3. How many people in your household are under 18?

4. How many people in your household are aged 19-30?

5. How many people in your household are aged 31 - 50?

6. How many people in your household are aged 51-70?

7. How many people in your household are aged 71 or over?



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8. Do you support the Parish Council having a forward plan? *

Mark only one oval.

☐ Yes

☐ No

9. Do you agree with the key themes that the Parish Council have chosen? (you will have space in the following two questions to add further details). As a reminder, these are: Road Safety & Crime; Planning; Improvement of environment & amenities; Enhance appearance of the Parish and Village; Communication and engagement

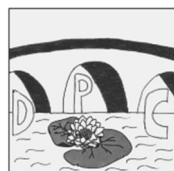
Mark only one oval.

☐ Yes

☐ No

10. Are there any areas of The Plan you feel strongly should not be there? If 'yes' please give more details.

11. Are there any additional areas you feel strongly The Plan should cover? If 'yes' please give more details.



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The Plan

Please select 10 options from the following list covering Sections 3 to 6. There are 21 options in total. You are able to read them all, and then go back to make your selections. When making your choices, please consider that the Parish Council works with a very small annual budget; as such many of the ideas may need to be spread over a longer time period, or in some cases - once detailed costings have been gathered - may not be economically viable.

Road Safety & Crime

12.

Check all that apply.

- ☐ Identify realistic local schemes to better control parking adjacent to the school gates during drop-off and pick-up times.
- ☐ Work with Hampshire Highways (as ultimately roads are their responsibility) to introduce a priority system on the bridge in the centre of the village to slow down traffic on the bridge and allow pedestrian space.
- ☐ Acquire electronic speed display signs at key points on the roads in the parish.
- ☐ Organise random speed checks at key points on the roads in the parish.
- ☐ Establish more regular dialogue with Hampshire Community Police.
- ☐ Work more closely with the local Neighbourhood Watch scheme to help increase its effectiveness.
- ☐ Investigate and install more prominent and smarter entrances to the village and at the junction of Chalky Lane and the A287. (NOTE - this falls into the 'Enhance Appearance' category below as well).

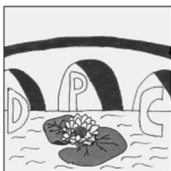
Planning

13.

Check all that apply.

- ☐ Ensure the Parish Council takes a position on all planning applications which aims to ensure no development takes place that contravenes any element of the Neighbourhood Plan.
- ☐ Ensure the Neighbourhood Plan is frequently updated in order to account for any changes in relevant government policies.

Improvement of Environment & Amenities



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14.

Check all that apply.

- ☐ Clean up and regularly maintain ditches throughout the parish.
- ☐ Investigate and resolve (with Hampshire Highways) flooding at the bottom of Church Lane.
- ☐ Investigate issues and refurbish the footpath between the church and the school to ensure it is accessible and safe all year round.
- ☐ Improve all other footpaths throughout the village over a number of years.

Enhance Appearance of the Parish and Village

15.

Check all that apply.

- ☐ Organise regular parishioner 'litter clean-ups'.
- ☐ Drill out and plant traffic chicanes which are currently concrete.
- ☐ Plant and better maintain ALL traffic chicanes .
- ☐ Plant appropriate green spaces with wild flowers (e.g. small triangle by Queens Head pub; other spaces in parish to be defined).
- ☐ Clean and better maintain ALL road signage throughout the parish.
- ☐ Improve the green around the Queens Head pub and on the Pilcot Farm side of the road (the area behind the bench covered in shrubs and trees is also part of the village green)
- ☐ Carry out twice yearly strimming and mowing of verges in the parish.
- ☐ Improve condition and maintenance of notice boards.

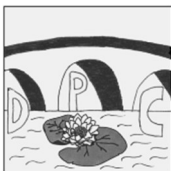
Communication and Engagement

We would like to learn more about the way our parishioners want to be communicated with.

16. Which of the following do you have access to (please select as many as are relevant)? *

Check all that apply.

- ☐ The internet
- ☐ Email
- ☐ Facebook
- ☐ Twitter
- ☐ Instagram
- ☐ None of the above



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17. If you know, please tell us what broadband speeds you get at your property.

18. Which of the following methods would you like your Parish Council to use to communicate with you (please select as many as you would like)? *

Check all that apply.

- ☐ Printed updates displayed on the village noticeboards
- ☐ Printed correspondence sent to your house
- ☐ Email
- ☐ Facebook
- ☐ Twitter
- ☐ Instagram
- ☐ Via the Parish Council website
- ☐ All of the above
- ☐ Other

19. How often would you like to receive an update from your Parish Council, in whatever form it takes? *

Mark only one oval.

- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Every 6 months
- ☐ Annually
- ☐ As needed to update Parishioners on key news

20. What information would you like a Parish Council newsletter to include?



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21. How often to you look at the Dogmersfield Parish Council Website? *

Mark only one oval.

- ☐ More than once a week
- ☐ A couple of times a month
- ☐ Less than once a month
- ☐ Never

22. If you DO visit the parish Council Website, what is the primary reason for your visit?

Mark only one oval.

- ☐ To find out about planning applications.
- ☐ To view information on forthcoming or previous meetings.
- ☐ To view Parish Council Policy documents.
- ☐ To contact the Parish Council.
- ☐ Other

Ending

23. Do you have any other comments to add which have not been covered by any of the questions above?



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24. If you would like to be added to our mailing list for electronic copies of newsletters and correspondence from your Parish Council in the future, please provide us with your email address. All email addresses will be stored solely for the purpose of sending electronic communications with updates from the Parish Council and can be removed at any point from the database by emailing clerk@dogmersfieldparish.co.uk
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Google Forms



DOGMERSFIELD PARISH COUNCIL

Ref: 147/20
Title: Data Protection and Privacy Policy
Adopted: 12 October 2020
Review: October 2021

Your Personal Data – what is it?

Personal data is any information about a living individual which allows them to be identified from that data alone or by combining it with other information. The processing of personal data is governed by the General Data Protection Regulation and other legislation relating to personal data and rights such as the Human Rights Act. This Privacy Notice is provided to you by Dogmersfield Parish Council. Other data controllers the Council works with include:

- Other local authorities (e.g. Hart District Council, Hampshire County Council)
- Community groups
- Contractors
- Other not-for-profit entities
- Other organisations

We may need to share your personal data we hold with them so that they can carry out their responsibilities to the Council. If we and the other data controllers listed above are processing your data jointly for the same purpose, then the Council and the other data controllers may be 'joint data controllers' which means that we are all collectively responsible to you for your data. Where the parties listed above are processing your data for their own independent purposes then they are each independently responsible to you, and if you have any questions or wish to exercise any of your rights (see below) or wish to raise a complaint, you should do so directly with the relevant data controller.

This Parish Council takes the protection of your data seriously. Our aim is to provide a personal and valuable service whilst safeguarding your privacy. Collecting some personal information is necessary and we have set out in this notice what we will do with your personal information.

Principles of GDPR

Dogmersfield Parish Council complies with the principles of GDPR when handling personal data as follows:

- It will be processed lawfully, fairly and transparently;
- It will only be used for the specific purpose of which you are aware and not further processed without your permission;
- It will be relevant and limited to what is necessary for the specified purpose;
- It will be accurate and, where necessary, kept up-to-date;
- It will only be kept for as long as is necessary for that purpose and storage will be safe and secure;
- It will be kept and subsequently destroyed securely, and measures are in place to protect it from loss, misuse, unauthorised access and disclosure.

Personal data we process

The personal data which may be kept or processed by the Council, where necessary to perform its task, includes but is not confined to the following:

- Names, titles and aliases, photographs and images;
- Contact details such as telephone numbers, addresses and email addresses, social media addresses;
- Financial identifiers such as bank account numbers for contractors and suppliers;
- Demographic and background information on staff and members which may include gender, age, marital status, employment background and qualifications;
- Some sensitive personal data in relation to staff and members such as data relating to criminal convictions;
- Website data such as IP addresses.

How we use your personal data

The Parish Council processes your data for some of the following purposes:



DOGMERSFIELD PARISH COUNCIL

- To deliver public services and maintain our facilities;
- To confirm your identity to provide some services;
- To contact you by post, email, telephone or social media;
- To maintain our own records and accounts;
- To process financial transactions;
- To ensure the proper use of public funds;
- To enable us to meet all our legal and statutory obligations and powers including any delegated functions;
- To manage our employees and volunteers;
- To recruit and employ staff and contractors;
- To inform you of news, events and activities within the parish.

The legal basis for processing your personal data

The Council processes personal data under three legal bases:

- As a public authority the Council has certain powers and obligations. Most of your personal data is processed for compliance with legal obligations which includes carrying out the Council's statutory functions and powers.
- Contractual relationship: we may process personal data if it is necessary for the performance of a contract or during steps to enter into a contract.
- Consent: sometimes the use of your personal data requires your express consent and we will not use it until that consent has been granted.

Sharing your personal data

Your personal data will be treated as strictly confidential. We will only share your data with third parties with your consent, unless it is for the purposes of criminal investigation or proceedings.

It should be noted that we may receive some personal data from other data controllers, e.g. the electoral roll and planning applications. We will process that data in accordance with our policy.

How long do we keep your personal data?

We will only retain personal data for as long as is deemed necessary. We are legally obliged to keep some records permanently and financial records for seven years for tax purposes. When personal data is no longer needed it will be destroyed or deleted in a secure manner.

Your rights and your personal data

Under GDPR you have the following rights with respect to your personal data:

- *The right to access personal data we hold on you*
 - At any point you can contact us to request a copy of the personal data Dogmersfield Parish Council holds on you. Once we have received your request we will respond within one month.
 - There are no fees or charges for the request although unfounded or excessive requests may be subject to an administrative fee.
- *The right to correct and update the personal data we hold on you*
 - If the data we hold on you is out of date, incomplete or incorrect, you can inform us and your data will be updated.
- *The right to have your personal data erased*
 - If you feel that we should no longer be using your personal data or that we are unlawfully using it, you can request that we erase the personal data we hold.
 - When we receive your request, we will confirm whether the personal data has been deleted or give a reason why it cannot be destroyed.
- *The right to object to processing of your personal data or to restrict its use*
 - You have the right to request that we stop processing your personal data or ask us to restrict processing.



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- Upon receipt of your request we will confirm whether we are able to comply or if we have a legal obligation to continue to process your data.
- *The right to data portability*
 - You have the right to request that we transfer some of your data to another controller.
 - We will comply with your request within one month, where it is feasible to do so.
- *The right to withdraw your consent at any time to the processing of your data*
 - You can withdraw the consent you previously gave us by contacting us by telephone, email or post (contact details below).
- *The right to lodge a complaint with the Information Commissioner's Office*
 - You can contact the Information Commissioner's Office on 0303 123 1113 or via its website email service <https://ico.org.uk/global/contact-us/email/> or by post to information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Please note: when exercising any of the rights listed above, we may require you to verify your identity for security purposes. In such cases we will need you to prove your identity before you can exercise these rights.

Transfer of data abroad

All personal data will be placed on systems within the UK or European Economic Area. However, it should be noted that our website is accessible from overseas so on some occasions personal data may be accessed abroad.

Further processing

If we wish to use your personal data for a new purpose, not covered by this Privacy Notice, then we will provide you with a separate notice explaining this new use prior to commencing the processing. Where and whenever necessary, we will seek your prior consent to the new processing.

Contact details

To exercise all relevant rights or if you have any questions about this Privacy Notice please contact:

Dogmersfield Parish Council
6 Green Lane
Hartley Wintney
Hook
RG27 8DL

Email: clerk@dogmersfieldparish.co.uk

Telephone: 07747 016050



DOGMERSFIELD PARISH COUNCIL

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Grants Scheme - Policy and Procedure

Policy

Dogmersfield Parish Council wishes to be in a position to assist local organisations providing valuable services to the local community who have a funding need.

- The Parish Council will set aside a budget each year in order to provide grants to organisations providing services for those within the Parish.
- Only in very exceptional circumstances will the grants budget exceed a maximum of 5% Annual Precept (which equates to £590 2019-20) and will never exceed the maximum allowed under Section 137 of the Local Gov Act 1972.
- Applicant organisations must either be based within Dogmersfield Parish or be able to demonstrate that they benefit a significant number of people living in Dogmersfield Parish.
- Organisations must satisfy the Council that the funding required is not available from any other source.
- No organisation will have more than one grant application considered in any one financial year.
- Grants are not payable for the benefit of individuals.
- The awarding of a grant for a specific project is made on the condition that any ongoing (revenue) costs will be borne by the local organisation concerned.
- Council reserves the right at any time to visit the organisation and request information for the purposes of ensuring that any grant awarded has been spent as allocated.
- Council at its sole discretion reserves the right to refuse to consider specific applications it considers inappropriate.

Procedure

The application procedure is designed to be straightforward whilst allowing for adequate scrutiny.

- A grant application form must be completed (this is available from the Council's website).
- Applications should be submitted at least six weeks prior to when funding might be required.
- The Parish Clerk will make an initial judgement regarding the merits of the application and request additional supporting material / information if deemed necessary.
- The application will then be sent to the Chairman of the Parish Council for comment / direction.
- If satisfactory the application will be put to the next available Council meeting for approval.
- There is no appeals process.
- The Parish Clerk will hold a list of grants made and monies remaining in the budget.