

DOGMERSFIELD PARISH COUNCIL

NOTICE OF COUNCIL MEETING

To: All Parish Councillors
November 2020

4th

Dear Councillors,

You are required to attend a Meeting of the Parish Council which will be held on
Monday 9th November 2020 at 7.30 pm
via electronic communication.

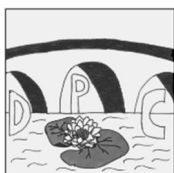
Yours sincerely

David Skellern Clerk to the Council

clerk@dogmersfieldparish.co.uk

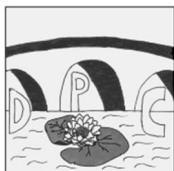
AGENDA

	<p>This meeting will take place using electronic communications, as permitted by emergency legislation that came into force on 4th April 2020 - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Members of the public may join the meeting using the details below. Alternatively, if you have any issues or representations you wish to be raised at the meeting, please notify the Clerk or a councillor by noon on Monday 12th October 2020.</p> <p>Note that the meeting will be recorded by the Clerk and the recording will be available on request. Please note that a member of the public or person attending the Council meeting may record the meeting. Please make the Chairman and the Clerk aware of any intention to record the meeting before it commences.</p>	
	<p>Join Zoom Meeting https://us02web.zoom.us/j/89825979891?pwd=RE4yM3N0NmViUFIBTGPNPYVdxS3R5QT09</p> <p>Meeting ID: 898 2597 9891 Passcode: 165997</p>	
153/20	Welcome & Acceptance of Apologies for Absence Including opening comments from the Chairman	
154/20	Declarations of Interests – Current agenda Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.	
155/20	To Approve and Adopt the Minutes of 12th October 2020 Council Meeting	P4
156/20	Matters arising from the previous Minutes not otherwise on the Agenda for this meeting	P9
157/20	Announcements from the Chairman, Clerk and Members' Questions Received in Advance	
158/20	County & District Councillor's Reports	
159/20	Representations by the public <i>NB Please notify the Clerk by noon on the day of the meeting, if you wish to participate. (See note above) Thank you</i>	
160/20	To Consider the Council's Response to Current Planning Applications	



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	Reference	Location	Description	Submission Date	P10
	20/02394/LBCLW	Four Seasons Hotel, Dogmersfield RG27 8TD	Increase size of opening between dining room and seating area, raise height and remove wall nibs, remove and replace wall panelling where wall removed and add new dado rail in lobby areas to match	10 November 2020	
	20/02046/LDC	Harewarren Farm , Chalky Lane,Dogmersfield, Hook, RG27 8TG	Use of Unit 1 as Storage (B8) use, Unit 2 as Office (B1) use, Unit 3 as Storage (B1) use, Unit 4 as Storage (B8) use, Harewarren Workshop as Workshop (B1(c)) use and The Barn as Storage (B8) use/vehicle parking	10 November 2020	
	20/02410/FUL	Fermoy , Farnham Road,Odiham, Hook, RG29 1HS	Erection of a single storey commercial building (with part mezzanine) for glass processing and storage and distribution as a mix of Use Class E(g) and Use Class B8 and associated parking and access from the shared existing access off Farnham Road.	12 November 2020	
	20/01180/FUL	STREET RECORD,Rye Common Lane, Crondall, Farnham	Proposed energy storage facility to provide energy balancing services to the National Grid.	13 November 2020	
	<ul style="list-style-type: none"> To discuss the presence of a mobile caravan on agricultural land at Janes Cottage To update Council on any new planning consultations, appeals and enforcements To ratify DPC's response to the Government's white paper <i>Planning for the Future</i> 				P25
161/20	Finance & Regulatory Matters <ul style="list-style-type: none"> To note that RM signed the reconciliations for October 2020 To appoint a councillor to verify the bank reconciliations for November and December To receive and approve the financial statement of accounts from 1st – 31st October 2020, confirming payments made in October To authorise the payments due To approve expenditure of up to £200 for a plaque on Pilcot Green South recognising the generosity of John Self 				P32
162/20	Environment <ul style="list-style-type: none"> To accept the Clerk's recommendations in respect of immediate work regarding the ditches To agree the process for tendering for the broader ditch and drain clearance work To authorise the Clerk to issue the tender document for the renovation of the Pilcot Green fence 				P33 P35
163/20	Community Benefit Fund				



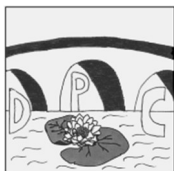
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	<ul style="list-style-type: none"> To receive a verbal report on the renovation of the phone box To receive a verbal update regarding the upgrade of Footpath 6 	P39
164/20	Logo <ul style="list-style-type: none"> To agree a process for creating a new logo for Dogmersfield Parish Council 	P42
165/20	Communication <ul style="list-style-type: none"> To receive a verbal report regarding the questionnaire and website 	
166/20	Document review <ul style="list-style-type: none"> To adopt the DPC Terms and Conditions of Contract 	Pa45
167/20	Hampshire Superfast Broadband Programme <ul style="list-style-type: none"> To receive a verbal report regarding actions taken and agree further action 	
168/20	Staffing issues <ul style="list-style-type: none"> To discuss and agree the process for carrying out the appraisal of the Clerk prior to the calendar year end. 	
169/20	Correspondence Received	
170/20	Information sharing	
171/20	Date of next meeting Monday 14th December 2020 at 7:30pm	

Notes on Declaration of Interest

Members are requested to declare any personal Pecuniary and Non-Pecuniary interest in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 s29 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members' Interests, the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.



DOGMERSFIELD PARISH COUNCIL

DRAFT

Minutes of the Virtual Council Meeting Held on the Zoom meeting platform 12th October 2020 at 7:30pm

Councillors present:

CLlr Anne Fillis (AF) Vice-chair
present
CLlr Sarah Miles (SM)
CLlr Alastair Clark (AC)
CLlr Rob Molloy (RM)
Clerk: David Skellern

Members of the public present:

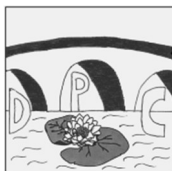
There were four members of the public

Also present:

CLlr K Crookes (HDC) until 20:00
CLlr Dorn (HDC) until 20:10
CLlr Simpson (HCC) until 20:07
CLlr Richard Quarterman (HDC)

Apologies: CLlr Graham Chisnall (GC) Chair

	This meeting took place on the Zoom virtual meeting platform, as permitted under legislation that came into force on 4th April 2020 - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.	
134/20	Welcome and Acceptance of Apologies for Absence Apologies had been received from CLlr Graham Chisnall. CLlr Fillis chaired the meeting	
135/20	Declarations of Interest – Current Agenda SM - re Janes Cottage at 141/20	
136/20	To Approve and Adopt the Minutes of 14th September 2020 Council Meeting It was resolved that the minutes of the meeting held on 14th September 2020 be accepted as a true record. Proposed RM, seconded SM. All in favour (excluding AF, who had not attended).	
137/20	Matters arising AF went through the actions arising from the previous meeting. GC had referred the Church Lane drainage problem to HDC and the action to consult with Lloyds Bank re banking arrangements was on-going. Other actions would be covered under agenda items.	
138/20	Announcements from the Chairman, Clerk and Members' Questions Received in Advance. None	
139/20	County & District Councillor's Reports CLlr Crookes reported a number of HDC issues: <ul style="list-style-type: none"> • Pedestrianisation of Fleet Road remains in place until the end of October to allow opinions to be gathered and a decision to be made. • The financial outturn for 2020-21 is predicted to be 'not too disastrous' but future years will be challenging due to withdrawal of funding. Councillor Dorn added further HDC issues including: <ul style="list-style-type: none"> • A decision on Community Infrastructure Levy is to be deferred pending the outcome from the planning White Paper. 	



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- Management of CCTV cameras has passed to Runnymede Council and some new mobile cameras may be added.
- HDC has submitted a response to the White Paper, expressing particular concern over the likely impact of the new algorithm. He will advise whether the submission is available online.
- He advised that DPC should write to Ranil Jayawardena MP to express concerns over the White Paper.

Cllr Simpson raised HCC issues including:

- HCC expects to be £100 million short due to Covid19.
- Work continues to identify a site for a new waste recycling facility.
- HCC has confirmed it will cease payments of recycling credits to local councils.
- HCC is to withdraw all bottle banks from waste recycling facilities and create new working arrangements for recycling.
- Concessionary travel arrangements have been agreed and HCC is to approach HMG to ask if bus passes may be used as ID cards.
- HCC plans to identify streets for temporary closure at school opening and close.
- HCC believes the White Paper's proposal to classify all land under three headings is a 'blunt instrument'. HCC is vehemently opposed to the White Paper.

140/20

Representations by the public

The Clerk advised that issues raised by three members of the public would best be raised under later agenda items. AF had received input from a member of the public that she would introduce during the relevant agenda item.

141/20

To Consider the Council's Response to Current Planning Applications

Reference	Location	Description	Decision
20/00580/FUL	Farnham Lodge, Farnham Road, Odiham RG29 1HS	Change of use of land for residential pitches comprising a mobile home, a touring caravan and a utility/day room together with the formation of hardstanding	Objection Proposed SM, seconded AC, all in favour. The application contravenes key requirements of the Hart Local Plan and Dogmersfield Neighbourhood Plan

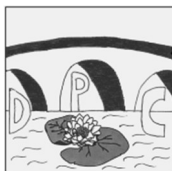
Discussion regarding the caravan at Janes Cottage was deferred to the next meeting, pending a response from HDC Planning Enforcement.

There were no further planning updates to report.

Councillors supported the concerns raised in GC's draft response to the White Paper but AC wanted to add further input, including reference to responses made by other organisations, before it is finalised.

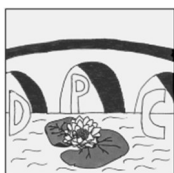
It was resolved to support the draft response; to do further work to include input from AC; and to submit a finalised response reflecting views raised by other bodies. Proposed RM, seconded AC, all in favour. AC to provide input to GC by 17th October.

AC



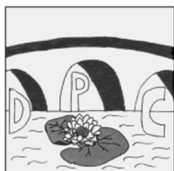
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	<p>It was resolved that the Chairman should write to Ranil Jayawardena MP regarding DPC's key points and objections in respect of the Government's White Paper <i>Planning for the Future</i>. Proposed AC, seconded SM, all in favour.</p> <p>It was resolved to write to CPRE, HALC, HCC & HDC endorsing their responses to the White Paper. Proposed AC, seconded SM, all in favour.</p>	<p>GC</p> <p>GC</p>
142/20	<p>Finance & Regulatory Matters</p> <p>The Council noted that RM had signed the reconciliation for September 2020 and will also do the same for October 2020.</p> <p>The Clerk had circulated the financial reports for September 2020 and requested that Councillors approve the statement of accounts for September 2020 and confirm payments made.</p> <p>It was resolved to approve the financial statement of accounts from 1st – 30th September 2020, confirming payments made in September. Proposed AC, Seconded SM. All in favour.</p> <p>The Clerk clarified that his expenses claim for October totalled £192.23, comprising: £171.90 for the purchase of Christmas lights; £12.23 for the monthly Zoom subscription; and £8.10 travel expenses and that this would be split amongst three budget headings.</p> <p>It was resolved to authorise payments due. Proposed RM, Seconded AC. All in favour.</p>	
143/20	<p>Community Benefit Fund</p> <p>The Clerk advised that the defibrillator management scheme was now in place and the most recent weekly check of the defibrillator had revealed a low battery and this was being checked out by CHT.</p> <p>AF reported that she is still negotiating with Men in Sheds regarding repair and repainting of the kiosk, but no date has been agreed.</p> <p>AF welcomed Ian Taylor, who had prepared a paper regarding options for resolving flooding on No 3 footpath near to the School. Several options had been discussed with a landscaper and at present the preferred and most affordable option is to use a membrane and scalplings. There was considerable discussion regarding: the perceived cause and severity of the problem; the likely effectiveness and longevity of the solution; the possibility of opting for a more permanent and expensive solution; the possible use of the services of a drainage expert; and the possible sources of funding. AF concluded that the Council required further options to be investigated and brought to the next meeting.</p>	
144/20	<p>Website</p> <p>RM reported that the new website is now operational and meeting government accessibility requirements. Feedback had been very positive and the only negative reaction had been to the temporary logo. RM agreed to fix a reported error whereby selecting the site from a Google search results in 'Page Not Found'. It was agreed that RM will take input from Councillors and then propose a competition to devise a new logo.</p>	<p>RM</p> <p>RM</p>
145/20	<p>Environment</p> <p>The Clerk reported that the lengthsman had completed the Pilcot hedge trimming and Chatter Alley grass cutting as requested, but there was doubt as to whether the latter included the full depth to the fence. This leaves 27 hours of lengthsman time until March 2021.</p> <p>The Clerk gave an update on plans to clear the ditches, but AC advised such work should be delayed until after the end of the leaf fall. He also wanted to find details of work done in previous years as a reference.</p>	



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	<p>It was agreed that the Clerk should organise a Councillor walkaround within the next two weeks to review the lengthsman's work; determine the need for the second cutting; and agree a specification for the ditch clearance.</p>	Clerk
146/20	<p>Communication</p> <p>RM accepted a small number of minor comments on the latest draft of the questionnaire and agreed to check that the Google Forms server is located in the Republic of Ireland.</p> <p>It was resolved that, subject to minor revisions, the questionnaire should be issued via hardcopy and the website. Proposed SM, seconded AF, all in favour.</p>	
147/20	<p>Document Review</p> <p>The Clerk introduced the draft Data Protection and Privacy Policy, saying that it was virtually unchanged from the version initially adopted in 2018.</p> <p>It was agreed to add a new bullet point under 'How we use your personal data' – 'To help us to make informed decisions for the good of the Parish and Parishioners'</p> <p>Under 'Personal data we process' it was agreed to add at bullet point four: 'and other protected characteristics'.</p> <p>It was resolved to adopt the Data Protection and Privacy Policy, amended as above. Proposed RM, seconded AF, all in favour.</p> <p>RM advised the full policy should be pasted to the privacy page of the website.</p> <p>AF introduced the Grants Scheme Policy as a replacement for the Worthy Causes Policy.</p> <p>To was resolved to adopt Grants Scheme Policy and application form. Proposed RM, seconded AF, all in favour.</p> <p>AF explained that the proposed update of the Communications Policy should wait until the review of communications has been completed.</p>	Clerk
148/20	<p>Hampshire Superfast Broadband Programme</p> <p>SM had received a quote of £68,000 from Openreach to survey the whole parish. Other providers had not quoted. She added that Fibre to the Premises (FTTP) is spreading around the village, so she had written to Openreach to request sight of their plans for FTTP. In summary, it does not look possible for DPC to provide financial support for improved broadband. SM agreed to pursue a survey of the state of the conventional cables within the Parish. AF suggested that a small number of residents could be asked regularly to monitor transfer speeds.</p>	SM
149/20	<p>Correspondence Received</p> <p>The Clerk reported that he had received from Dan Beasant of HCC Highways an update on outstanding issues.</p> <ul style="list-style-type: none"> • Flailing of the hedge alongside the path on Chalky Lane near the A287 has yet to be scheduled. No defects had been found on the footpath, but this will be monitored. • Regarding the informal layby in Chalky Lane, no works are planned, but the issue had been given much discussion time at the recent highways meeting with HCC. • Road surface lamination issues in Chalky Lane have recently been resolved by patching. 	



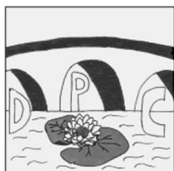
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	<ul style="list-style-type: none"> No work is planned for the drainage problem in Church Lane near the Queen's Head, but AF felt that this remains a considerable problem. It was agreed to discuss this during the forthcoming walkaround. Work is still outstanding to patch the road around Pilcot Hill gateway. It seems unlikely that the parking issue south of the canal bridge in Chalky Lane can be resolved. Discussion suggested that this is not a major issue. 	
150/20	Training The Council noted that the Clerk will attend an on-line webinar on data protection on 13th October.	
151/20	Information sharing Richard Quarterman, who had been in attendance for the whole meeting, introduced himself and explained that he is a cabinet member of HDC, attending as part of a scheme for councillors to attend parish council meetings being held on-line.	
152/20	Date of next meeting Monday 9th November 2020 at 7:30pm The meeting ended at 9:45pm	

Signed
Chairperson

Date

Abbreviations	In place of
DPC	Dogmersfield Parish Council
HDC	Hart District Council
HCC	Hampshire County Council
NHP	Neighbourhood Plan
APA	Annual Parish Assembly
CBF	Community Benefit Fund
HTB	Hampshire Trust Bank
CHT	Community Heartbeat Trust



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Ref: 156/20

Subject: Matters Arising November 2020

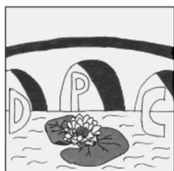
The list of outstanding actions was emailed to councillors on 29th October. The following were highlighted for action:

Issue description	Minute	Owner	Proposal
Devise a submission to HDC requesting S106 funding for capital expenditure on parish footpaths	085/20	AF	Close. A new resolution to use S106 funding should follow the adoption of an agreed solution
GC to find out the timescale imposed for the rethatching of The Barracks	102/20	RM	RM to report
Show separate reporting of the CBF	103/20	Clerk	To be completed for next meeting
Transfer £1,175 from the CBF HTB account to the DPC Lloyds account.	104/20	Clerk	Letter sent to HTB

The table below shows actions arising from the October meeting, with progress to date, as at 4 November 2020.

Issue description	Minute	Owner	Update	Status
AC to provide to GC material for inclusion in response to Planning White Paper	141/20	AC	AC to report	
GC to write to Ranil Jayawardena MP re Planning White Paper	141/20	GC		Complete
GC to write to CPRE, HALC, HDC & HCC re Planning White Paper	141/20	GC	GC to report	
RM to fix website 'Page not found' error	144/20	RM	RM to report	
RM to propose a competition to devise a new logo	144/20	RM	Agenda item 164/20	
Clerk to organise a Councillor walkaround within the next two weeks to review the lengthsman's work; determine the need for the second cutting; and agree a specification for the ditch clearance	145/20	Clerk		Complete
Clerk to paste full data protection policy to the privacy page of the website	145/20	Clerk		Complete
SM to pursue a survey of the state of the conventional cables within the Parish.	148/20	SM	Agenda item 167/20	
SM to ask a small number of residents to monitor transfer speeds	148/20	SM	To be closed. This was a suggestion, not an agreed action	

David Skellern
Clerk
November 2020

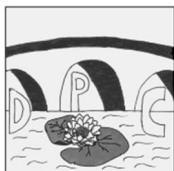


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160/20

DPC Planning Report – November 2020

Reference	Date Due	Address	Description	DPC Status
20/01472/PIP	03/08/2020	Rose Court Rye Common Lane Crondall Farnham GU10 5RR	Erection of 4no. 4 bedroom and 2no. 5 bedroom dwellings and associated, access and garaging	No objection - condition requested on access road
20/01394/LBC		Catherine Of Aragon Pilcot Hill Dogmersfield Hook RG27 8SX	Internal alterations and alterations to first floor rear window and ground floor side door	No Objection
20/01929/CA		Lady Bower Chatter Alley Dogmersfield Hook RG27 8SS	Remove Apple trees numbered 1, 2, 3 and 6. Remove Oak numbered 4	
20/02154/CA		Milvus Church Lane Dogmersfield Hook Hampshire RG27 8SZ	Removal of 28 grown out Leylandii trees which form a hedge. Replace hedge with a common Laurel	Objection
20/00580/FUL		Farnham Lodge Farnham Road Odiham Hook RG29 1HS	Change of use of land for residential purposes for 2 no. gypsy pitches comprising of a mobile home (caravan), a touring caravan and a utility/day room together with the formation of hardstanding	Objection
20/02394/LBCLW	10/11/2020	Four Seasons Hotel, Dogmersfield RG27 8TD	Increase size of opening between dining room and seating area, raise height and remove wall nibs, remove and replace wall panelling where wall removed and add new dado rail in lobby areas to match	
20/02046/LDC	10/11/2020	Harewarren Farm , Chalky Lane,Dogmersfield, Hook, RG27 8TG	Use of Unit 1 as Storage (B8) use, Unit 2 as Office (B1) use, Unit 3 as Storage (B1) use, Unit 4 as Storage (B8) use, Harewarren Workshop as Workshop (B1(c)) use and The Barn as Storage (B8) use/vehicle parking	
20/02410/FUL	12/11/2020	Fermoy , Farnham Road,Odiham, Hook, RG29 1HS	Erection of a single storey commercial building (with part mezzanine) for glass processing and storage and distribution as a mix of Use Class E(g) and Use Class B8 and associated parking and access from the shared existing access off Farnham Road.	
20/01180/FUL	12/11/2020	STREET RECORD,Rye Common Lane, Crondall, Farnham	Proposed energy storage facility to provide energy balancing services to the National Grid.	



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Please find below my comments
on the following planning application

Planning Application No	20/02394/LBCLW
Location	Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD
Description	Increase size of opening between dining room and seating area, raise height and remove wall nibs, remove and replace wall panelling where wall removed and add new dado rail in lobby areas to match
Date valid	09/10/2020
Date circulated by DPC PO	31/10/2020
Date for submission	10/11/2020
Name of Councillor	GC

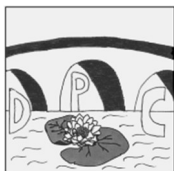
Summary

This is a Listed Buildings Certificate of Lawfulness application that covers internal modifications to various parts of the hotel and replacement of all external windows in the modern buildings. The Four Seasons historic building is Grade 1 listed.

Comments

The application submitted identifies numerous aspects to the internal work. These works include changes to internal walls, doors, architraves, curtain hangings and room layouts. They are exclusively confined to the modern buildings and are, in the main, of a minor nature. The justification for the changes is as part of a modernisation of certain rooms and some corridors as part of an upgrade in these areas.

No heritage features are disturbed. Where historically sensitive features are replaced the original features date from modern times and



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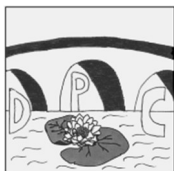
they will be replaced with similar features from a materials and visual point of view.

The other aspect of the application concerns replacement of all external windows in the new buildings. They are currently wood framed and are of mixed design. The intention of the application is to replace these with aluminium frames throughout, to a common design.

This has three potentially important consequences, firstly there is insufficient information in the application as to the appearance of these frames (colour, powder coated or bare metal, etc). Secondly, it appears from the application that they will all be uniform in appearance leading potentially to a less interesting external aspect. Third, they are intended to be top hinged for opening – not true sash windows (as many are at present). This would increase the visual uniformity and be a move away from more authentic sash designs.

Recommendation

DPC should not offer comment on the internal changes proposed. We should, however, submit a concern over the proposal for the window replacements. Stating the lack of full details on their design and appearance and also the lack of variety and true sash characteristics.



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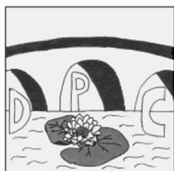
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Please find below my comments
on the following planning application

Planning Application No	20/02046/LDC
Location	Harewarren Farm Chalky Lane Dogmersfield Hook RG27 8TG
Description	Use of Unit 1 as Storage (B8) use, Unit 2 as Office (B1) use, Unit 3 as Storage (B1) use, Unit 4 as Storage (B8) use, Harewarren Workshop as Workshop (B1(c)) use and The Barn as Storage (B8) use/vehicle parking .
Date valid	12/10/2020
Date circulated by DPC PO	05/11/2020
Date for submission	
Name of Councillor	GC

Summary

This application is for a Certificate of Lawful Existing Use or Development (CLEUD) in respect of buildings at Harewarren Farm. The application contains evidence of the commercial uses which exist at Harewarren Farm and have done continuously for a period in excess of 10 years.



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Comments

The application seeks to regularise the industrial use of the barns and other out buildings (see attached site plan). Evidence is included in the application that shows these buildings have been in use for light industrial and other commercial activities for over 10 years.

No change of use is sought by the application.

In terms of access to and from the site no change is proposed and Hampshire Highways conclude in their assessment that, as there is no change of use proposed and there is no evidence of problems using the current site entrance, they therefore have no objection to this LDC.

Recommendation

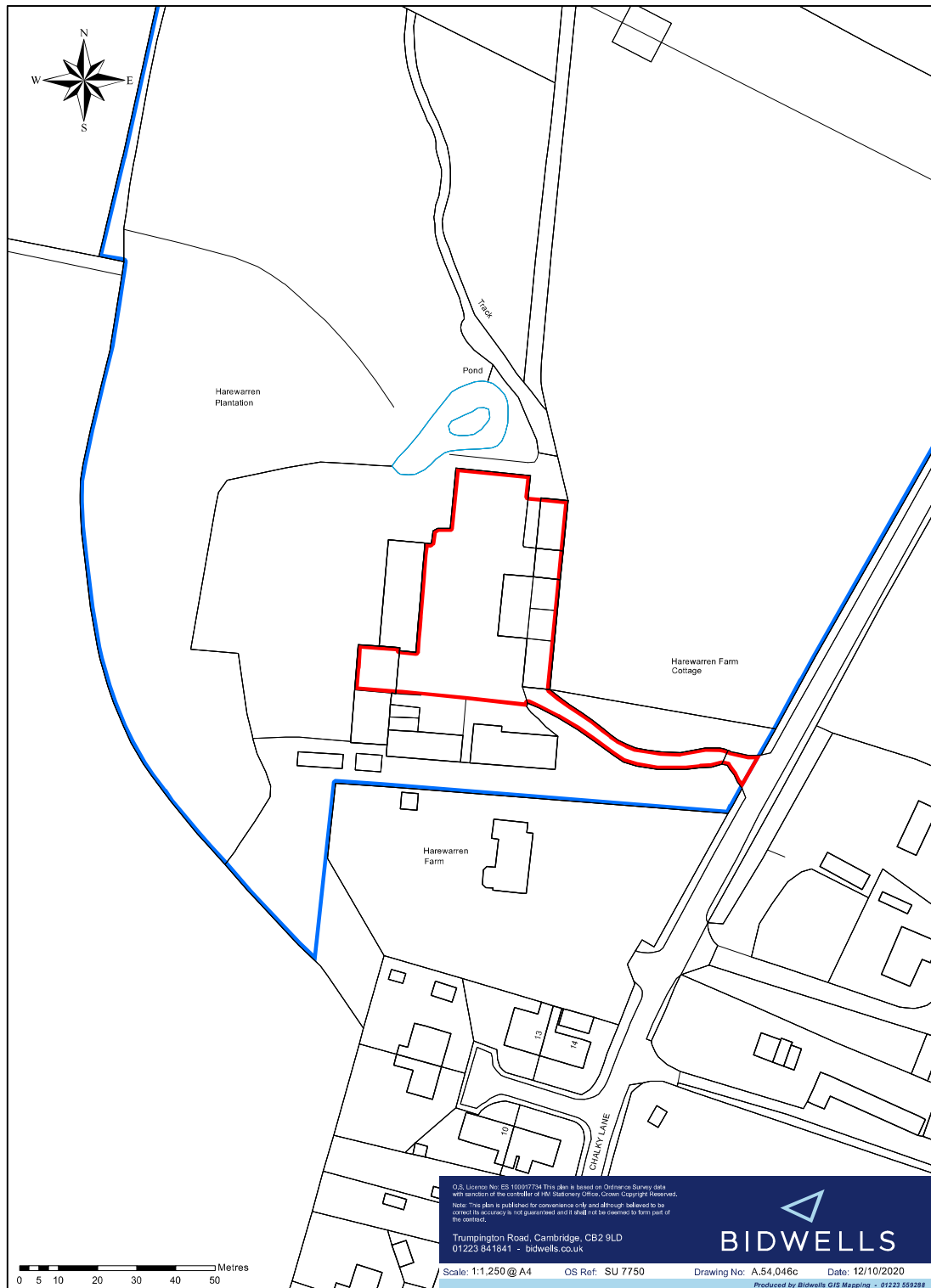
Given the evidence of continued existing use of these facilities for more than 10 years, and the fact that no change is being sought in this application, it is recommended that DPC do not object to this application.

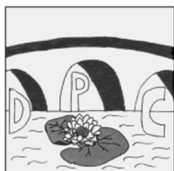
Date submitted by DPC PO	
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DOGMERSFIELD PARISH COUNCIL

Harewarren Farm





DOGMERSFIELD PARISH COUNCIL

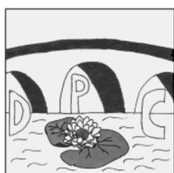
DOGMERSFIELD PARISH COUNCIL

Please find below my comments
on the following planning application

Planning Application No	20/02410/FUL
Location	Fermoy Farnham Road Odiham Hook RG29 1HS
Description	Erection of a single storey commercial building (with part mezzanine) for glass processing and storage and distribution as a mix of Use Class E(g) and Use Class B8 and associated parking and access from the shared existing access off Farnham Road.
Date valid	13/10/2020
Date circulated by DPC PO	24/10/2020
Date for submission	12/11/2020
Name of Councillor	GC

Summary

This is a full application to erect a single storey commercial building (with part mezzanine) for a business involving glass processing, storage and distribution (Glas-Tek) as a mix of Use Class E(g) and Use Class B8. The application also includes associated parking and access from the shared existing access off Farnham Road (A287).



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Comments

In formulating a response from the Parish Council a number of factors need to be considered. The site is on the outer reaches of the parish in an area that is inaccessible to the public, is of little social amenity due to its current industrial use and is heavily screened by trees. Access is also directly onto the A287 so should have limited impact on traffic through the parish/village (see attached figures for location and site layout).

Considerations include the nature and visibility of the building proposed and the intended access directly onto the A287 in a location between the lay-by and the Chalky Lane junction where traffic is at high speed and only partially sighted due to the road curvature (though the increase in traffic as a result of this building is anticipated to be limited).

Extensive detail is included with the application on heritage aspects, landscape, views (especially from footpath PRow1) and preservation of existing trees. These demonstrate that the new building will not be visible from the footpath nor from the remainder of the park and existing trees will be maintained in the development. It is concluded in these reports that there are no significant heritage implications; which seems reasonable.

Finally, we need to assess whether the development is in line with our DHP. Concerning this latter aspect of the proposal, DNP 1 Spatial Policy requires developments in the countryside outside of the conservation areas to include special features (eg. social amenity features) if they are to be supported by DPC. The business moving to occupy this building is declared in the proposal to be locating 10 jobs into the Parish, plus the potential for a small number of "job seeker" positions. This is clearly a social amenity for the Parish. Also, this is a brownfield site which can be supported under DNP1.

DNP5 covers Dogmersfield Park and Historic England and requires a Heritage Statement showing how the development satisfies Hart DC Heritage Guidance. As referred to above, there is a full Heritage assessment with the application and it does not show any significant cause for concern (in my opinion).

Finally, DNP11 Dark Skies seeks to minimise light pollution in any future developments and there is nothing in the outline application that deals with this point.



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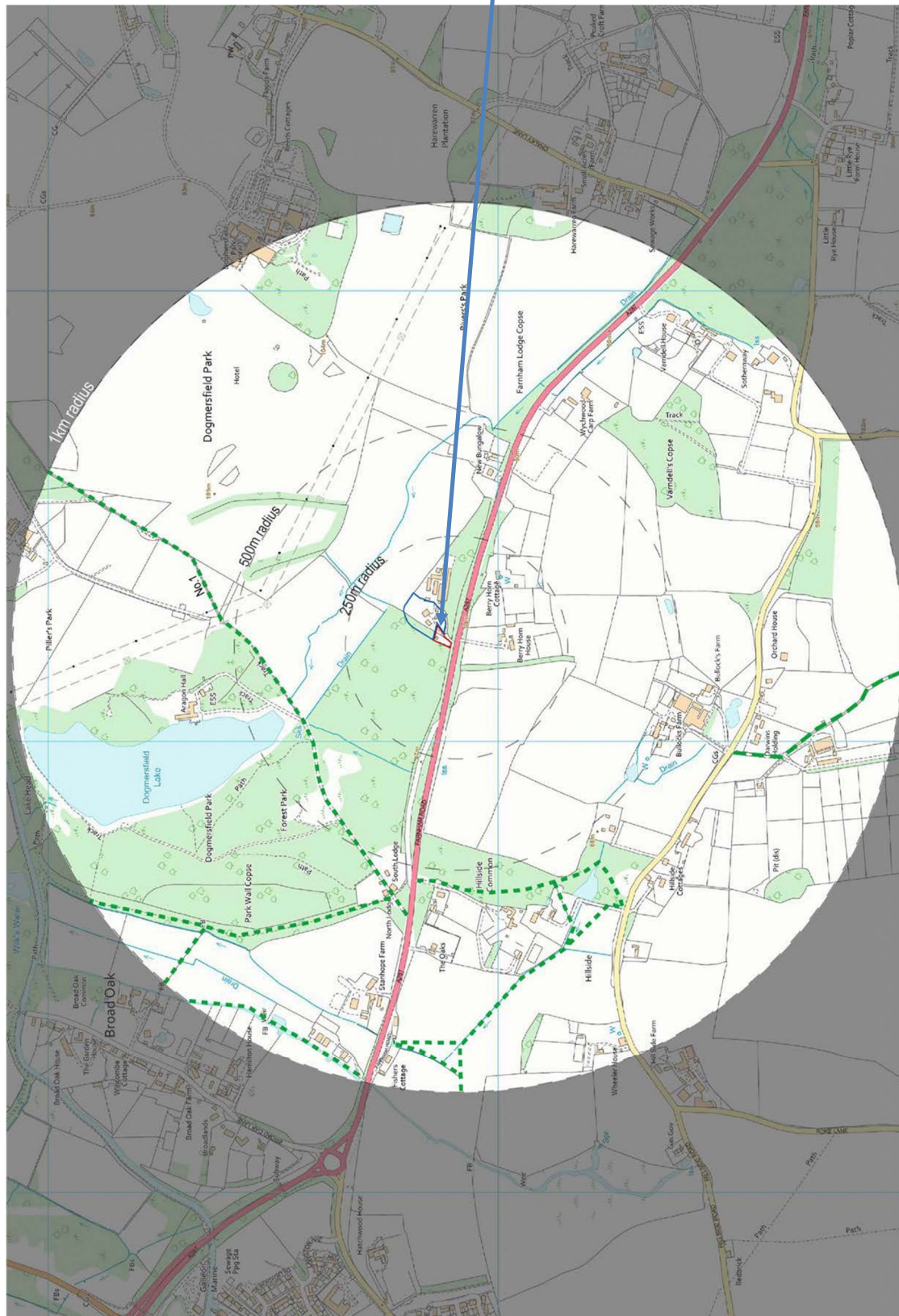
Recommendation

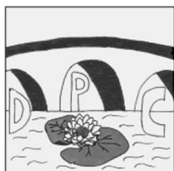
On balance, it is recommended that we do not object to this development. It is on the very periphery of the Historic Park and would not be visible to the main park areas, it fulfills the social amenity requirement of the DNP and is on a site that is essentially brown field. A condition should be included in our response that points out the need to minimise light pollution from the development (though it must be recognised that this is an industrial plant and there will be limitations on how far our dark skies requirements can be met)



DOGMERSFIELD PARISH COUNCIL

Location of Application Site



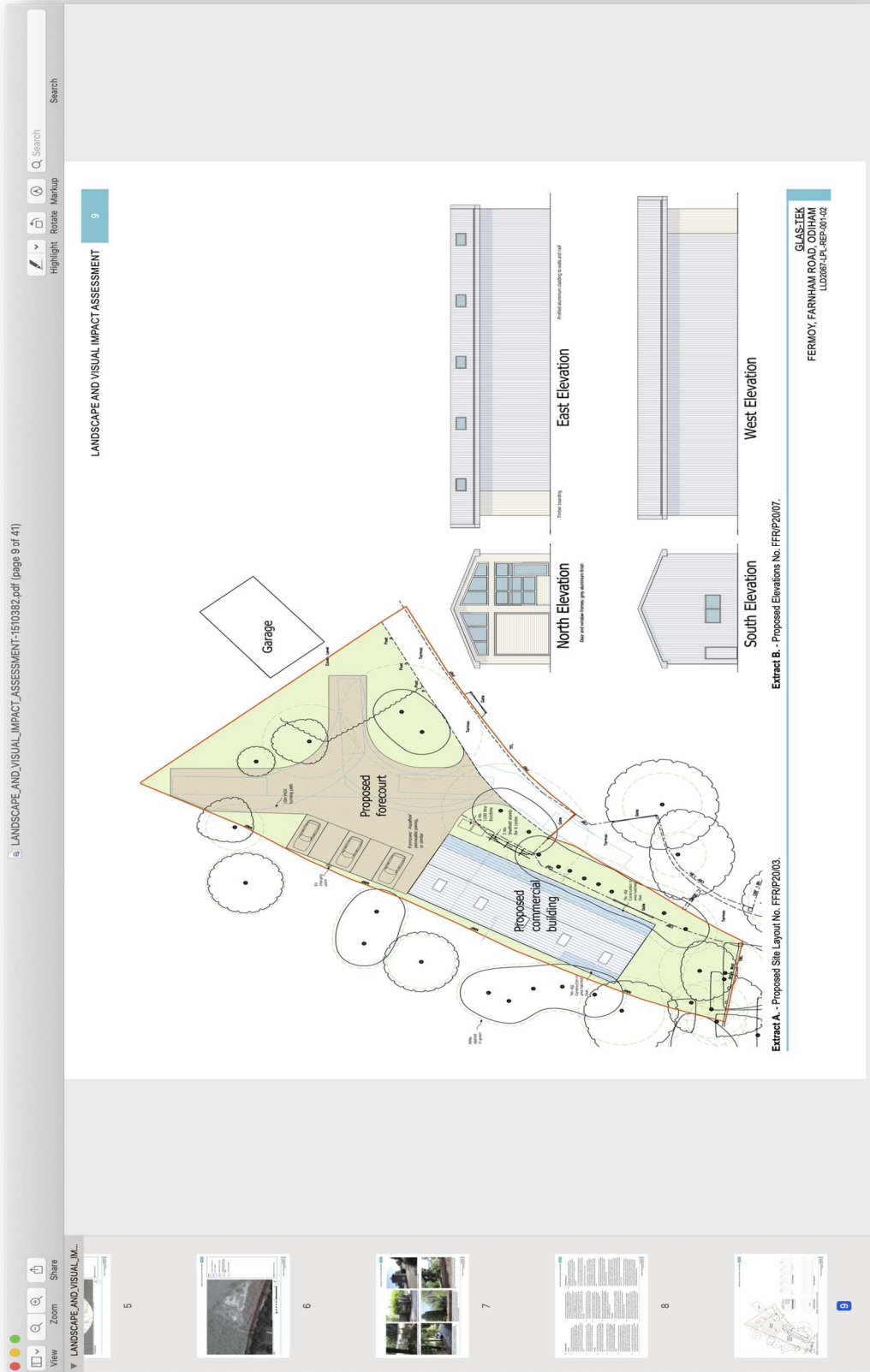


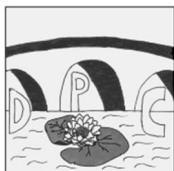
DOGMERSFIELD PARISH COUNCIL





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DOGMERSFIELD PARISH COUNCIL

DOGMERSFIELD PARISH COUNCIL

Please find below my comments
on the following planning application

Planning Application No	20/01180/FUL
Location	STREET RECORD Rye Common Lane Crondall Farnham
Description	Proposed energy storage facility to provide energy balancing services to the National Grid
Date valid	25/06/2020
Date circulated by DPC PO	31/10/2020
Date for submission	13/11/2020
Name of Councillor	GC

Summary

This addendum is to record a late supplementary change to the design of this facility, aimed at reducing the visual impact of the site.

Comments

See attached schematics for the proposed changes to the original application from May this year. They show a planted boundary around the site with mixed shrubs and groups of tree plantings.

Whilst this would go some way in breaking up the visual impact of this large industrial site it is only a very partial solution to a visual, acoustic and, potentially, emission problem for local residents.

The addendum report that the planners have issued that includes these details also points out that the actual site lies just out of the Dogmersfield Parish Boundary (as shown in our DNP) and only the

access road is contained within our Parish. This does appear to be correct but it does not affect the impact of the proximity of this site on our residents.

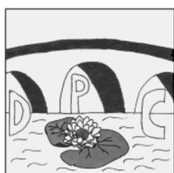


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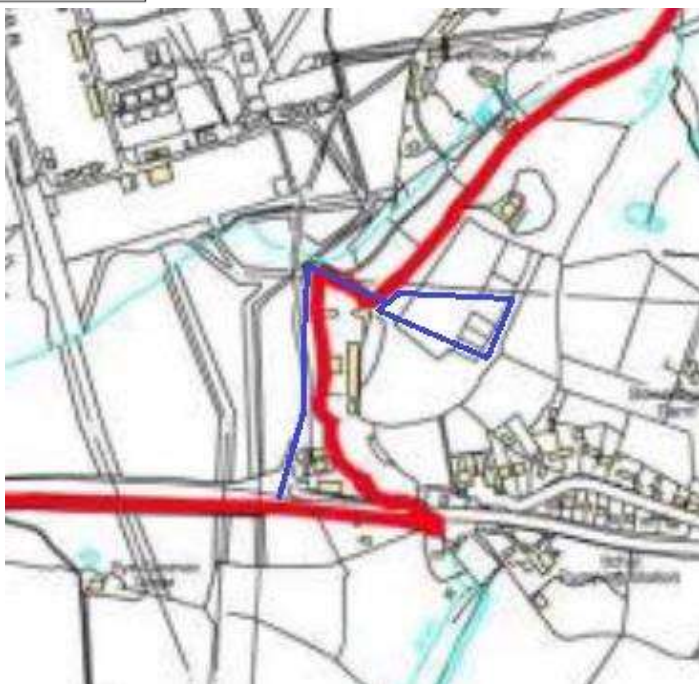
Recommendation

It is recommended that we submit an additional comment to our previous objection stating that the addendum makes no discernible impact on our objections and that we consider the requirements of our DNP still hold sway given the immediate proximity of the site to our local residents.

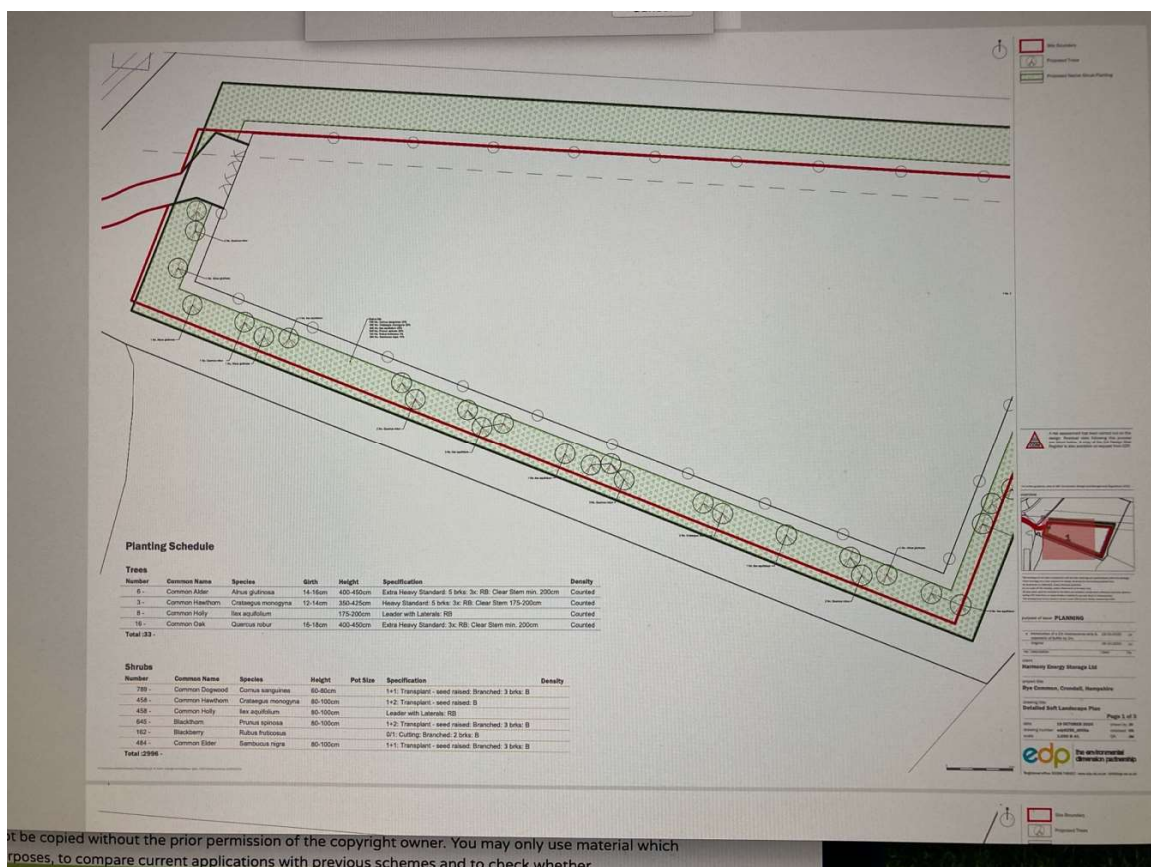
Parish Boundary in
relation to the Site



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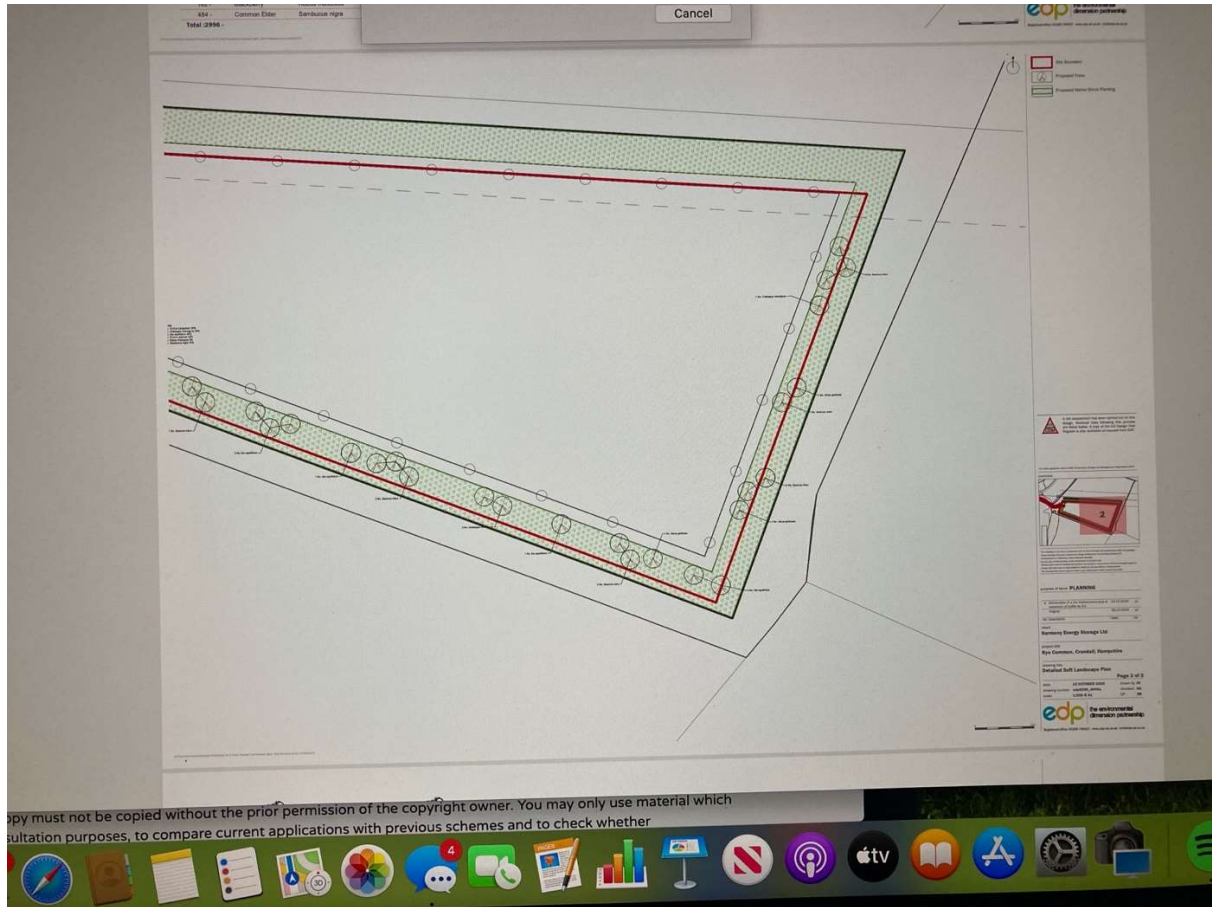
Screens shots of the proposed screening



It is not to be copied without the prior permission of the copyright owner. You may only use material which is necessary to compare current applications with previous schemes and to check whether the proposed screening is appropriate.



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DOGMERSFIELD PARISH COUNCIL RESPONSE

We are responding to your consultation on Planning Reforms. We are a Parish Council with a well-regarded, supported and adopted Neighbourhood Plan which was made in 2018 with a greater than 90% local vote in favour. Within the Parish is a conservation area and a historic park and the Plan has detailed specific development principles for both the conservation area and the broader Parish. It also includes policy detailing general design principles for the parish and the conservation area.

Before responding to your questions we would like to comment on some of your assumptions:

1.3 Planning decisions are discretionary rather than rules-based;

The NPPF contains the rules by which planning authorities make their decisions. They are not able to give consent against the NPPF.

It simply does not lead to enough homes being built;

Many planning applications are granted to developers but they are not starting to build the much needed homes. In our district (Hart) enough applications have been granted to meet the 20 year supply of houses but developers hold back on building them as they want the prices to stay high to maximise their profit. Our area is very expensive and even two bedroomed properties sell for over £300,000. Developers should be made to start building on land which has been granted planning permission within a short time scale and in high priced areas they should have to build a higher percentage of affordable market and affordable rental properties.

1.13 Modernising day to day operation of the planning system:

Whilst we agree with the need for modern digital planning services there should still be a requirement that local notices are posted as most residents do not spend their time checking planning portals and some of our parishioners are not as comfortable accessing online portals as they would be viewing traditional physical notices. Local people should also have a voice before new developments are approved.

1.16 Strengthen enforcement powers and sanctions:

This is to be welcomed but should include sanctions on developers who have land banks and who will not build as they do not want supply to increase and prices fall.



DOGMERSFIELD PARISH COUNCIL

Proposal 1

1. *What three words do you associate most with the planning system in England?*

Time consuming, under-manned, complex

2. *Do you get involved with planning decisions in your local area?*

Yes

As a Parish Council we have a planning officer who is a member of the council and all applications are reviewed by the full Council for planning applications in our area

2(a). If no, why not?

N/A

3. *Our proposals will make it much easier to access plans and contribute your views to planning decisions. How would you like to find out about plans and planning proposals in the future?*

We are notified by the local Planning Authority.

For the public we suggest social media and local Newsletters from the Parish Council as well as paper notices.

4. *What are your top three priorities for planning in your local area?*

[Building homes for young people / building homes for the homeless / Protection of green spaces / The environment, biodiversity and action on climate change / Increasing the affordability of housing / The design of new homes and places / Supporting the high street / Supporting the local economy / More or better local infrastructure / Protection of existing heritage buildings or areas /

All of the above are important, our top 3 are :

- protection of green spaces and environment
- more or better local infrastructure
- Protection of existing heritage buildings or areas

5. *Do you agree that Local Plans should be simplified in line with our proposals?*

No. The three categories are too simple. Some areas designated as Renewal may be open to more development than would be sustainable and which would materially alter the whole ambience of an area. There should be clearly understood specifications determined locally for sub-set categories.

Protected areas should also include areas designated as Rural or of Historic or Special Interest in Neighbourhood Plans and areas designated as Local Gaps in Local Plans.

We do not support the alternative options which would be too broad and not allow sufficient local input into design specifications.

Proposal 2

6. *Do you agree with our proposals for streamlining the development management content of Local Plans, and setting out general development management policies nationally?*



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No.

It is important that local planning authorities and neighbourhood plans have a say in determining specific development standards as appropriate to their particular areas.

Proposal 3

7(a). Do you agree with our proposals to replace existing legal and policy tests for Local Plans with a consolidated test of “sustainable development”, which would include consideration of environmental impact?

Not relevant to us as a Parish Council – but the definition of “sustainable” must include preservation of green and open spaces and the heritage built environment

7(b). How could strategic, cross-boundary issues be best planned for in the absence of a formal Duty to Cooperate?

Not relevant to us as a Parish Council – but should be overseen by an independent third party body giving impartial and objective views without political influence

Proposal 4

8(a). Do you agree that a standard method for establishing housing requirements (that takes into account constraints) should be introduced?

No.

It is not possible to standardise this as an inner-city area which has affordability constraints and a rural village also with affordability constraints cannot be treated in the same way.

This Parish Council is very concerned about the use of data & AI to drive decision making at regional or national scale. It only works if the source data is good and land classification is not understood in anyway accurately except for locally.

It is not the planning system which is preventing the building of houses, it is the developers not building on land already granted planning permission which they are not developing as they wait to maximise their profits.

8(b). Do you agree that affordability and the extent of existing urban areas are appropriate indicators of the quantity of development to be accommodated?

No. There are many other factors which need to be considered such as existing infrastructure and employment opportunities. A small village with expensive houses should not be expected to take a greater share of future development. Areas of the South East are already heavily developed and heavily populated – the idea that flooding these areas with more homes to make them more affordable will only make them more populated and increase the North /South wealth divide, as well as increase the strain on often already inadequate infrastructure.

The alternative option would be preferable.

Proposal 5

9(a). Do you agree that there should be automatic outline permission for areas for substantial development (Growth areas) with faster routes for detailed consent?

No. There must be sufficient detail in the outline application for it to be clear what is being proposed.

An area for substantial development may fall under the responsibility of different land managers and be subjected to applications from multiple developers. The approval process must allow time for the overall implications to be



DOGMERSFIELD PARISH COUNCIL

understood. A local authority and, more importantly, the planning authority itself may also be a partner in a hybrid regeneration project. In these cases a full, transparent, planning approval process is necessary.

9(b). Do you agree with our proposals above for the consent arrangements for Renewal and Protected areas?

No. Renewal areas can be very different in character and applications must be clear both on what is being proposed and the design. As various national design guides will not always be appropriate in different locations.

9(c). Do you think there is a case for allowing new settlements to be brought forward under the Nationally Significant Infrastructure Projects regime?

Not if it negates local input to these schemes.

Proposal 6

10. Do you agree with our proposals to make decision-making faster and more certain?

Yes. However, the digitalisation and software needed should not be prohibitive to individuals, small developers and small local Parish Councils. Also, see our response to proposal 4 – and our deep concerns about the use of national and regional algorithms and data when applied locally.

Proposal 7

11. Do you agree with our proposals for accessible, web-based Local Plans?

Yes, however time should be allowed for updating, training etc.

The user should be able to access maps which are not just those included in the main Local Plan document, with zoom in and search capabilities.

There should also be a mechanism in place to make such plans available off-line if required.

Proposal 8

12. Do you agree with our proposals for a 30 month statutory timescale for the production of Local Plans?

No. This is not long enough for councils to be able to change the whole planning framework as they will still be carrying out their normal work.

Proposal 9

3(a). Do you agree that Neighbourhood Plans should be retained in the reformed planning system?

Yes, most definitely. Neighbourhood Plans are the way that residents are able to have their say on the development of their locality. They are able to get involved, be consulted and feel that they are being listened to. Good Neighbourhood Plans specify design principles to be followed and aid the local planning authority and all adopted Neighbourhood Plans have been through a local referendum. They are the essence of local planning democracy.

13(b). How can the neighbourhood planning process be developed to meet our objectives, such as in the use of digital tools and reflecting community preferences about design?

Money should be granted to help prepare Plans and online training and information could be made available.

Proposal 10



DOGMERSFIELD PARISH COUNCIL

14. Do you agree there should be a stronger emphasis on the build out of developments? And if so, what further measures would you support?

Yes, definitely. Large areas of land with planning consent are held by developers who want to maximize their profits. Sanctions should be considered if they do not develop the land within a stipulated time scale.

Pillar Two

15. What do you think about the design of new development that has happened recently in your area?

Not good. Most of the development of our parish in the last 5 years or so has taken place in our central village conservation area which has a number of listed historic buildings. The style and size of the new buildings do not reflect this important characteristic in any way.

16. Sustainability is at the heart of our proposals. What is your priority for sustainability in your area?

We can see no evidence that your proposals make any attempt to provide a sustainable future. They appear to be focused on allowing more house building without local involvement as to whether or not this works. We consider that sustainability needs to focus on the maintenance of our green and open spaces, trees, hedgerows and views. Maintaining our heritage environment and preserving it for the future is key. Help with more energy efficient buildings and efficient local infrastructure (eg. Roads and public transport). Cars are essential in our Parish as there is no public transport available, no local shops and the narrow roads quickly become blocked at times of high road usage.

Proposal 11

17. Do you agree with our proposals for improving the production and use of design guides and codes?

Yes, if they have been formulated locally with community involvement to understand the character of each area.

Proposal 12

18. Do you agree that we should establish a new body to support design coding and building better places and that each authority should have a chief officer for design and place-making?

No. A new body nationally would be unhelpful if it replaced all other regional bodies. – A National lead body with each authority having a lead officer for design and place-making would be useful.

Proposal 13

19. Do you agree with our proposal to consider how design might be given greater emphasis in the strategic objectives for Homes England?

Carried out at a National level is not seen as helpful nor democratic.

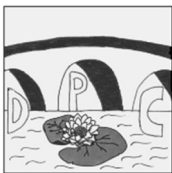
Proposal 14

20. Do you agree with our proposals for implementing a fast-track for beauty?

It depends on the definition of 'beauty'. Yes, if the definition is developed and agreed locally and is appropriate to the local setting. Also, sufficient support and resourcing needs to be given to local authorities to implement it correctly.

Pillar Three

22. When new development happens in your area, what is your priority for what comes with it?



DOGMERSFIELD PARISH COUNCIL

Maintenance of the rural and historic nature of our Parish. More and better infrastructure. Maintenance of the clear separation from the larger built up areas.

Proposal 19

23(a). Should the Government replace the Community Infrastructure Levy and Section 106 planning obligations with a new consolidated Infrastructure Levy, which is charged as a fixed proportion of development value above a set threshold?

Yes, however developers should have to start to pay a charge as soon as planning consent is granted, with the amount increasing if there is a delay in building to encourage development to take place.

23(b). Should the Infrastructure Levy rates be set nationally at a single rate, set nationally at an area-specific rate, or set locally?

Locally as different parts of the country have different needs.

23(c). Should the Infrastructure Levy aim to capture the same amount of value overall, or more value, to support greater investment in infrastructure, affordable housing and local communities?

More value as there is a great need for affordable housing and investment in local communities. Areas of substantial development will need higher levies to provide adequate infrastructure to support a, sometimes significant, rise in population.

23(d). Should we allow local authorities to borrow against the Infrastructure Levy, to support infrastructure delivery in their area?

As long as it is clearly affordable by the local authority and subject to local referenda.

24. Do you agree that the scope of the reformed Infrastructure Levy should capture changes of use through permitted development rights?

Yes, if an office block becomes residential apartments then a Levy should be paid to support infrastructure demands due to the increase in population.

Proposal 21

25(a). Do you agree that we should aim to secure at least the same amount of affordable housing under the Infrastructure Levy, and as much on-site affordable provision, as at present?

Yes.

25(b). Should affordable housing be secured as in-kind payment towards the Infrastructure Levy, or as a 'right to purchase' at discounted rates for local authorities?

No, affordable housing should be secured as well as the Infrastructure Levy as both are necessary.

25(c). If an in-kind delivery approach is taken, should we mitigate against local authority overpayment risk?

No comment

25(d). If an in-kind delivery approach is taken, are there additional steps that would need to be taken to support affordable housing quality?

No comment



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Proposal 22

22. Should local authorities have fewer restrictions over how they spend the Infrastructure Levy?

Yes, however the neighbourhoods where the development is taking place should be able to say what is needed in their area through consultation with residents. Parish Councils should be statutory consultees on local Infrastructure Delivery Plans.

26(a) If yes, should an affordable housing 'ring-fence' be developed?

No.

Equality Impacts

27. Do you have any views on the potential impact of the proposals raised in this consultation on people with protected characteristics.

In a rural small Parish such as ours the absence of any public transport and local shops makes life very difficult for those with mobility issues.



DOGMERSFIELD PARISH COUNCIL

161/20 FINANCE REPORTS – TO BE ISSUED FOLLOWING RECEIPT OF BANK STATEMENT



DOGMERSFIELD PARISH COUNCIL

Ref: 162/20

Subject: Plans for Clearing Ditches Autumn 2020 V3

Background

The Council has made two attempts to reach agreement on the work required to maintain the ditches within the village, but without success. On Sunday 25th October, the Clerk and councillors surveyed the ditches and verges in an attempt to agree a way forward on this matter. This paper makes short-term detailed proposals for work to be done. A later paper will propose a long-term solution.

Immediate priorities

It was agreed that the immediate priorities are:

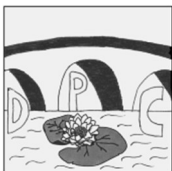
- The ditch running down the north west side of Church Lane.
- The rear ditch running down the north side of Chatter Alley.

Short-term proposal

We currently have 27 hours of lengthsman time at our disposal, which must be used by the end of March 2021 or else be forfeited. The first step is to engage the lengthsman to tackle the highest priority work. The following instruction is proposed.

To complete the tasks below in the order stated, stopping when the remaining 27 hours of lengthsman time are exhausted or advising how much more work is required to use the time:

Priority	Location	Instruction
1	Chatter Alley – north side	To rod the three underground pipes (under driveways) that connect sections of the rear ditch (i.e. further from the road) on the north side of Chatter Alley to ensure flow of water, starting at The Lea and ending at Brooks. To ensure that both ends of every pipe are at least 10cm clear of the bed of the ditch.
2	Chatter Alley – north side - outside Oakfield	To deepen the ditch that runs from the roadside to the rear ditch and ensure the drain entering from under the road is clear to ensure free flow of water into the ditch.
3	Chatter Alley – north side	To clear debris from every grip along the north side of Chatter Alley to ensure free flow of water from the road to the ditch.
4	Pilcot Green North	To rod the underground pipe that emerges from under Pilcot Hill onto Pilcot Green North to ensure free flow of water. (The pipe is located under the road and runs from the manhole on Pilcot Green South (near the phone box) to the ditch opposite on Pilcot Green North.)
5	Church Lane – outside Kersfield	To dig out the full length of ditch outside Kersfield (opposite the Queen's Head PH) and to ensure the pipes at both ends are at least 10cm clear of the bed of the ditch. To remove from site the material taken from the ditch. (It is accepted that there will be a charge for this service.)



DOGMERSFIELD PARISH COUNCIL

		(Note that this ditch is immediately adjacent to the highway and access may be hampered by parked cars.)
6	Church Lane – Kersfield to Keeble	<p>To clear undergrowth and debris from the section of ditch running from Kersfield to Keeble.</p> <p>To rod all sections of pipe to allow free flow of water.</p> <p>To clear debris from every grip to ensure free flow of water from the road to the ditch.</p> <p>To cut new grips for sections of ditch where there is currently none.</p> <p>To remove from site the material taken from the ditch. (It is accepted that there will be a charge for this service.)</p> <p>To trim the verge.</p>

Issues to report to HCC

During the survey, issues were identified in relation to two drain covers. It is proposed to make the following reports to HCC highways.

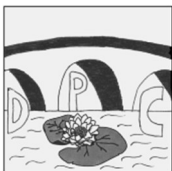
- The drain cover located on the east side of Church Lane outside Thatched Cottage protrudes above the surface of the highway, so water flowing down Church Lane bypasses the drain and causes flooding within the boundary of Thatched Cottage. DPC requests that the drain cover be lowered so that it can achieve its purpose.
- The drain located on the east side of Church Lane opposite the Queens Head PH and outside Myll Mead Cottages is linked to an underground pipe accessed by a manhole cover, however, the linking culvert is at such a height that if fails to take the water from the road to the pipe This causes rain water regularly to collect on and around the drain, often across the whole road. DPC request that the link from the drain to the pipe be relocated to a suitable height to be effective.

Councillors are requested to authorise the Clerk to pursue the actions identified above.

David Skellern

Clerk

November 2020



DOGMERSFIELD PARISH COUNCIL

David Skellern
Parish Clerk
6 Green Lane
Hartley Wintney
Hook
RG27 8DL

Email: clerk@dogmersfieldparish.co.uk
Telephone: 07747 016050

[xx] [xxx] 2020

INVITATION TO TENDER:

Dogmersfield Parish Council ("DPC") is seeking contractors to tender for a project to improve Pilcot Green South, an area of common land in the centre of Dogmersfield. Anyone willing to quote for this contract should submit their quotation to the Parish Council at the above address.

Closing date for this tender is 12 Noon on [xx] [xxx] 2020. The names and addresses of two referees should also be submitted with the quotation unless the contractor has previously undertaken work for DPC. Contractors must provide details of public liability insurances that they hold and any other relevant professional accreditations.

Contractors must adhere to the Council's Terms and Conditions of Contract that are appended to this document.

Please note that this contract will be awarded under the terms of the Council's Standing Orders (<https://dogmersfieldparish.co.uk/wp-content/uploads/2020/09/Standing-Orders-July-2020.pdf>), which specifically prohibit prospective contractors contacting councillors or staff to encourage or support their tender outside of the prescribed process. Contractors should ensure that they abide by the terms of the Bribery Act 2010.

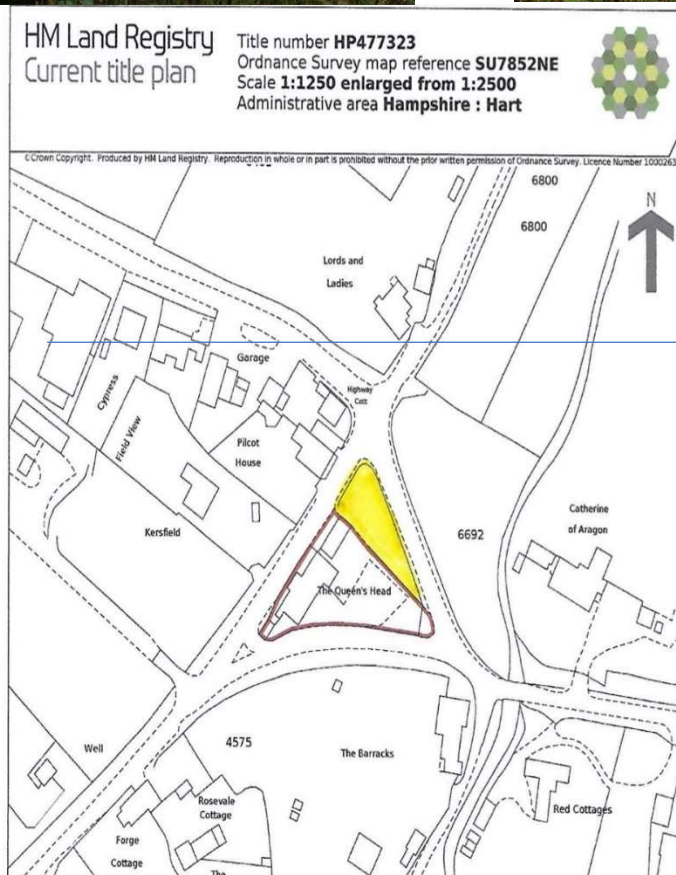
SCHEDULE OF WORK - PILCOT GREEN FENCE

Proposals are requested for renovating the fence that bounds two sides of Pilcot Green South, which is marked in yellow on the map overleaf and is located alongside the Queen's Head Public House in the centre of Dogmersfield. The fence is close to wooden tables used by the public house and the area is usually busy around the start and end of every school day.

The fence consists of 29 wooden posts spaced over a distance of approximately 50 metres and threaded with rusty ferrous chain. The posts measure approximately 800mm x 100mm x 100mm and are generally firmly bedded. Some have been previously painted white while others have probably never been painted. The unprotected tops of the posts have become susceptible to damp due to the open grain. The fence is situated a little under one metre from the edge of the road.



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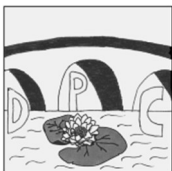
The requirement is as follows:

- To remove the existing chains and dispose of them responsibly.
- To trim back the grass around the base of the posts to facilitate the repainting.
- To straighten any non-vertical posts and steady any loose posts using wedges.
- To prepare the posts for painting as appropriate, including application of a suitable treatment to the top of each post to provide resistance to water penetration. The contractor is required to propose the means of achieving this.
- To apply sufficient coats of paint to give a durable, high-quality white gloss finish.
- To supply and securely fit black-coated metallic chain using existing holes drilled in the posts. The contractor is required to take measurements to determine the precise length of chain required. The chain should be similar in construction to that currently fitted (5mm gauge with 45mm x 25mm loops).

The contractor is required to:

- Supply all tools and materials.
- Specify how they will work safely in the proximity of the road.
- Specify how they will protect members of the public from all hazards arising from the work, including protecting them from transfer of wet paint to clothing.
- Specify any warranties that will apply to the work.

David Skellern
Parish Clerk



DOGMERSFIELD PARISH COUNCIL

Terms and Conditions of Contract

1. The contractor will provide all necessary labour, plant and sundry materials for carrying out the work in accordance with these terms and Conditions, the Schedule of Work, the Parish Council Purchase Order and any subsequent instructions that may be issued by the Parish Clerk on site.
2. This will be a fixed price contract, open to acceptance for a period not exceeding two calendar months and valid for the duration of the contract and satisfactory final completion of the works. No payment for additional work will be entertained by the Council unless a written instruction has been given by the Parish Clerk and a provisional price agreed at the time of such instruction.
3. The contractor will clearly show as a separate item within his quotation any amounts included for Value Added Tax.
4. The contractor shall provide and maintain a level of Liability Insurance (£10 million) that is acceptable to the Council's Insurers to cover his works and indemnify the council for any damage caused by or during the works. Liability for 3rd party damage will be that of the contractor and will be rectified at their cost. Prior to commencement of the work the contractor shall deliver to the Parish Clerk such confirmation of his insurance policies as may be required.
5. The contractor will locate and safeguard all services, pipes, drains, cables, ducts and the like and will be responsible for carrying out repairs to any damage caused by his work.
6. The contractor will comply with all necessary laws, codes of practice and other statutory requirements during the period of the contract.
7. The contractor will be responsible for liaising as necessary with Hampshire County Council and all adjacent landowners to ensure that the specified works cause as little nuisance as possible and that there is no danger to the public who may use any Common Land, Rights of Way or the Public Highway.
8. The contractor will be responsible for keeping the site tidy and safe at all times and clearing away all surplus materials and debris on completion.
9. The contractor shall provide all necessary barriers, warning signs and other safety equipment to keep the works safe and protect members of the public from injury at all times.
10. Where necessary any lines, levels and the scope and extent of the specified work will be agreed on site prior to commencement.



DOGMERSFIELD PARISH COUNCIL

Ref: 163/20

Subject: Proposal To Make Substantial Improvements to a Section Of Dogmersfield Walk 6

Background

This proposal has been developed in response to the Parish Council's requirement for a long term solution to the section of Dogmersfield Walk 6 (village school to church) from the large white cricket ground gate to the end of the narrow path with a brown field gate on the right, some 175 metres. The proposal aims to address long-term concerns regarding the usability of this path at times of the year when the path is difficult to navigate. In particular, to address a stretch around the middle of this section where water flows under the path causing excessive mud on the path following a prolonged period of rainfall.

Various solutions have been investigated and discussed with Andrew Aitken from Hampshire County Council, who is responsible for all North Hampshire footpaths. A boardwalk has been excluded due to its prohibitive high initial cost and ongoing maintenance costs. Use of flexible plastic webbing to contain stones is not considered to be the best solution.

John Self has investigated the water course under the footpath using dowsing rods, and has identified a 25 metre stretch around the middle of this section where water is probably coming in from the field (higher level of grass in the field is indicative of a spring) and returning into the field at the bottom.

Proposals Considered

Three reputable and experience companies have been approached to provide costed proposals for a long-term solution to the footpath.

1. **Rocon Contractors Ltd**, Bramley, Hampshire

Installation of a new 180m long x 1.2m wide footpath. Install a geotextile terram membrane on levelled footpath. Install 360m of 150mm x 22mm pre-treated timber edgings fixed into position with 50mm x 50mm pre-treated timber stakes set approximately 150mm higher than the existing footpath. Construct the proposed footpath comprising of a 100mm thickness of type 1 sub-base and a 100mm thickness of 40mm down to 0mm limestone scalplings. Form a channel to the field edge to try to encourage the water to run alongside the footpath.

Price: £14,959 + VAT

This could be reduced by reducing the overall length of the footpath, and/or reducing the depth by 50mm.

2. **Frontier Surrey Ltd**, Ewshot, Hampshire

Installation of a new 175m long footpath. Install a geotextile terram membrane on levelled footpath. Install 4" x 2" treated timber edging of sawn spruce timber, held in place by timber pegs size 38mm x 38mm x 450mm. Lay TCS Techcell 75 Geocellular confinement panel (this is a plastic web for containing crushed stone or scalping). Install aggregate composed of recycled 20mm stone.

Price: £12,351.30 + VAT

This price assumes a heavy vehicle is used in the field next to the path to distribute the aggregate along the path. However, with winter weather approaching, the field will probably be too soft and hence they would have to hire small tippers that will travel along the path, but this will be at extra cost.

3. **Aquascience Ltd**, Romsey, Hampshire

Installation of a new 175m long x 1.2m wide footpath and 25 metre French drain. Install a geotextile terram membrane on levelled footpath where there is currently no membrane (the existing one is good but is only on part of the footpath). Installation of treated softwood edging 47mm width and 125mm height to suit the depth of the path, as per Hampshire footpath specification. This will be held in place with 50mm square pegs. Installation of 75mm high sub-base of recycled type 1 stone covered with 50mm course of



DOGMERSFIELD PARISH COUNCIL

limestone (sized 20mm and under) suitable for all uses. Installation of a 25 metre long 30mm x 30mm French drain on the field side of the fence filled with 20mm shingle (see attached picture) and positioned alongside where the water course runs under the path. This will take water away from the path. The aggregates will be distributed along the path by vehicles remaining within the width of the path.

Price: £12,272.45 + VAT

Funding

This proposal has been submitted with the assumption that DPC can use the s106 funds currently held at Hart District Council to fund 50% of the works. It is furthermore proposed that the balance of the funding required (c.£6,000) comes 50:50 from the Community Benefit Fund (CBF) and from Council reserves. Funding from the CBF would be supported by the CBF working group who identified footpath improvements (and specifically footpath six improvements) as a high priority for the fund to be used for. The proposal meets the conditions for expenditure from the CBF, namely that the expenditure is used for charitable, educational, environmental, amenity of other appropriate purposes within and adjacent to the Community.

Recommendation

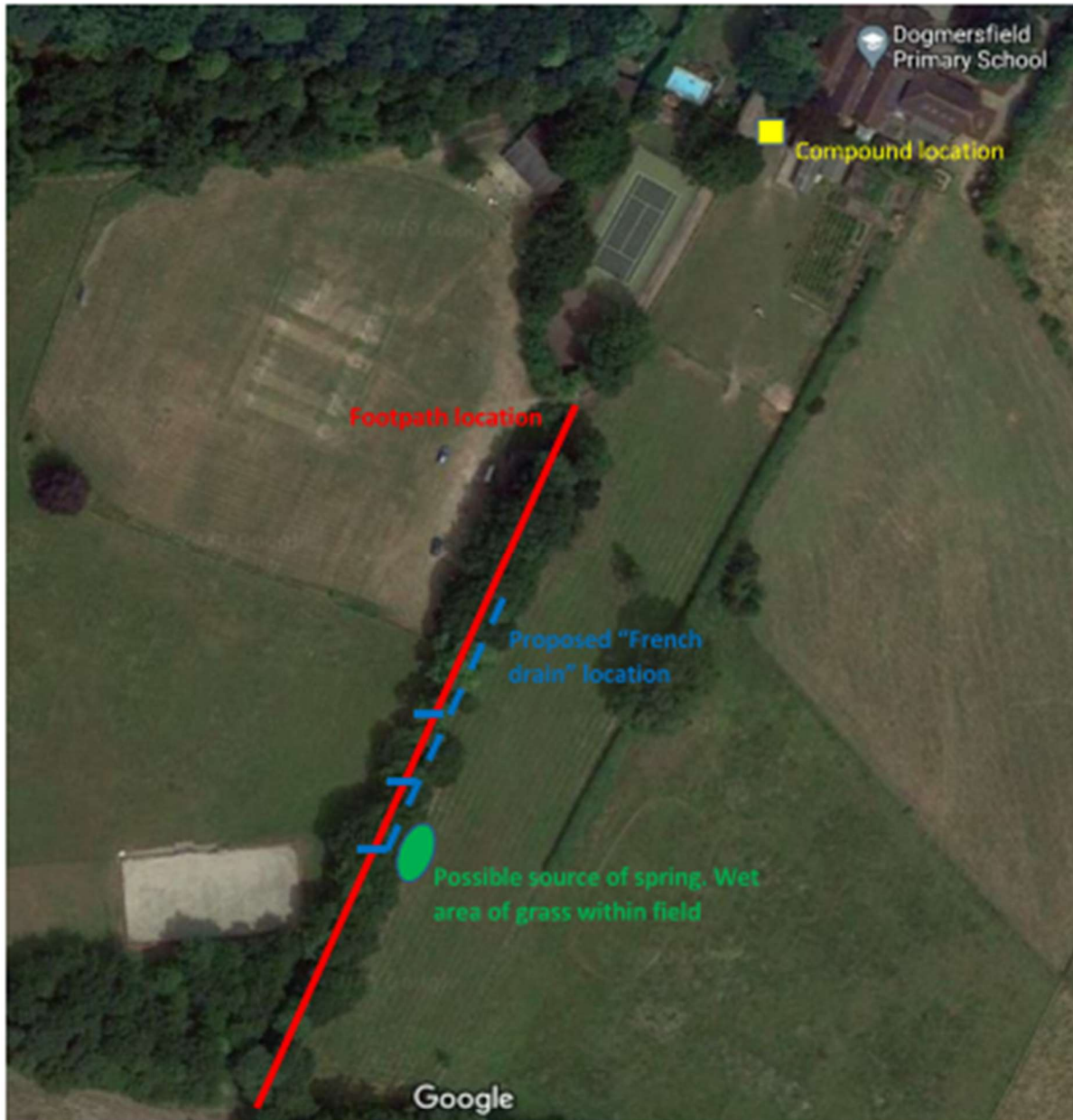
It is proposed that we proceed with the proposal from Aquascience on the basis that:

- It is the lowest price.
- It specifically addresses the problem of water flowing under the path - Aquascience has considerable expertise in water management.
- It does not use recycled cement with contaminants.
- It is supported by Andrew Aitken who recommended Aquascience to us.
- It has been discussed with Christine Lowe who raised concerns about the previous low-cost solution, and she is very supportive of this proposal.
- It has been discussed with Neil and Angela Dixon (who's land provides access to the path in question) and has their support. In the event that the French drain changes the flow of water on their land, it could be extended to a culvert.

Should the Parish Council decide to pursue the proposal, permission from the owners of the Dower House would be needed (this section of the footpath is on their land); Neil Dixon has agreed to effect an introduction.



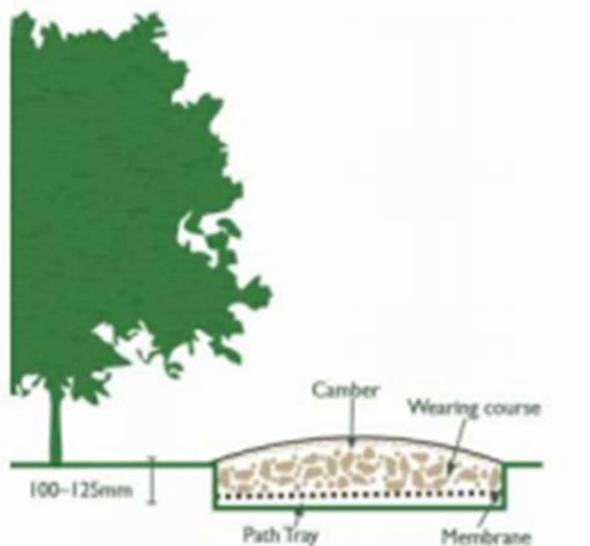
DOGMERSFIELD PARISH COUNCIL

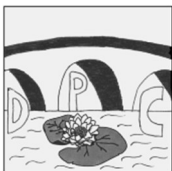


Notes:

The "French drain" would be a trench of 300x300mm filled with 20mm shingle to aid the redirection of the running spring along the footpath for 25m, approximately 300mm from the fence line, inside the field.

We have allowed for softwood timber edging within our price to help retain the stone. The initial path scrape will accumulate spoil which will then be feathered back along the timber edging.



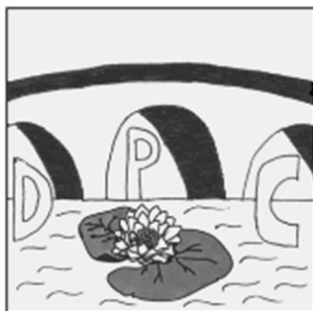


DOGMERSFIELD PARISH COUNCIL

REF 164/20

SUBJECT: New Parish Council Logo

BACKGROUND: We currently have the following logo for the Parish Council:



It is my understanding that this current logo has been in use for over 20 years, and was created through a competition run at Dogmersfield School amongst the pupils at that time.

The logo is based on the name 'Dogmersfield' coming from the Anglo-Saxon name of 'doke', meaning 'waterlily', 'mere' meaning 'pond', or 'lake', and 'feld' meaning 'piece of land'. Combined, this is 'the land by the lake where the waterlilies grow'. The design also incorporates the bridge next to Tundry Pond.

The current logo – while very credible in its origins and method of creation – is limiting in terms of creative versatility for different uses. It can work in a black and white document, but not once the environment in which it's being used has more colour or variation in design.

As we start to increase the methods by and platforms on which we communicate with our parishioners, we need a more versatile logo to work with. At the very least, it needs colour brought in to it.

Feedback from the residents has – in the main part – been that it needs updating.

4 Councillors are supportive of the creation of a new logo and one is against it.

It has been suggested and the suggestion supported by several residents in an anecdotal manner (via residents' WhatsApp group) that it would be a good idea to run some kind of competition for the design of a new logo.

For reference, here are the logos of a few other local Parish Councils:



CHURCH CROOKHAM
PARISH COUNCIL



Crookham Village
Parish Council



DOGMERSFIELD PARISH COUNCIL



Hartley Wintney Parish Council



(Odiham)



(Winchfield)

Options:

1. Approach the school to ask them whether they would be interested in running another competition amongst their pupils.
2. Ask residents (there some talented artists and designers amongst us!) to submit designs for a new logo.
3. Run a competition amongst residents *and* pupils at the school to submit logo suggestions.
4. Work with a professional designer to come up with a new logo.
5. Use a generic logo from somewhere like Canva.
- 6.

Proposed Brief

To design a new logo for Dogmersfield Parish Council.

The logo must feature imagery, wording or icons that relate to features of the village or its history and origins.

The logo must be 2D and should be colour.

Colours should include green (hex: #0a5200; RGB:10, 82, 0) to be consistent with the Dogmersfield School colours, and the DPC website (which has taken the colours from the school). Additional colours are at the discretion of the designer.

Logos will only be accepted which will work across web, print and social platforms.

Simplicity is encouraged.



DOGMERSFIELD PARISH COUNCIL

Proposed Solution

Having had the last logo created by school pupils, I feel this time we should see what residents can come up with. As several have already expressed an interest in wanting to do this, I believe we would have several options to choose from.

Councillors would vote on their choice, the design with the most votes being the winner. In the event of a tie, final decision to be made by the Chairman of the Council.

We could even consider offering a prize to the winning designer – something along the lines of a £50 voucher for the Queens Head might encourage more entries, give us a logo for significantly cheaper than paying a professional designer, and would also support a local business through the prize as well.



DOGMERSFIELD PARISH COUNCIL

Ref: 166/20
Title: Terms and Conditions of Contract
Adopted: 9 November 2020
Review: November 2022

Terms and Conditions of Contract

4. The contractor will provide all necessary labour, plant and sundry materials for carrying out the work in accordance with these terms and Conditions, the Schedule of Work, the Parish Council Purchase Order and any subsequent instructions that may be issued by the Parish Clerk on site.
5. This will be a fixed price contract, open to acceptance for a period not exceeding two calendar months and valid for the duration of the contract and satisfactory final completion of the works. No payment for additional work will be entertained by the Council unless a written instruction has been given by the Parish Clerk and a provisional price agreed at the time of such instruction.
6. The contractor will clearly show as a separate item within his quotation any amounts included for Value Added Tax.
14. The contractor shall provide and maintain a level of Liability Insurance (£10 million) that is acceptable to the Council's Insurers to cover his works and indemnify the council for any damage caused by or during the works. Liability for 3rd party damage will be that of the contractor and will be rectified at their cost. Prior to commencement of the work the contractor shall deliver to the Parish Clerk such confirmation of his insurance policies as may be required.
15. The contractor will locate and safeguard all services, pipes, drains, cables, ducts and the like and will be responsible for carrying out repairs to any damage caused by his work.
16. The contractor will comply with all necessary laws, codes of practice and other statutory requirements during the period of the contract
17. The contractor will be responsible for liaising as necessary with Hampshire County Council and all adjacent landowners to ensure that the specified works cause as little nuisance as possible and that there is no danger to the public who may use any Common Land, Rights of Way or the Public Highway.
18. The contractor will be responsible for keeping the site tidy and safe at all times and clearing away all surplus materials and debris on completion.
19. The contractor shall provide all necessary barriers, warning signs and other safety equipment to keep the works safe and protect members of the public from injury at all times.
20. Where necessary any lines, levels and the scope and extent of the specified work will be agreed on site prior to commencement.