



DOGMERSFIELD PARISH COUNCIL

NOTICE OF COUNCIL MEETING

To: All Parish Councillors

06 April 2021

Dear Councillors,

You are summoned to attend a Meeting of the Parish Council which will be held on
Monday 12 April 2021 at 7.30 pm
via electronic communication.

T J Predeth

Clerk to the Council clerk@dogmersfieldparish.co.uk

AGENDA

	<p>This meeting will take place using electronic communications, as permitted by emergency legislation that came into force on 4th April 2020 - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Members of the public may join the meeting using the details below. Alternatively, if you have any issues or representations you wish to be raised at the meeting, please notify the Clerk or a councillor by noon on Monday 12th October 2020.</p> <p>Note that the meeting will be recorded by the Clerk and the recording will be available on request. Please note that a member of the public or person attending the Council meeting may record the meeting. Please make the Chairman and the Clerk aware of any intention to record the meeting before it commences.</p>
	<p>The Parish Clerk is inviting you to a scheduled Zoom meeting on Monday 12 April 2021 at 7.30 pm.</p> <p>Time: Apr 12, 2021 07:30 PM London</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/86891905785?pwd=RGtaeVQreUxaUkVkJZGZvNTZNbFhEUT09</p> <p>Meeting ID: 868 9190 5785 Passcode: 054632</p> <p>Topic: Dogmersfield Parish Council Meeting</p>
	<p>Welcome & Acceptance of Apologies for Absence</p> <p>Including opening comments from the Chairman</p>
	<p>Declarations of Interests</p> <p>Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.</p>
	<p>To Approve the Minutes of 11 March 2021 Council Meeting</p>
	<p>Announcements from the Chairman, Clerk and Members' Questions Received in Advance</p>
	<p>County & District Councillor's Reports</p>
	<p>Representations by the public</p>



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NB Please notify the Clerk by noon on the day of the meeting, if you wish to participate. (See note above) Thank you

To Consider the Council's Response to Current Planning Applications

Reference	Location	Description
21/00588/HOU	Peasmoor House , Church Lane,Dogmersfield, Hook, RG27 8TA	Erection of a detached garage with habitable accommodation at first floor.
21/00650/CA	The Barracks Pilcot Hill Dogmersfield Hook RG27 8SX	G1 - dismantle 35 conifer trees along the track. G2 - dismantle 6 beech trees along the garden boundary. Trees of an old hedgerow planting, leaving larger specimens. Some stems already removed as they measure less than 130mm in diameter. T1 - dismantle one conifer specimen at the rear of the garden. Low amenity value. T2 - dismantle self seeded Ash specimen growing on top of an old concrete base. G3 - fell 13 conifer trees at the rear of the property grown to large close to the house blocking out sunlight all day. G4 - dismantle 2 yew trees and 11 conifers growing over the driveway and the roof of the property shading over the house. G5 - dismantle 11 trees of beech/ash/hornbeam mix to the right of the gate entrance. G6 - dismantle 9 ash/alder trees and 1 willow tree opposite the main house by the rivers edge
21/00688/FUL	Fermoy, Farnham Road,Odiham, Hook, Hampshire RG29 1HS	Erection of a single storey commercial building (with part mezzanine) for glass processing and storage and distribution as a mix of Use Class E(g) and Use Class B8 and associated parking and access from the shared existing access off Farnham Road with associated detailed landscape
21/00648/LDC	Harewarren Farm , Chalky Lane,Dogmersfield, Hook, RG27 8TG	Application for a Lawful Development Certificate for an Existing use - Use of Unit 1 as Storage (B8) use, Unit 2 as Office (B1) use, Unit 3 as Storage (B1) use, Unit 4 as Storage (B8) use, Harewarren Workshop as Workshop



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			(B1(c) use and The Barn as Storage (B8) use/vehicle parking
	21/00706/AMCON	Land North Of Netherhouse Copse , Hitches Lane,Fleet, GU51 5EE	Variation of Condition 2 attached to planning permission 18/01794/REM dated 01/12/2020 to seek a variation to the wording of the Condition to vary approved drawings.
	20/03190/FUL	Silo Distillery,Fermoy, Farnham Road, Odiham, Hook Hampshire	Retrospective change of use from mixed commercial storage (Use Class B8) and light industrial/office (Use Class E) use to a gin distillery (sui generis).
	21/00746/HOU	Well Waters , Chatter Alley,Dogmersfield, Hook, RG27 8SS	Replacement of windows and insertion of one window on the north elevation.
	<ul style="list-style-type: none"> • To update Council on any new planning consultations, appeals and enforcements 		
	Finance & Regulatory Matters <ul style="list-style-type: none"> • To receive and approve the financial statement of accounts to date • To authorise the payments due • To receive an update for on-line banking. 		
	Insurance To agree to renew the Councils insurance with Came & Co for the forthcoming year.		
	Environment <ul style="list-style-type: none"> • To receive and consider a proposal for next steps on Pilcot Green North – Cllr S Miles 		
	Communications <ul style="list-style-type: none"> • To agree a date for the production of the next newsletter - Cllr R Molloy • To receive a verbal update on the logo competition – Cllr R Molloy 		
	Community Benefit Fund <ul style="list-style-type: none"> • To receive a verbal update on progress regarding footpaths – Cllr A Fillis 		
	Highways <ul style="list-style-type: none"> • To receive an update and consider any items arising. - Cllr S Miles 		
	Correspondence Received		
	Information sharing		
	Date of next Meeting		



DOGMERSFIELD PARISH COUNCIL

To be advised following the May elections.
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Notes on Declaration of Interest

Members are requested to declare any personal Pecuniary and Non-Pecuniary interest in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 s29 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members' Interests, the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.

Highways – Update, April 12th 2021

Introduction

This document is intended to provide an update on all Highways issues for the Parish. It is grouped into 3 areas:

1. Issues that are now closed – either because the work has been addressed or it has been agreed by all parties that it should not be a priority at this time.
2. Open issues – open tickets with Highways that they are addressing, and I will continue to track progress on.
3. Issues that require a decision.

Issue That We Propose Are Now Closed

Item #	HCC Reference #	Description of Issue	Status	Proposed Next Steps
1	24202162	<p><u>Poor road surface on Church Lane near the Queens Head.</u> The notes from the Highways meeting said “Has been added to the programme for surface dressing. This programme was now with the Asset Management Team. He recommended contacting Paula Edwards or Leon Churchill for details on progress.”</p> <p>NOTE: This is the description on the portal. GC thinks it may refer to the road at the bottom of Pilcot Hill?</p>	<p>The status on the HCC website is:</p> <ul style="list-style-type: none"> • Enquiry Complete • Status Changed: 01/10/2019 11:42:32 • We have completed any necessary actions relating to the initial enquiry or reported problem and the enquiry has now been closed. 	Confirm with Councillors & village that this is complete, and if so close the action.
2		<p><u>Rough Land on Chalky Lane Used as Layby.</u> Issue of people parking & littering</p>	At the Highways Meeting it was agreed that there should be No immediate action.	No further action
3	21530842	<p><u>Drain outside Myll Mead Cottages causing flooding on road opposite QPH</u></p>	<p>The status on the HCC website has been marked as complete:</p> <ul style="list-style-type: none"> • Enquiry type: Drainage Problem • Location: CHURCH LANE, DOGMERSFIELD, HOOK, HAMPSHIRE • Current Status: Enquiry Complete • Status Changed: 19/02/2021 15:19:44 • We have completed any necessary actions relating to the initial enquiry or reported problem 	No further action

			and the enquiry has now been closed.	
4	21530845	<u>Drain outside Thatched Cottage causing flooding of garden</u>	<p>The status on the HCC website is:</p> <ul style="list-style-type: none"> • Enquiry type: Drainage Problem • Location: CHURCH LANE, DOGMERSFIELD, HOOK, HAMPSHIRE • Current Status: Enquiry Complete • Status Changed: 04/02/2021 16:02:07 • We have completed any necessary actions relating to the initial enquiry or reported problem and the enquiry has now been closed. 	No further action

Open Issues

Item #	HCC Reference #	Description of Issue	Status	Proposed Next Steps
5	21538252	<u>Parked traffic around the school at busy times.</u> Continues to be significant issue. Suggestion that cars need to be prevented from parking in the ~10m immediately by school gates to prevent child running out into traffic	Action coming out of the Highways Meeting - DS to pick up as part of School Streets initiative.	SM to register on HCC website – done. They have confirmed not a Highways issue, but an issue for Hart Council, and so closed the issue. SM to follow up with DS to understand possible next steps Nicola Weights was suggested as a contact on Schools Streets Initiative. Need to find contact details.
6	21513396	<u>Water running off driveways of three new houses in Church Lane and pooling by the junction of Church Lane & Chatter Alley.</u>	<p>The status on the HCC website is</p> <ul style="list-style-type: none"> • Drainage Problem • Location: CHURCH LANE, DOGMERSFIELD, HOOK, HAMPSHIRE • Current Status: No Maintenance Work Required 	<p>We agreed at the Highways Meeting that GC would send details to Keith Thompson</p> <p>GC to update on whether he made any progress with Keith Thompson</p>

			<ul style="list-style-type: none"> • Status Changed: 18/09/2020 10:56:32 • The enquiry you raised has been inspected. As it does not present a hazard to highway users it does not require action at this time. Adopted roads in Hampshire are routinely inspected at regular intervals. The issue will be monitored and any future maintenance requirements will be identified as part of this process. Further information on our routine inspection policy can be found by clicking on the link below 	
7	21538254	<u>Gateway to Pilcot Hill broken fence</u> . Fence shortly after entrance to village broken and significant drop down to gully on other side	Feedback from Highways Meeting was that it should be registered as an issue	<p>Now registered – see HCC Reference. SM will monitor progress and report</p> <ul style="list-style-type: none"> • Enquiry type: Broken/Missing Sign • Location: PILCOT ROAD, CROOKHAM VILLAGE, FLEET, HAMPSHIRE • Current Status: Work Raised • Status Changed: 06/04/2021 17:32:46 • Your enquiry is progressing
8	21548948	<u>Chalky Lane – parking by canal bridge</u> . Cars park on verge, often right up until crest of bridge, making the road very narrow on a bridge that is unsighted from one direction	Potential for “dragon’s teeth” has been discussed. Has been raised as an issue on HCC	<p>Now registered – see HCC Reference.</p> <p>Received a response from Chris Broadway which said “ Unfortunately, Hampshire County Council do not have the authority to address parking issues in this district, only damage to the highway as a result. If vehicles are parked illegally and/or causing an obstruction, you will need to contact the local police. If you wish to see new measures put in place to prevent these issues in the future, such as double yellow</p>

				lines, you will need to contact Hart Borough Council.” Have asked a follow up question given road safety implications of this issue. No response as yet.
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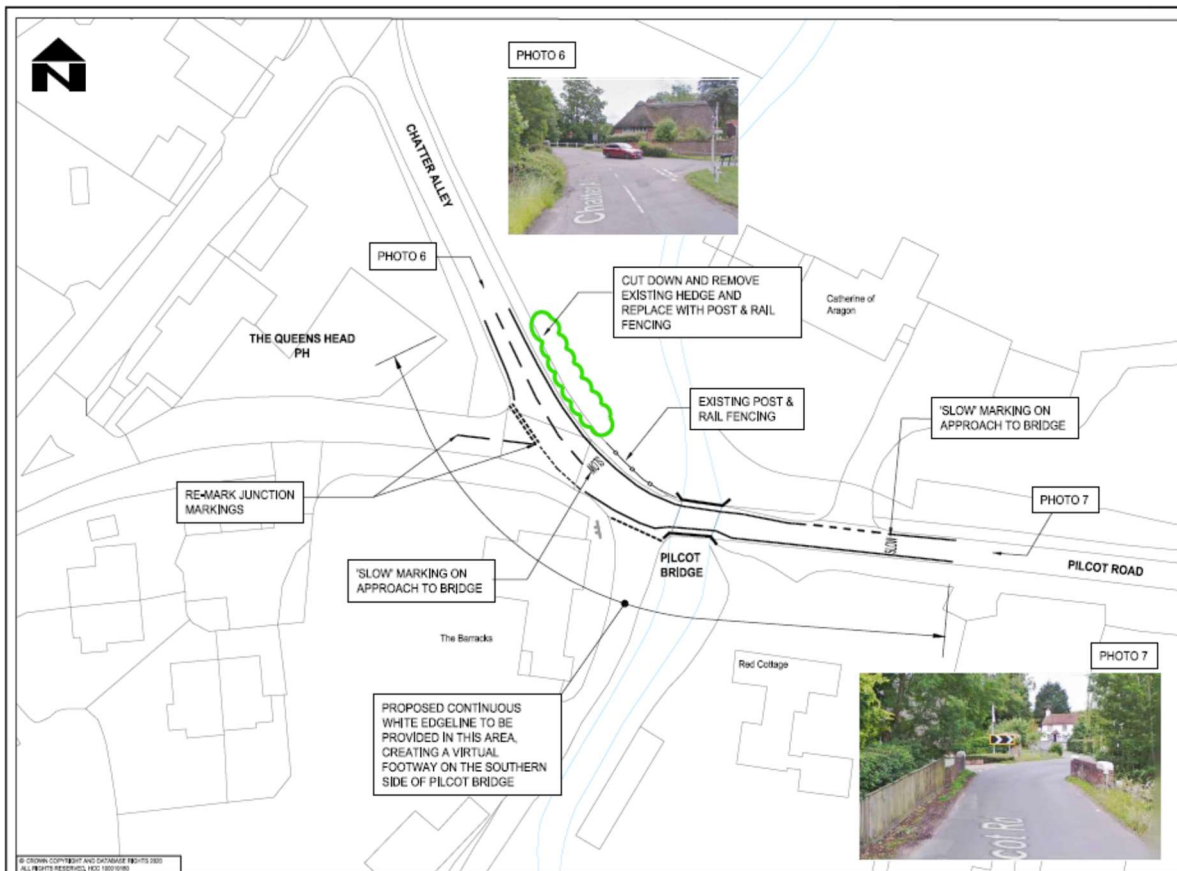
Issues that Require a Decision

Item #	HCC Reference #	Description of Issue	Status	Proposed Next Steps
9		<u>Parking Outside J&J Motors.</u> Significant numbers of parked cars causing danger when turning from/to Church Lane.	At the last Highways Meeting we were referred to follow up with Ian Janes (IJ) and Phil Shepherd (PS). The latter could look to introduce double yellow lines.	Agree whether we think yellow lines would be a good idea – where would the traffic go? Pending that discussion will then register as a live item
10	21538087	<u>Traffic and Pedestrian Flows over the bridge in the centre of the village during busy times.</u> There were concerns about the mix of pedestrians and traffic on the bridge especially at school drop off and pick up times. There had been a discussion with Ian Janes about marking a single lane in the middle of the bridge which would slow traffic and give space for pedestrians.	We have received a proposal from HCC to fund a solution through CFI. The proposals include: <ol style="list-style-type: none"> 1. Cutting down hedge at edge of PGN and replacing with a new fence 2. Addition of SLOW markings on either side of the bridge 3. Re-marking of road junctions 4. Addition of continuous white edgeway to create virtual footway 5. Replacement of wooden bollards Please see Appendix 1 for details	I have discussed indicative costings with Alistair Macadam. He indicated hedge removal would be £200 to £300, new fencing £600-£800, road lining £500 and replacement of bollards at £500 for new reflective bollards and £350 for replacement wooden bollards. This item was rated the #6 priority in the Parish Survey, and as such I would recommend that we move to getting a formal proposal through the CFI. The hedge removal is unlikely to be supported by the Parish (given the responses to the survey) and I expect the aesthetic preference would be for the replacement of the wooden bollards. Assuming this is agreed I can bring back the formal proposal to a future Parish Council. I would be keen to understand more about why this would be funded through CFI as it is a safety issue rather than an aesthetic issue
11		<u>Chatter Alley Dangerous Speeding.</u> Investigate whether 20MPH could be introduced	We have received a proposal from HCC to fund a solution through CFI.	I would be keen to understand more about why this would be funded

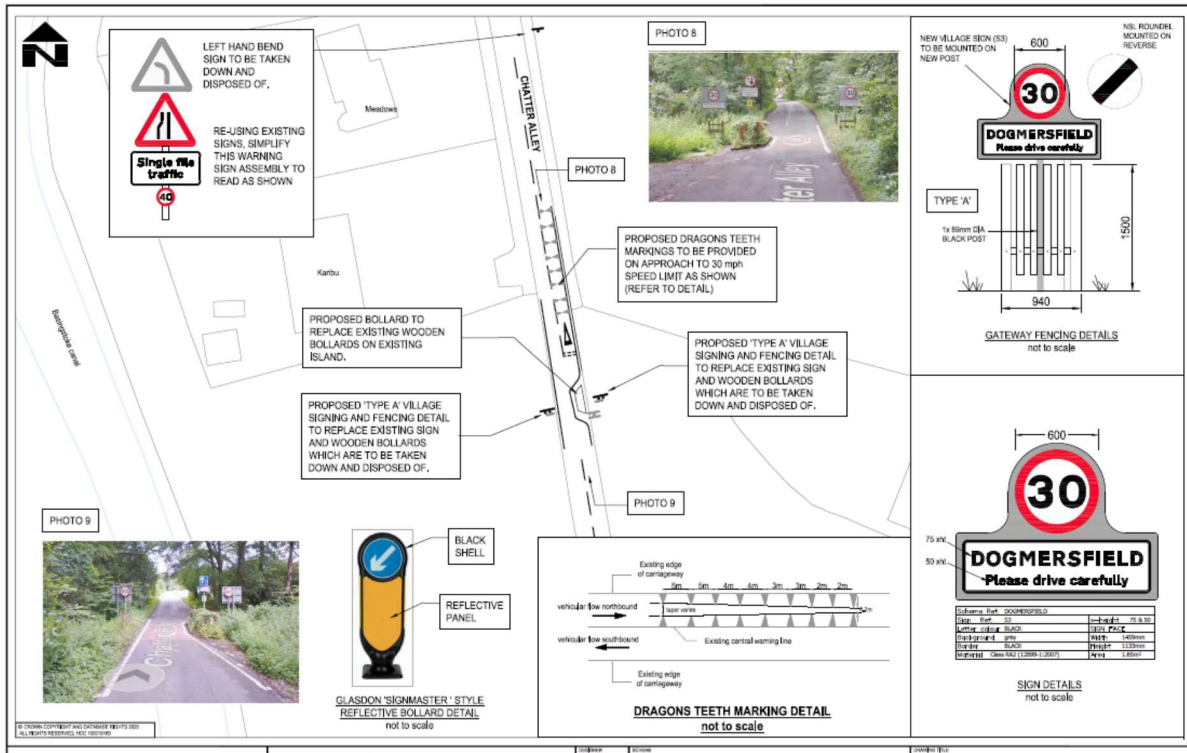
			<p>The proposals include:</p> <ol style="list-style-type: none"> 1. Replacing village signage 2. Replacing the bollards with either wooden bollards or more modern bollards 3. Adding dragons teeth marking to the road <p>Please see Appendix 2 for details</p>	<p>through CFI as it is a safety issue rather than an aesthetic issue.</p> <p>This item was rated the #15 priority in the Parish Survey, but is often mentioned as a concern and as such I would recommend that we move to getting a formal proposal through the CFI.</p>
12		<p><u>Church Lane Dangerous Speeding.</u> Raised in village questionnaire, but not discussed today</p>	<p>We have received a proposal from HCC to fund a solution through CFI.</p> <p>The proposals include:</p> <ol style="list-style-type: none"> 1. Replacing signage near the Dower House where the speed limit reduces to 30MPH 2. Adding roundels and additional road markings 3. Adding dragons teeth marking to the road <p>Please see Appendix 3 for details</p> <p>We are also investigating the installation of SIDs, and are scheduled to meet with Ian Janes once Covid allows.</p>	<p>I would be keen to understand more about why this would be funded through CFI as it is a safety issue rather than an aesthetic issue.</p> <p>This item was rated the #15 priority in the Parish Survey, but is often mentioned as a concern and as such I would recommend that we move to getting a formal proposal through the CFI.</p>
13		<p><u>Entrance to the 40mph stretch as you enter Dogmersfield Parish from the A287. Potential addition of white gates</u></p>	<p>We have received a proposal from HCC to fund a solution through CFI.</p> <p>The proposals include:</p> <ol style="list-style-type: none"> 1. Replacement of existing signage near the turn off the A327 and the installation of white gates to mark the village entrance <p>Please see Appendix 4 for details</p>	<p>The indicative costs provided for new signage and two white gates is £2.5k to 3k.</p> <p>As this is not rated as a priority by the Parish in Survey I would propose this is not a priority at present, but should be considered in future through the CBF.</p>
14		<p><u>Entrance to village on Pilcot Hill</u></p>	<p>We have received a proposal from HCC to fund a solution through CFI.</p> <p>The proposals include:</p> <ol style="list-style-type: none"> 1. Replacement of existing signage 2. Installation of white gates to mark the village entrance 	<p>The indicative costs provided for new signage and two white gates is £2.5k to 3k.</p> <p>As this is not rated as a priority by the Parish in Survey I would propose this is not a priority at present, but should be considered in future through the CBF.</p>

			<ul style="list-style-type: none"> 3. Repair to the broken fences 4. Re-marking the road where single lane <p>Please see Appendix 5 for details</p>	The repair of the broken fence is already apparently being actioned under reference 21538254
15	21552640	<u>Hedge overhanging path / road at end of Chalky Lane towards Farnham Road</u>	Has been reported (see new reference number) and will be tracked	

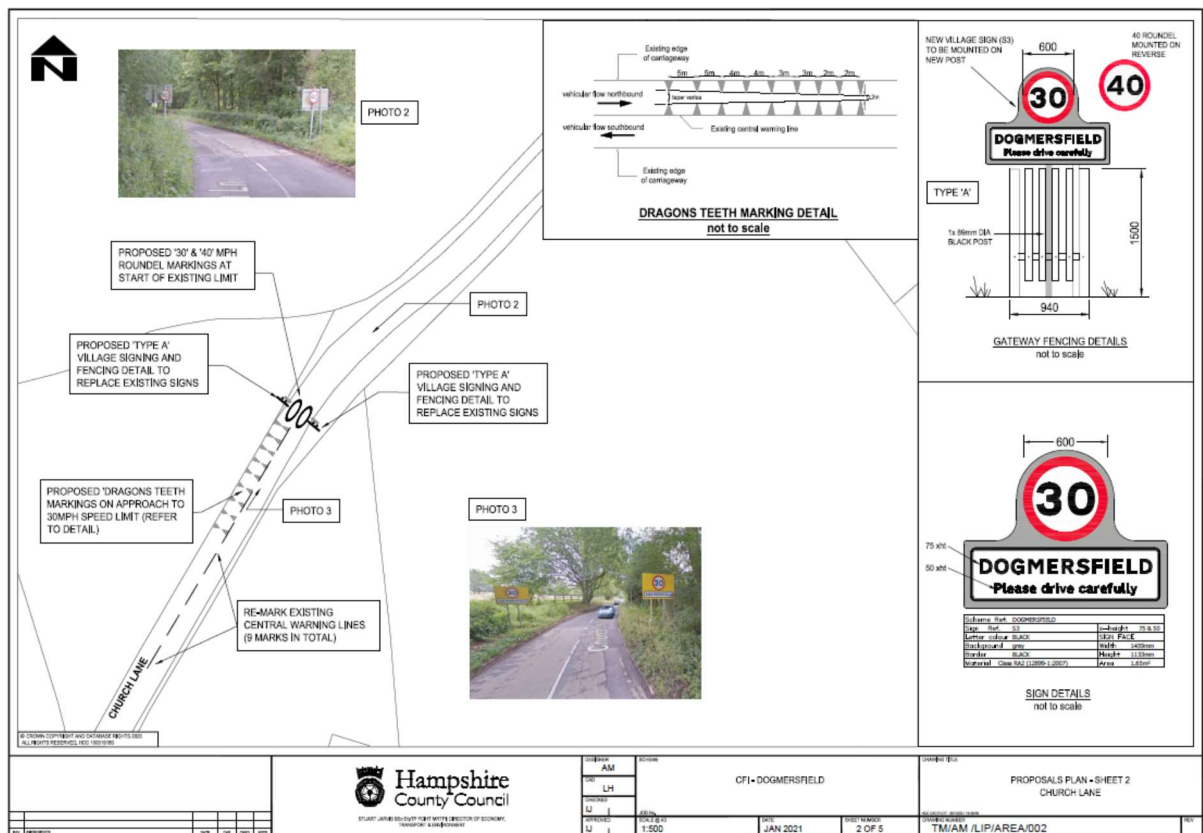
Appendix 1



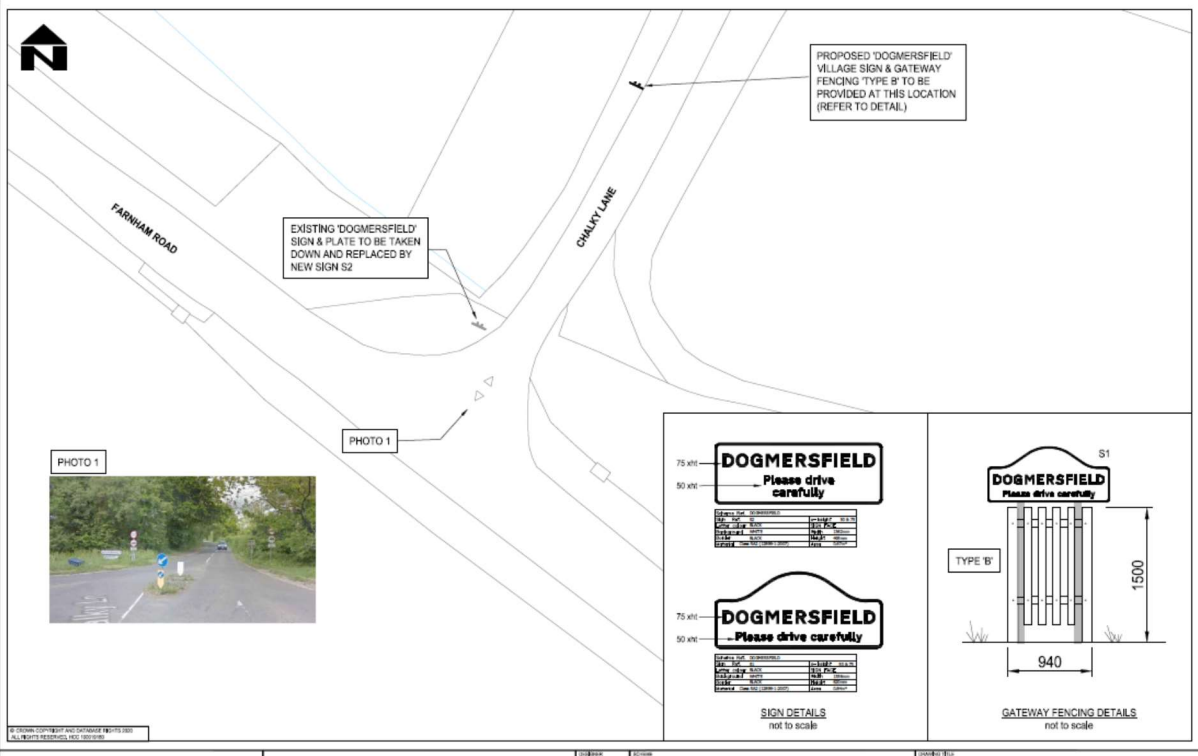
Appendix 2



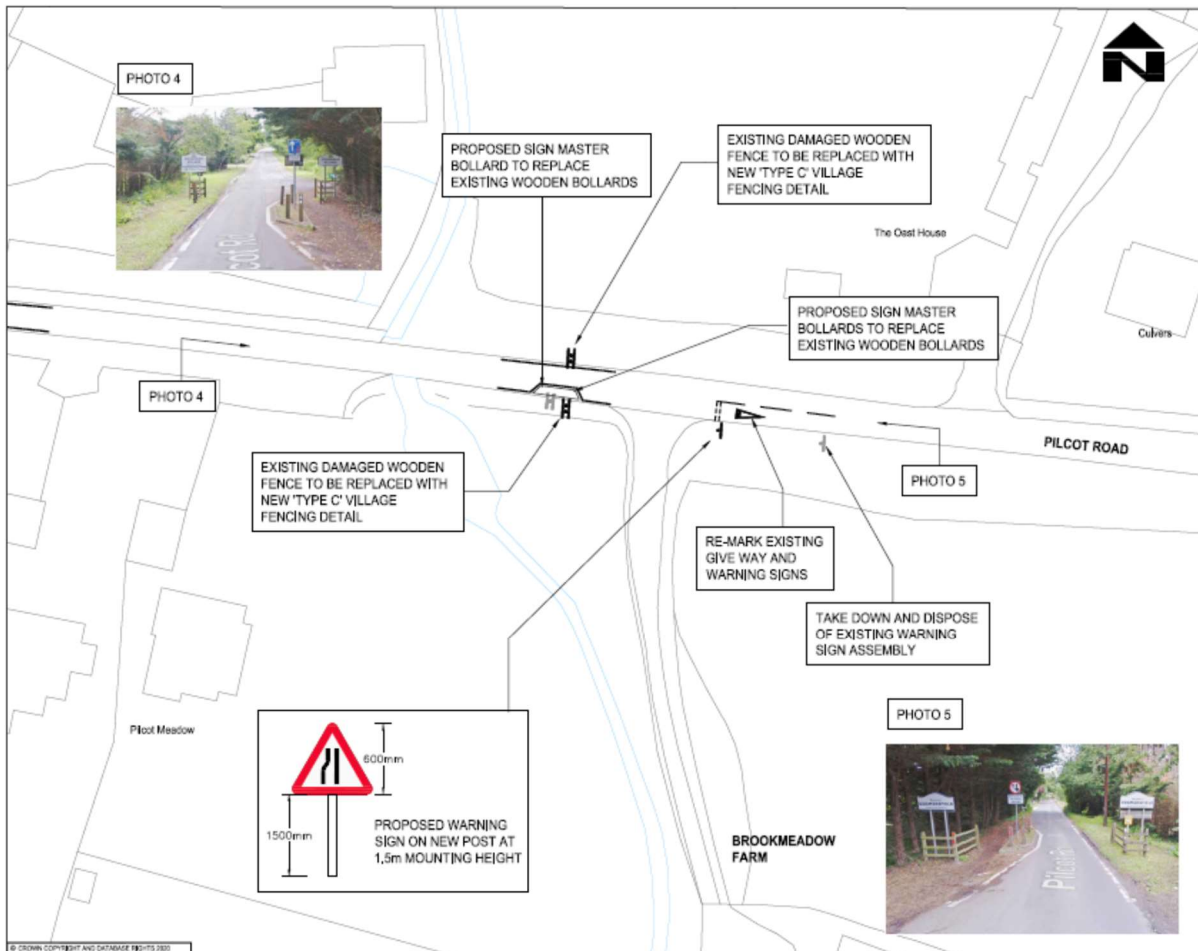
Appendix 3:



Appendix 4:



Appendix 5:





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Approach to Pilcot Green Posts – Summary of Discussions So Far

A paper (106-20) was agreed by the Council in August, which suggested the painting & repair of the fencing around Pilcot Green South.

In November, the tender document was agreed in principle, subject to the insurance approach, but with it was also agreed that we should wait for the appropriate time of year for the work to be done.

Update

Prior to the January meeting we have approached two different contractors (Kate Buckland – recommended by Rotherwick Council; and Cliff Reading – recommended by the contractor who has worked on Ormersfield House) to get their views on a) the indicative costs of the project, b) their judgement of the level of insurance they had and would need and c) their view of the best time of year to do the project.

Both contractors were of the view that the project was best completed in late Spring / early Summer once the wood was dry. They were also of the view that they would not need to be on the road to complete the job. They felt they had the appropriate level of insurance for the job, but neither were able to confirm that they had public liability insurance upto £10m.

Kate Buckland stated that indicatively treating and painting the posts would cost ~£750 and replacing the chain would be ~£500 (ex VAT). Cliff Reading has stated that indicatively treating and painting the posts would cost ~£680 and replacing the chain would be ~£590 (ex VAT).

At the January meeting it was agreed we would update the tender document to allow for the potential use of a rope rather than a chain, and that we would put out to three parties. It went out on 15th February to Kate Buckland, Cliff Reading and Goslings (who have worked in the Parish before) with a request for a response by 15th March.

We have received one formal response (from Goslings) who have quote £685 + VAT to remove chain & dispose in skip at our yard; clear round posts, paint with 3 coats of white Weathershield; and supply & install 5mm thick black coated chain into posts. No formal responses have been received from the other two parties despite chasing. Goslings have also confirmed that they could start within the month, and could reduce the charge “a small amount” if we moved from the chain to the rope solution.

I have also followed up with Landlord at the Queen’s Head. He has confirmed that he would be happy to share (and potentially cover) the cost of getting the fence improved, and believes it could be done at a significantly cheaper cost than the above with contractors he knows. He was proposing painting the chain (rather than replacing it) and the fences.

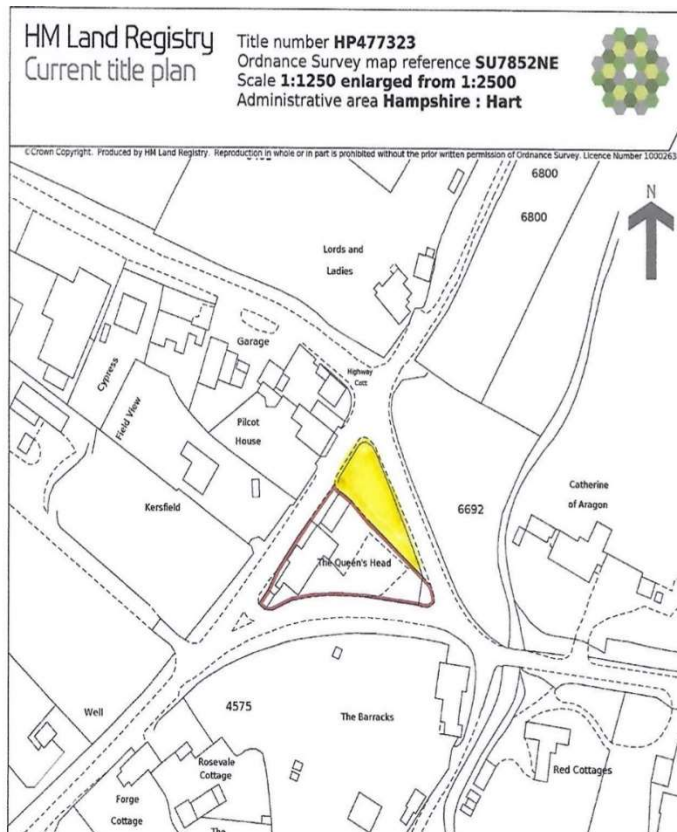
If the Council is happy I would recommend that we safeguard Council funds for other matters and work with The Queen’s Head on a solution for the fence at Pilcot Green South.

APPENDIX: SCHEDULE OF WORK - PILCOT GREEN FENCE

Proposals are requested for renovating the fence that bounds two sides of Pilcot Green South, which is marked in yellow on the map overleaf and is located alongside the Queen's Head Public House in the centre of Dogmersfield. The fence is close to wooden tables used by the public house and the area is usually busy around the start and end of every school day.

The fence consists of 29 wooden posts spaced over a distance of approximately 50 metres and threaded with rusty ferrous chain. The posts measure approximately 800mm x 100mm x 100mm and are generally firmly bedded. Some have been previously painted white while others have probably never been painted. The unprotected tops of the posts have become susceptible to damp due to the open grain. The fence is situated a little under one metre from the edge of the road.





The requirement is as follows:

- To remove the existing chains and dispose of them responsibly.
- To trim back the grass around the base of the posts to facilitate the repainting.
- To straighten any non-vertical posts and steady any loose posts using wedges.
- To prepare the posts for painting as appropriate, including application of a suitable treatment to the top of each post to provide resistance to water penetration. The contractor is required to propose the means of achieving this.
- To apply sufficient coats of paint to give a durable, high-quality white gloss finish.
- To supply and securely fit black-coated metallic chain using existing holes drilled in the posts. The contractor is required to take measurements to determine the precise length of chain required. The chain should be similar in construction to that currently fitted (5mm gauge with 45mm x 25mm loops). To also quote for the replacement of the chain with either a plastic chain or a rope.

It is the contractor's responsibility to suggest any changes in the above scope required to maximise durability of the finish.

The contractor is required to:

- Supply all tools and materials.
- Specify how they will work safely in the proximity of the road.
- Specify how they will protect members of the public from all hazards arising from the work, including protecting them from transfer of wet paint to clothing.
- Specify any warranties that will apply to the work.



DOGMERSFIELD PARISH COUNCIL

Ref: April 2021

Subject: Finance Report

Payable To	Details	Gross Amount
D Skellern	Zoom Subscription	£12.23
T Predeth	Provision of Locum Clerk	£945.00

The Council is requested to authorise the payments due.