

DOGMERSFIELD PARISH COUNCIL

Minutes of the Council Meeting held at Dogmersfield Primary School 12 July 2021 at 7.30 p.m.

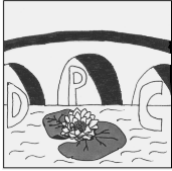
Councillors	In Attendance	Apologies	Absent
Cllr Graham Chisnall (Chair)	✓		
Cllr Anne Fillis (Vice-chair)	✓		
Cllr Graham Leach	✓		
Cllr Sarah Miles	✓		
Cllr Rob Molloy	✓		

Clerk: Martin Whittaker

In attendance:

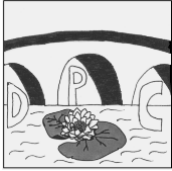
Cllr Ken Crookes, Hart District Council
5 members of the public

		Action
21/32	Welcome and apologies for absence Apologies were received from HDC Cllr Dorn, as he had to attend another meeting, and from HCC Cllr Tim Davies.	
21/33	To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed Cllr Miles declared a personal interest in the planning application for Pond House.	
21/34	To approve the minutes of the council meetings of 17 May and 21 June 2021 The motion being proposed by Cllr Chisnall and seconded by Cllr Miles, IT WAS RESOLVED unanimously to approve the minutes of 17 May. The motion being proposed by Cllr Chisnall and seconded by Cllr Leach, IT WAS RESOLVED unanimously to approve the minutes of 21 June.	
21/35	Matters arising from the minutes All actions complete except: <ul style="list-style-type: none">• 21/21 1. 21/01376/HOU – on agenda• 21/21 1. 21/01309/PREAPP - on agenda	
21/36	Announcements from the Chairman and Clerk and members' questions received in advance of the meeting The Clerk reported: <ul style="list-style-type: none">• The EasyPC accounts system is now in place at zero cost to the parish• Virtual phone number is now operational.	



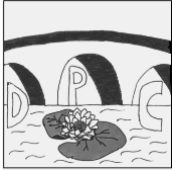
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	No questions were received.	
21/37	<p>County and district councillor's reports</p> <p>Cllr Crookes reported that Hart's Shapley Heath consultation was now closed but it would be autumn before any analysis was available. He also mentioned the Conservative Party consultation and noted that some residents have not received the information on this.</p>	
21/38	<p>Representations by the public</p> <p>None.</p>	
21/39	<p>To Consider the council's response to current planning applications</p> <p>1. 21/01435/HOU Erection of a two storey side extension with basement Pond House Church Lane Dogmersfield Hook RG27 8TA. Expiry: 13/7/21</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to object on the following grounds:</p> <ul style="list-style-type: none"> • Contravention of Neighbourhood Plan (NP) policy DNP8: Trees and Hedgerows • Contravention of Neighbourhood Plan (NP) policy DNP11: Dark Skies • Lack of clarity whether the development will be partially on agricultural land • Lack of clarity whether a previous order by Hart DC to establish a proper sewage system on site has been complied with • And, should Hart DC be minded to approve the application, a condition would be required to ensure that all vehicles involved in the construction should be parked on site. <p>The Clerk was asked to submit, in consultation with the Chairman, a form of words detailing the grounds for objection.</p> <p>2. 21/01309/PREAPP Various works Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD. Expiry: N/A</p> <p>The Chairman explained that Hart had informed him that this item had been included on their website in error and would be removed.</p> <p>3. 21/01576/FUL Erection of arena mirrors Pilcot Farm Pilcot Hill Dogmersfield Hook RG27 8ST. Expiry 26 July</p> <p>The motion being proposed by Cllr Leach and seconded by Cllr Fillis, IT WAS RESOLVED unanimously that, as there was no identifiable effect on the environment, the council would offer no objection.</p> <p>4. 20/01180/FUL Proposed energy storage facility to provide energy balancing services to the National Grid. STREET RECORD Rye Common Lane Crondall Farnham – Appeal. Statements due 29 July</p> <p>The council had objected to the original application as, although in a neighbouring parish, the development would affect properties and the environment in Dogmersfield.</p>	Chisnall /Clerk



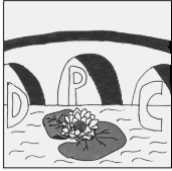
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	<p>The motion being proposed by Cllr Molloy and seconded by Cllr Leach, IT WAS RESOLVED unanimously to submit a statement to the appeal reiterating and elaborating on the original objection.</p> <p>The Clerk was asked to submit, in consultation with the Chairman and Cllr Leach, a suitable statement.</p> <p>5. 21/01376/HOU Erection of a glazed roofed open sided extension to the rear St John's Church Lane Dogmersfield Hook RG27 8SZ. Expiry 16 July</p> <p>Cllr Leach noted that, although the proposal appeared to have no effect on the conservation area, the application was silent on whether external lighting was planned. If so, this would be in breach of Neighbourhood Plan (NP) policy DNP11: Dark Skies.</p> <p>The motion being proposed by Cllr Leach and seconded by Cllr Molloy, IT WAS RESOLVED unanimously that the council should offer no objection provided that a condition was imposed to prevent the use of external lighting.</p> <p>To update members on any new planning consultations, appeals and enforcements.</p> <p>None.</p>	<p>Chisnall /Leach /Clerk</p>
21/40	<p>To approve paying the Clerk's SLCC membership fee</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to approve the fee.</p>	
21/41	<p>Finance & Regulatory Matters</p>	
1	<p>Agreement of payments to be made during the year without further authorisation under clause 5.6 of the Financial Regulations</p> <ul style="list-style-type: none"> • Clerk's salary • PAYE and NI • Phone • Email provision • Plus others notified at the meeting <p>The motion being proposed by Cllr Leach and seconded by Cllr Miles, IT WAS RESOLVED unanimously to approve the following payments to be made in this way:</p> <ul style="list-style-type: none"> • Clerk's salary • PAYE and NI • Phone • Email provision 	
2	<p>To consider changes to the council's banking arrangements</p> <p>The motion being proposed by Cllr Leach and seconded by Cllr Miles, IT WAS RESOLVED unanimously for the Clerk to be the administrator for the Hampshire Trust Bank account. The Chairman agreed to initiate this process.</p> <p>The motion being proposed by Cllr Leach and seconded by Cllr Miles, IT WAS RESOLVED unanimously to switch the council's current account to Unity Trust Bank as per the Clerk's recommendation, including applying for internet banking and a charge card for the Clerk's use limited initially to £250 per transaction.</p>	<p>Chisnall</p> <p>Clerk</p>



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3	<p>To note the bank reconciliations</p> <p>The bank reconciliations were inspected by Cllr Miles and noted by the council. The reconciled balances as of 30 June were:</p> <ul style="list-style-type: none"> • Hampshire Trust £28,029.65 • Lloyds £29,074.91 																																																								
4	<p>To delegate authority to the Chairman to approve the Clerk's overtime hours over next 6 months</p> <p>The motion being proposed by Cllr Leach and seconded by Cllr Miles, IT WAS RESOLVED unanimously to delegate authority to the Chairman to approve the Clerk's overtime hours claimed before the next meeting in September.</p>																																																								
5	<p>To authorise payments</p> <p>The motion being proposed by Cllr Fillis and seconded by Cllr Miles, IT WAS RESOLVED unanimously to approve the following payments.</p> <table border="1" data-bbox="279 896 1348 1384"> <tr> <td>11/6/21</td> <td>DD</td> <td>PDF Architect (payment not made)</td> <td>Software-pdf.com</td> <td>-15.00</td> </tr> <tr> <td>12/7/21</td> <td>1261</td> <td>Partner contribution for canal</td> <td>Hants CC</td> <td>240.00</td> </tr> <tr> <td>12/7/21</td> <td>1262</td> <td>Dogmersfield PC</td> <td>Deposit for Unity Trust</td> <td>500.00</td> </tr> <tr> <td>12/7/21</td> <td>1263</td> <td>Email service (R Molloy exp)</td> <td>UK2</td> <td>28.80</td> </tr> <tr> <td>12/7/21</td> <td>1263</td> <td>Shapley Hth Letters (R Molloy exp)</td> <td>Charterlith</td> <td>31.20</td> </tr> <tr> <td>12/7/21</td> <td>1264</td> <td>Internal Audit</td> <td>Lightatouch</td> <td>200.00</td> </tr> <tr> <td>12/7/21</td> <td>1265</td> <td>SLCC Membership (Clerk exp)</td> <td>SLCC</td> <td>112.00</td> </tr> <tr> <td>12/7/21</td> <td>1265</td> <td>Local Council Administ (Clerk exp)</td> <td>SLCC</td> <td>119.00</td> </tr> <tr> <td>12/7/21</td> <td>1265</td> <td>Delivery for book (Clerk exp)</td> <td>SLCC</td> <td>4.80</td> </tr> <tr> <td>12/7/21</td> <td>1265</td> <td>Virtual landline (Clerk exp)</td> <td>Buzz Networks</td> <td>5.95</td> </tr> <tr> <td>12/7/21</td> <td>1265</td> <td>Stationery (Clerk exp)</td> <td>Amazon</td> <td>2.12</td> </tr> </table>	11/6/21	DD	PDF Architect (payment not made)	Software-pdf.com	-15.00	12/7/21	1261	Partner contribution for canal	Hants CC	240.00	12/7/21	1262	Dogmersfield PC	Deposit for Unity Trust	500.00	12/7/21	1263	Email service (R Molloy exp)	UK2	28.80	12/7/21	1263	Shapley Hth Letters (R Molloy exp)	Charterlith	31.20	12/7/21	1264	Internal Audit	Lightatouch	200.00	12/7/21	1265	SLCC Membership (Clerk exp)	SLCC	112.00	12/7/21	1265	Local Council Administ (Clerk exp)	SLCC	119.00	12/7/21	1265	Delivery for book (Clerk exp)	SLCC	4.80	12/7/21	1265	Virtual landline (Clerk exp)	Buzz Networks	5.95	12/7/21	1265	Stationery (Clerk exp)	Amazon	2.12	
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21/42	<p>To consider adopting the General Power of Competence</p> <p>As the council currently exists only of elected members and the Clerk is CiLCA qualified, the motion being proposed by Cllr Leach and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to adopt the General Power of Competence.</p>																																																								
21/43	<p>To consider changes to IT and email provision</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Fillis, IT WAS RESOLVED unanimously to:</p> <ul style="list-style-type: none"> • Purchase Microsoft 365 Business Basic for all councillors and the Clerk • Purchase the domain dogmersfield.gov.uk from NetWise • Migrate current IT, email and website to the above • Agree fair recompense with the Clerk for the use of his own IT facilities <p>Members recognised that, if fair recompense cannot be agreed with the Clerk, they will need to consider providing a laptop and printer for the Clerk, with an upgrade of the MS 365 license to Business Standard.</p>																																																								



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21/44	<p>To receive a report of the Hampshire Highways meeting on 12 July and consider any related matters</p> <p>Cllr Miles reported that Philip Sheppard from Hart DC had agreed to meet on site to discuss signage at the canal bridge on Church Lane.</p> <p>Parking issues around the school, and safety issues over the bridge on Pilcot Road would be discussed next week at a meeting with Ian Janes, Hampshire CC.</p>	
21/45	<p>To receive an update on the Shapley Heath New Town and consider appropriate actions</p> <p>Nothing additional to report.</p>	
21/46	<p>To consider nominations to the Hart Association of Parish and Town Councils (HDAPTC)</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Leach, IT WAS RESOLVED unanimously to nominate Cllr Fillis to represent the council at HDAPTC meetings, with Cllr Miles as deputy.</p>	
21/47	<p>The Dogmersfield, Winchfield and Crookham Village Horticultural Society Annual Fete 17th July</p> <ol style="list-style-type: none"> To consider a request for £200 sponsorship The motion being proposed by Cllr Chisnall and seconded by Cllr Miles, IT WAS RESOLVED unanimously to sponsor the fete as requested., To consider arrangements for trimming verges etc. Cllr Miles reported that the lengthsman had been booked to trim the verges on the approaches to the fete before it took place. 	
21/48	<p>Correspondence received</p> <p>The Clerk reported:</p> <ul style="list-style-type: none"> He had received an email from a resident asking if signage could be erected in Spratt's Hatch Lane pointing out that walkers did not have right of way over vehicles. Cllr Miles offered to bring it up at the next meeting with Highways. He has been asked by the Hart lengthsman co-ordinator what plans the parish had for services for the rest of the year. Cllr Miles had responded. <p>Cllr Fillis reported that she had received a proposal for a Dogmersfield walks leaflet and would appreciate responses from members as to what they would like to see included.</p>	
21/49	<p>Information sharing</p> <p>Cllr Molloy reported that there had been a clear winner of the logo competition, and that he was looking to have a version of it drawn up professionally.</p>	
21/50	<p>Date of next meeting</p> <p>13 September 2021 7.30 pm</p>	

Signed:

Date: