

DOGMERSFIELD PARISH COUNCIL

Minutes of the Council Meeting held at Dogmersfield Primary School 13 Sept 2021 at 7.30 p.m.

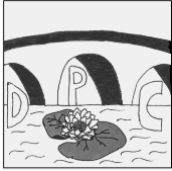
Councillors	In Attendance	Apologies	Absent
Cllr Graham Chisnall (Chair)	✓		
Cllr Anne Fillis (Vice-chair)		✓	
Cllr Graham Leach	✓		
Cllr Sarah Miles	✓		
Cllr Rob Molloy	✓		

Clerk: Martin Whittaker

In attendance:

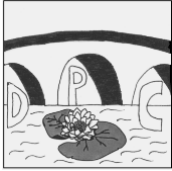
Cllr Chris Dorn, Hart District Council (HDC)
5 members of the public

		Action
21/51	Welcome and apologies for absence Cllr Fillis sent her apologies, due to holidays. The motion being proposed by Cllr Chisnall and seconded by Cllr Miles, IT WAS RESOLVED unanimously to accept the reasons for absence. Apologies were received from HDC Cllr Crookes as he had to attend another meeting.	
21/52	To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed None.	
21/53	To approve the minutes of the council meetings of 12 July 2021 The motion being proposed by Cllr Miles and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to approve the minutes.	
21/54	Matters arising from the minutes All actions complete except: <ul style="list-style-type: none">21/41.2 Clerk to be made administrator of the Hampshire Trust Bank account	Chisnall
21/55	Announcements from the Chairman and Clerk and members' questions received in advance of the meeting The Clerk reported: <ul style="list-style-type: none">The IT allowance had been agreed between the Chairman and the ClerkThere are still issues with PAYE that are proving difficult to sort out	



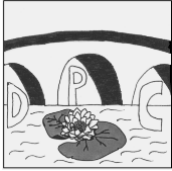
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	<ul style="list-style-type: none"> The new gov.uk domain has been implemented: new website is www.dogmersfield-pc.gov.uk, clerk's address is clerk@dogmersfield-pc.gov.uk. Other councillors' addresses will be updated shortly; web and email diversions are/will be in place for old addresses MS 365 implemented for Clerk, and will shortly be implemented for councillors. The clerk will send instructions to Cllr Molloy The old laptop will be offered to a charitable contact of HDC Cllr Dorn's. <p>No questions were received.</p>	<p>Clerk</p> <p>Clerk</p>
21/56	<p>County and district councillor's reports</p> <p>In his absence, Cllr Dorn went through Cllr Crookes report. Items of direct relevance to the parish were:</p> <ul style="list-style-type: none"> The HDC Local Plan was due for review by April 2025. A business case was being prepared for the work. Pending consideration of this business case, all work on the Shapley Heath Garden Community will be paused. <p>The Chairman pointed out that the whole planning environment would be very busy over the next year or two - with the recent announcements by HDC concerning the Local Plan and the Shapley Heath development, expected changes to the NPPF, revisions to the Neighbourhood Plan and a review of the village's conservation area.</p>	
21/57	<p>Representations by the public</p> <p>The agent of the applicant for 21/02142/FUL, Michael Cole of Bell Cornwell, introduced himself and stated that he would be happy to answer questions relating to the application.</p> <p>A member of the public expressed concern about road safety in the parish, especially for horse riders. There was also a shortage of bridleways. Cllr Miles responded that road safety is of major concern to the parish, and here are regular meetings with HCC to discuss this.</p> <p>The Chairman offered to discuss the possibility of designating new bridleways with Cllr Fillis, as part of the work of the CBF.</p>	<p>Chisnall</p>
21/58	<p>To Consider the council's response to current planning applications</p> <ol style="list-style-type: none"> Note submission made to the Rye Common Energy Storage Facility appeal Noted. Note details of objection to 21/01435/HOU Pond House Church Lane Dogmersfield Hook RG27 8TA Noted. 20/02740/FUL Temporary change of use of land to allow the retention of a shed, kennels and storage containers for a period of 18 months Blue Bell Lodge Rye Common Lane Crondall Farnham GU10 5DE <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to make no comment on this application.</p>	



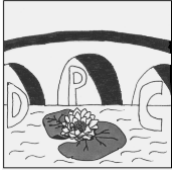
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	<p>4. 21/01919/LBC Removal of internal partition Red Cottages Pilcot Hill Dogmersfield Hook RG27 8SX</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Miles, IT WAS RESOLVED unanimously to offer no objection to this application.</p> <p>5. 21/02142/FUL Erection of 9 dwellings and associated garages, access and landscaping Rose Court Rye Common Lane Crondall Farnham GU10 5RR.</p> <p>The motion being proposed by Cllr Leach and seconded by Cllr Miles, IT WAS RESOLVED unanimously to offer no objection this application.</p> <p>The Chairman asked for his appreciation to be noted concerning the way in which the developers had responded to the council’s previous objections with meaningful changes.</p> <p>6. 21/01254/REM Reserved matters application seeking the approval of access, appearance, layout and scale of 39 residential dwellings pursuant to 16/01651/OUT Land North Of Netherhouse Copse Hitches Lane Fleet Hampshire</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to make no comment on this application.</p> <p>7. Shapley Heath update</p> <p>This had already been covered by Cllr Dorn.</p> <p>8. To update members on any new planning applications, appeals and enforcements.</p> <p>Cllr Leach updated members on the status of previous applications. He also reported:</p> <ul style="list-style-type: none"> • An application had been made by the Four Seasons Hotel for window replacement. The Clerk hadn’t received notification of this and would ask HDC for an extension. • Preapplication discussions were taking place for an additional 106 houses on Netherhouse Copse. 	Clerk
21/59	<p>To consider an Uncontentious Planning Application procedure</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Miles, IT WAS RESOLVED unanimously to adopt this procedure.</p>	
21/60	<p>To consider actions associated with the “unofficial layby” in Chalky Lane - Miles</p> <p>Cllr Miles will discuss this with Ian Janes (HCC) next Friday, including the possibility of putting an earth mound on the site as had previously been done in Crondall.</p>	
21/61	<p>Finance & Regulatory Matters</p>	
1	<p>To note the change to the council’s bankers</p> <p>The Clerk reported:</p> <ul style="list-style-type: none"> • Unity Trust now up and running. • Lloyds funds had been transferred to Unity and the account was in the process of closure • Waiting approval of Unity charge card. 	Clerk



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2	<p>To note the bank reconciliations (papers to follow)</p> <p>The bank reconciliations were inspected by Cllr Molloy and noted by the council. The reconciled balances as of 31 August were:</p> <ul style="list-style-type: none"> • Lloyds £25,204.79 • Unity Trust £500.00 <p>The reconciled balance for Unity Trust as of 3 Sept was £20,500.</p>																																																																	
3	<p>To receive a finance report</p> <p>The Clerk presented an interim financial report showing performance against budget. A full quarterly report would be available for the October meeting</p>																																																																	
4	<p>To authorise payments</p> <p>The Clerk explained that 2 payments, to Came and Co, and to NE Hants Ramblers Group, had been made without further authorisation under clause 5.5 of the FR to avoid penalties for late payment.</p> <p>The motion being proposed by Cllr Miles and seconded by Cllr Leach, IT WAS RESOLVED unanimously to approve the following payments:</p> <table border="1" data-bbox="268 1003 1321 1668"> <thead> <tr> <th>Date</th> <th>Payment</th> <th>Payee</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>12/07/21</td> <td>Fete sponsorship</td> <td>DWCVHS</td> <td>200.00</td> </tr> <tr> <td>28/07/21</td> <td>Annual insurance</td> <td>Came and Co</td> <td>580.11</td> </tr> <tr> <td>17/08/21</td> <td>June/July salary</td> <td>Martin Whittaker</td> <td>803.03</td> </tr> <tr> <td>20/08/21</td> <td>Contribution to footpath improvements</td> <td>North East Hants Ramblers Group</td> <td>219.62</td> </tr> <tr> <td>01/09/21</td> <td>August salary</td> <td>Martin Whittaker</td> <td>418.99</td> </tr> <tr> <td>13/09/21</td> <td>LCPD fee</td> <td>HALC</td> <td>192.00</td> </tr> <tr> <td>13/09/21</td> <td>Gov.uk domain</td> <td>Netwise</td> <td>132.00</td> </tr> <tr> <td>13/09/21</td> <td>Website support</td> <td>Netwise</td> <td>360.00</td> </tr> <tr> <td>13/09/21</td> <td>Office 365</td> <td>Greymatter</td> <td>325.73</td> </tr> <tr> <td>13/09/21</td> <td>Phone (clerks exp)</td> <td>Buzz Networks</td> <td>5.95</td> </tr> <tr> <td>13/09/21</td> <td>Web diversion (clerks exp)</td> <td>UK2</td> <td>23.99</td> </tr> <tr> <td>13/09/21</td> <td>Email fwd (clerks exp)</td> <td>UK2</td> <td>20.39</td> </tr> <tr> <td>13/09/21</td> <td>Phone (clerks exp)</td> <td>Buzz Networks</td> <td>5.95</td> </tr> <tr> <td>13/09/21</td> <td>Stamps (clerks exp)</td> <td>Martin Whittaker</td> <td>3.96</td> </tr> <tr> <td>13/09/21</td> <td>Mileage</td> <td>Martin Whittaker</td> <td>29.25</td> </tr> </tbody> </table> <p>Cllrs Leach and Miles were asked to authorise the payments.</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to approve the following payments and Direct Debit mandates:</p> <ul style="list-style-type: none"> • Information Commissioner’s fee • Grey Matter – MS 365 annual payment 	Date	Payment	Payee	£	12/07/21	Fete sponsorship	DWCVHS	200.00	28/07/21	Annual insurance	Came and Co	580.11	17/08/21	June/July salary	Martin Whittaker	803.03	20/08/21	Contribution to footpath improvements	North East Hants Ramblers Group	219.62	01/09/21	August salary	Martin Whittaker	418.99	13/09/21	LCPD fee	HALC	192.00	13/09/21	Gov.uk domain	Netwise	132.00	13/09/21	Website support	Netwise	360.00	13/09/21	Office 365	Greymatter	325.73	13/09/21	Phone (clerks exp)	Buzz Networks	5.95	13/09/21	Web diversion (clerks exp)	UK2	23.99	13/09/21	Email fwd (clerks exp)	UK2	20.39	13/09/21	Phone (clerks exp)	Buzz Networks	5.95	13/09/21	Stamps (clerks exp)	Martin Whittaker	3.96	13/09/21	Mileage	Martin Whittaker	29.25	
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21/62	<p>To receive a report of the Highways meeting on 28 July and consider any related matters – Miles</p>																																																																	



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	Cllr Miles reported that she had had a meeting with Ian Janes of the HCC Safer Roads team. A number of locations where safety features could be added had been identified. A list of these with cost estimates would be brought to a future meeting.	
21/63	<p>To consider arrangements for Christmas lights</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Miles, IT WAS RESOLVED unanimously to grant a budget of £70 for the services of an electrician to certify the safety of the lights planned to be erected by the Friends of All Saints (FOAS). The Clerk would arrange this.</p>	Clerk
21/64	<p>To confirm meeting dates for April and May 2022</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to set council meeting dates of 11 April and 9 May 2022.</p>	
21/65	<p>To consider the date and draft agenda for the Parish Meeting</p> <p>The Clerk was asked to check members' availability during the third week in November.</p>	
21/66	<p>To consider a budget for the repainting of the phone box</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to approve a budget of £75 for this work.</p>	
21/67	<p>To note the Community Benefit Fund annual report</p> <p>Noted.</p>	
21/68	<p>Correspondence received</p> <p>An email had been received from the Royal British Legion asking about Remembrance events in the parish. No such events are planned.</p>	
21/69	<p>Information sharing</p> <p>A Volunteer Day for litter picking has been arranged by residents for 25 Sept.</p>	
21/70	<p>Date of next meeting</p> <p>11 October 2021 7.30 pm</p>	

Signed:

Date:

Abbreviations	In place of
DPC	Dogmersfield Parish Council
HDC	Hart District Council
HCC	Hampshire County Council
CBF	Community Benefit Fund
HALC	Hampshire Association of Local Councils
NALC	National Association of Local Councils
NPPF	National Planning Policy Framework
APA	Annual Parish Assembly