



DOG MERSFIELD PARISH COUNCIL

Minutes of the Council Meeting held at Dogmersfield Primary School 13 December 2021 at 7.30 p.m.

Councillors	In Attendance	Apologies	Absent
Cllr Graham Chisnall (Chair)	✓		
Cllr Anne Fillis (Vice-chair)	✓		
Cllr Graham Leach	✓		
Cllr Sarah Miles	✓		
Cllr Rob Molloy	✓		

Clerk: Martin Whittaker

In attendance:

2 members of the public

		Action
21/112	<p>Welcome and apologies for absence</p> <p>HDC Cllr Crookes and Dorn sent their apologies.</p> <p>In view of the recently announced COVID restrictions, and the risk of public meetings, the chairman asked for members support in dealing only with urgent matters at the meeting. The motion being proposed by Cllr Chisnall and seconded by Cllr Fillis, IT WAS RESOLVED unanimously to allow the Chairman to proceed in this way.</p>	
21/113	<p>To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed</p> <p>None.</p>	
21/114	<p>To approve the minutes of the council meetings of 8 November</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Fillis, IT WAS RESOLVED unanimously to approve the minutes.</p>	
21/115	<p>Matters arising from the minutes</p> <p>All actions complete except:</p> <ul style="list-style-type: none"> • 21/75 Plan for MS 365 implementation – Clerk - ongoing • 21/83.2 Interest bearing bank account – no suitable accounts available • 21/106.1 Add cutting of the foliage by the bridge to the list of works - Miles • 21/106.2 <u>D</u>raft letter to the Fisk Trust – Miles • 21/106.3 ...provide contact details - Chisnall • 21/109 HDC Cllr Crookes offer to assist in better communication with police – Crookes – ongoing 	



DOG M E R S F I E L D P A R I S H C O U N C I L

21/116	Announcements from the Chairman and Clerk None.	
21/117	County and district councillor's reports Cllr Crookes had provided a written report, included as an annex A to these minutes.	
21/118	Representations by the public None.	
21/119	To Consider the council's response to current planning applications	
1.	<p>21/02782/OUT Hybrid planning application seeking Full Planning Permission for the erection of 185 residential dwellings (Use Class C3) with access, parking, landscaping, public open space and other associated works and Outline Planning Permission for the erection of up to 126 residential dwellings (Use Class C3) and a flexible mixed-use neighbourhood store/cafe coworking space of up to 150sqm (Use Class E) with all matters reserved except for access Land North Of Netherhouse Copse Hitches Lane Fleet Hampshire</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Fillis, IT WAS RESOLVED unanimously to object to the application on the grounds detailed in the paper.</p> <p>Cllr Leach will draft a letter for Hart and for the website.</p>	Leach
2.	<p>Applications not on the agenda</p> <p>None</p>	
21/120	To update members on any new planning consultations, appeals and enforcements Cllr Leach updated members as per the supporting paper.	
21/121	To consider a response to the HDC Community Infrastructure (CIL) consultation The motion being proposed by Cllr Molloy and seconded by Cllr Fillis, IT WAS RESOLVED unanimously not to comment.	
21/122	<p>To receive an update on communication with HDC over the planning consultation period and Jane's Cottage</p> <p>The letter confirmed that the consultation period for planning application was 21 days, but the council should ask for an extension where the closing date did not allow for discussion at a planned council meeting.</p> <p>The Chairman stated that HDC used to consult on tree works. He and Cllr Leach would collect evidence to present to HDC.</p>	Chisnall /Leach
21/123	Finance & Regulatory Matters	
1.	<p>To note authorisation of an order by Clerk and Chairman</p> <p>After consultation with the Chairman, the Clerk had placed an order for £170 for leaflet printing under Financial Regulation 4.1.</p>	
2.	<p>To note the bank reconciliations</p> <p>The bank reconciliations were inspected by Cllr Fillis and noted by the council. The reconciled balances as of 30 November were:</p>	



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	<ul style="list-style-type: none"> • Unity Trust £20,796.00 • Multipay -£135.85 																																																													
3.	<p>To consider delegating approval of Clerk's extra hours to the Chairman/Vice-chair</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Leach, IT WAS RESOLVED unanimously to so extend the delegation.</p>																																																													
4.	<p>To authorise payments</p> <p>The motion being proposed by Cllr Leach and seconded by Cllr Miles, IT WAS RESOLVED unanimously to approve the following payments:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payment</th> <th>Payee</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>13/12/21</td> <td>APA refreshments</td> <td>Auriol Wines</td> <td>61.20</td> </tr> <tr> <td>13/12/21</td> <td>Phone box refurb</td> <td>Men's Shed</td> <td>125.00</td> </tr> <tr> <td>22/11/21</td> <td>Phone bill</td> <td>Buzz Networks</td> <td>5.95</td> </tr> <tr> <td>15/11/21</td> <td>Trees</td> <td>Woodland Trust</td> <td>126.90</td> </tr> <tr> <td>26/11/21</td> <td>Card monthly fee</td> <td>Lloyds Bank</td> <td>3.00</td> </tr> <tr> <td>02/12/21</td> <td>Tree protectors</td> <td>Elixir Garden Supplies</td> <td>169.98</td> </tr> <tr> <td>13/12/21</td> <td>Walks Leaflet</td> <td>Brandtastic Ltd</td> <td>170.00</td> </tr> <tr> <td>27/11/21</td> <td>Base salary - Nov</td> <td>Martin Whittaker</td> <td>350.00</td> </tr> <tr> <td>08/11/21</td> <td>Overpayment of Clerk's expenses</td> <td>Martin Whittaker</td> <td>0.40</td> </tr> <tr> <td>13/12/21</td> <td>Trees - supplementary</td> <td>Ashbridge Nurseries</td> <td>14.40</td> </tr> <tr> <td>13/12/21</td> <td>Salary balance</td> <td>Martin Whittaker</td> <td>37.93</td> </tr> <tr> <td>13/12/21</td> <td>Correction of overpayment in Nov</td> <td>Martin Whittaker</td> <td>-0.40</td> </tr> <tr> <td>13/12/21</td> <td>Mileage</td> <td>Martin Whittaker</td> <td>23.40</td> </tr> <tr> <td>13/12/21</td> <td>HDC election charge</td> <td>Hart DC</td> <td>1,547.00</td> </tr> </tbody> </table> <p>Cllrs Miles and Leach were asked to authorise the payments.</p>	Date	Payment	Payee	£	13/12/21	APA refreshments	Auriol Wines	61.20	13/12/21	Phone box refurb	Men's Shed	125.00	22/11/21	Phone bill	Buzz Networks	5.95	15/11/21	Trees	Woodland Trust	126.90	26/11/21	Card monthly fee	Lloyds Bank	3.00	02/12/21	Tree protectors	Elixir Garden Supplies	169.98	13/12/21	Walks Leaflet	Brandtastic Ltd	170.00	27/11/21	Base salary - Nov	Martin Whittaker	350.00	08/11/21	Overpayment of Clerk's expenses	Martin Whittaker	0.40	13/12/21	Trees - supplementary	Ashbridge Nurseries	14.40	13/12/21	Salary balance	Martin Whittaker	37.93	13/12/21	Correction of overpayment in Nov	Martin Whittaker	-0.40	13/12/21	Mileage	Martin Whittaker	23.40	13/12/21	HDC election charge	Hart DC	1,547.00	
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21/124	<p>To receive a financial report</p> <p>The report was noted.</p>																																																													
21/125	<p>To approve the budget and precept for 2022/23</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Molloy, IT WAS RESOLVED unanimously to approve the budget as per the submitted paper, and to set the precept at £12,697.</p>																																																													
21/126	<p>To confirm the council's responsibility for the Christmas lights</p> <p>The motion being proposed by Cllr Miles and seconded by Cllr Leach, IT WAS RESOLVED unanimously to confirm that Cllr Molloy would be responsible for the Christmas lights on behalf of the council.</p>																																																													
21/127	<p>To receive an update on the defibrillator</p> <p>The Clerk gave an update on the defibrillator, recommending that the council waited for the outcome of the supplier's testing process before taking any action.</p>																																																													
21/128	<p>To consider the use of s.106 monies</p> <p>Carried over to the next meeting.</p>																																																													



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21/129	<p>To consider the management of Pilcot Green</p> <p>In view of the recent commercial activity of Pilcot Green South, the Chairman expressed concern that others might seek to use the land for commercial purposes. The land is unregistered and is not a Village Green. Cllrs Chisnall and Fillis offered to draft a letter to the pub expressing disquiet about this and circulate it to members.</p> <p>Cllr Fillis offered to circulate the definitive map.</p> <p>A member of the public offered to search for historical documents giving information on the management of the area.</p>	<p>Chisnall / Fillis</p> <p>Fillis</p>
21/130	<p>To consider making a donation to CPRE</p> <p>The motion being proposed by Cllr Chisnall and seconded by Cllr Leach, IT WAS RESOLVED unanimously to offer a membership donation of £60 to CPRE.</p>	
21/131	<p>Correspondence received</p> <p>Carried over to the next meeting.</p>	
21/132	<p>Information sharing</p> <p>Carried over to the next meeting.</p>	
21/133	<p>Date of next meeting</p> <p>As the scheduled meeting would be very early in January, it was agreed to postpone the meeting to 17 January.</p>	

Signed:

Date:

Abbreviation	In place of	Abbreviation	In place of
APA	Annual Parish Assembly	HDC	Hart District Council
CBF	Community Benefit Fund	NALC	National Association of Local Councils
CIL	Community Infrastructure Levy	NPPF	National Planning Policy Framework
DPC	Dogmersfield Parish Council	TBHSPA	Thames Valley Heaths Special Protection Area
HALC	Hampshire Association of Local Councils	SANG	Suitable Alternative Natural Greenspace
HCC	Hampshire County Council		



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Annex – Report from HDC Cllr Crookes

Shapley Heath project audit

Hart's Audit Committee agreed that an audit be carried out on the Shapley Heath project.

The scope of the audit to include:

It is recommended that scope should address the following risks (understanding that the length of the review is not unlimited). • Assurance over the project management framework used. • Assurance over budgetary control and financial risks. • Assurance over the monitoring and reporting of financial information. • Assurance over compliance with contract procedure rules and contract management arrangements. • Assurance over the risk management framework including governance and transparency. • Assurance over information governance arrangements to include FOI, Transparency and GDPR

2022/23 Budget and Medium Term Financial Strategy

Both Scrutiny and Cabinet considered the currently expected budget for next year and the medium term. It is clear that savings need to be made to balance the budget. A series of saving proposals have been identified and discussed.

At the meeting of 25th November, Council supported the "level 2" savings which Cabinet had agreed at its November meeting.

A further "level 3" savings will be presented to a meeting of councillors on Thursday 16th December along with an updated draft budget for 2022/23 and an updated medium term financial strategy.

Police and Crime Commissioner

Police and Crime Commissioner Donna Jones has launched her Police and Crime Plan 'More Police, Safer Streets', which sets the strategic direction and priorities for policing across Hampshire and the Isle of Wight for the next three years. The full Plan can be read at www.morepolicesaferstreets.com. If you have any feedback or questions please do not hesitate to contact the Commissioner.

Councillor Ken Crookes