



DOGMERSFIELD PARISH COUNCIL

NOTICE OF MEETING OF DOGMERSFIELD PARISH COUNCIL

To: All Parish Councillors

You are summoned to attend the Meeting of the Parish Council which will be held on Monday 14th November 2022 at 7.30pm at Dogmersfield Primary School.

Claire Inglis

9th November 2022

Locum Clerk to the Council

clerk@dogmersfield-pc.gov.uk - www.dogmersfield-pc.gov.uk

AGENDA

	If you wish to record the meeting, please inform the Chairman or the Clerk before the meeting starts.
22/151	Welcome and apologies for absence
22/152	To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed
22/153	To approve the minutes of the council meeting of 10th October 2022
22/154	To review matters arising from previous meetings
22/155	Announcements from the Chairman (and Clerk)
22/156	County and district councillor's reports
22/157	Public Session
22/158	Councillor Co-option To review any applications and approve an appointment for councillor co-option
22/159	Clerk appointment To receive an update on the recruitment process
22/160	Yellow Lines To consider and approve a response to the consultation on yellow lines in the village
22/161	Commemorative Trees To confirm approval of tree purchase for Pilcot Green South
22/162	To consider the council's response to current planning applications including update on tree work applications <ul style="list-style-type: none">• 22/01763/FUL – Old Stables, Pilcot Hill• 22/02232/HOU and 22/02233/LBC – Rosevale Chimes, Church Lane• 22/02423/FUL – Janes Barn, Church Lane• 22/02504/GPDAGD and 22/02509/GPDOFF –Harewarren Farm, Chalky Lane
22/163	To update members on any new planning consultations, appeals and enforcements <ul style="list-style-type: none">• Update on current status of ongoing applications



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22/164	To receive an update on Highways issues and approve any actions required To consider action required to dead oak tree located at start of footpath 9
22/165	Finance & Regulatory Matters To consider financial & regulatory matters and approve monthly accounts and payments To consider a request from the Dogmersfield Volunteer Group for a £300 donation to new planting on the chicanes in Chatter Alley.
22/166	Correspondence received
22/167	Information sharing
22/168	Dates of next meeting



DOG M E R S F I E L D P A R I S H C O U N C I L

Minutes of the Meeting held at Dogmersfield Primary School 14th November 2022 at 7.30 p.m.

Councillors	In Attendance
Cllr Graham Chisnall (Chair)	Yes
Cllr Anne Fillis (Vice-chair)	Yes
Cllr Graham Leach	Yes
Cllr Sarah Miles	Yes
Vacancy	

Clerk: Claire Inglis

In attendance:

11 members of the public

County Councillor Tim Davies

22/151	Welcome and apologies for absence Received from HDC Cllrs John Kennett and Chris Dorn.
22/152	To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed Cllr Miles declared an interest in planning agenda item reference planning application 22/02423/FUL Jane's Cottage Cllr Leach declared an interest in a planning application submitted by him in relation to felling/ cutting back of Ash trees suffering Ash dieback on his property.
22/153	To approve the minutes of the council meeting of 10th October 2022 Minutes of the meeting held 10th October were approved as a true record of the meeting Proposed GC, Seconded AF, all in favour.
22/154	To review matters arising from previous meetings <ul style="list-style-type: none">• Memorial plaques to be agreed for commemorative trees – Cllr Fillis to circulate updated versions to enable order to be placed within the approved budget.• Cllr Fillis received confirmation progress on S106 fund release from HDC• Ongoing policy review to be continued through new Clerk as part of induction



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	<ul style="list-style-type: none"> • Quotes have been obtained by school once reviewed by school will share with DPC for discussion with planning department • Seek conservation area review – Cllr Chisnall to look into this • Clerk to seek handyman to repair/ refurbish noticeboards and quote for replacement – require clarification on quote
22/155	<p>Announcements from the Chairman (and Clerk)</p> <p>Chairman put on record thanks on behalf of Dogmersfield Parish Council for the great community efforts benefitting the whole parish.</p> <p>Ian Taylor and his team for improving the accessibility of the footpath network around Dogmersfield.</p> <p>Thanks to residents for the super turnout on Saturday to work on planting the chicanes on Chatter Alley. Planting on Church Lane will follow.</p>
22/156	<p>County and district councillor's reports</p> <p>Cllr Davies reported that Hampshire will be financially stressed in the coming budget years and may have to increase the council tax base beyond previous limits. Hampshire CC have written to the Prime Minister and Secretary of State to say that more money is needed.</p> <p>Rushmoor Borough Council are cutting their contribution to the Basingstoke Canal to 50% and then altogether seriously jeopardising navigability of the canal.</p> <p>Pale Lane has reopened with Overview and Scrutiny panel to discuss the project and see if lessons can be learned due to the levels of disruption caused on the local road network.</p>
22/157	<p>Public Session</p> <p>Repairs to roadway near Barley Mow should be underway soon within the current year County highways budget.</p> <p>Redfields Lane is due to re-open soon awaiting lights to be completed and the safety audit by Hampshire Highways.</p> <p>Resident drew attention of councillors to prior year discussions relating to yellow lines in the village (1990) when it was determined that placing yellow lines would generate more, faster traffic through the village creating rat-runs. (To be discussed under agenda item)</p> <p>Councillors vacancy advert was queried – Clerk to check nature of advert on web. Confirmed that matter has been on at 2 agendas to date.</p>
22/158	<p>Councillor Co-option</p> <p>To review any applications and approve an appointment for councillor co-option</p> <p>With no call for election announced at the meeting in October the vacancy is yet to be filled. Clerk to confirm advertising on website for interested candidates to speak to the Chair.</p>
22/159	<p>Clerk appointment</p> <p>To receive an update on the recruitment process</p> <p>Advertising generated 23 applicants before the closing date of Friday 4th November with 1 direct applicant via email.</p>



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	<p>A shortlist for interview has been agreed following review of the completed application forms and the panel consists of Cllrs Graham C and Anne Fillis and Clerk.</p>
22/160	<p>Yellow Lines To consider and approve a response to the consultation on yellow lines in the village</p> <p>Further to previous council meeting discussions on this issue an update was provided to clarify the current status.</p> <p>The issues of parking around the green are much complained about. A meeting was therefore held with Hart officers to explore options, after which they wrote a short paper suggesting yellow lines down some sections of Chatter Alley and Church Lane to be the only feasible way forward.</p> <p>There are numerous pros and cons for yellow lines, and it is the intention of the parish council to widely consult with residents and businesses.</p> <p>The first stage of the consultation with businesses has taken place. Businesses are very much against the installation of yellow lines. However, the meeting was constructive with some suggestions put forward to explore and agreed to have ongoing conversations with businesses.</p> <p>The consultation was then posted in the village by Hart, at odds with the initially agreed plan. Cllr Miles immediately contacted them to ask them to stop installation of yellow lines. However, to do so this has to be through the formal consultation process with a response by 18th November. This therefore does not allow enough time in the short term to complete a wider consultation with residents.</p> <p>If DPC respond to confirm they wish the proposal to be removed, then the matter will then need to be raised with Hampshire CC.</p> <p>It was resolved that DPC would respond to the consultation on yellow lines and confirm that they should be removed from the proposal of yellow lines within Dogmersfield. Proposed GC, Seconded SM, all in favour.</p>
22/161	<p>Commemorative Trees To confirm approval of tree purchase for Pilcot Green South</p> <p>Further to October meeting an order has been placed to purchase 2 Silver birch trees for the green to include compost, mulch and planting service which provides a 2-year guarantee in the event of damage or disease.</p> <p>Value of order £528 net of VAT. Budget approved £750 October meeting therefore £222 remains for plaques.</p>
22/162	<p>To consider the council's response to current planning applications including update on tree work applications</p> <ul style="list-style-type: none"> • 22/01763/FUL – Old Stables, Pilcot Hill <p>The Old Stables, Pilcot Hill. This is for the erection of a 3mx3m shed in the paddock behind the Old Stables to house mowing equipment etc. There have been no objections from near neighbours. Recommendation No comment</p> <ul style="list-style-type: none"> • 22/02232/HOU and 22/02233/LBC – Rosevale Chimes, Church Lane <p>Rosevale Chimes, Church Lane. This is for the re-roofing, re-pointing of the chimney and installation of new guttering and downpipes on a listed building. The application has been very thorough in ensuring that materials and methods are in accordance with requirements for listed buildings and there is a</p>



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supportive heritage statement. It is believed any decision will depend on heritage considerations and DPC do not possess the expertise to comment on the detail.
Recommendation No comment

It was resolved to confirm No Comment in response to the above planning applications as recommended

Proposed GL, Seconded SM, all in favour.

- 22/02423/FUL – Janes Barn, Church Lane

It was resolved to submit: OBJECTION

1. Conflict with NEB 1. Even though the stated conversion is to 'holiday lets', the barn will be converted into 2 dwellings. These proposed dwellings will be in the countryside and outside the settlement boundary. Under Local Plan policy NEB1:

'...Development within the countryside will only be supported where they are... (h)..converting previously used permanent buildings or redundant agricultural buildings for appropriate uses...'

As planning permission for the barn was only granted in January 2021 it is difficult to see how it is a 'previously used permanent agricultural building' and how it has become redundant within 18 months. DPC does not believe that it has ever been used for agricultural purposes.

The use of the building to provide 'holiday lets' is not considered an 'appropriate use'. Dogmersfield does not have any holiday type amenities whatsoever.

2. Conflict with Notice of Decision of Application 21/00524/FUL. The Notice of Decision for replacement of the wooden storage barn with a more substantial structure (8th April 2021) stated:

'...The barn hereby approved should only be used for storage ancillary / incidental to the main dwelling adjoining the site, known as Jane's Cottage, and shall not be used for any other purpose...'

3. Conflict with DNP1. The application is in conflict with Dogmersfield Neighbourhood Plan (DNP) Policy 1: '...Development within the countryside and outside the boundaries of the conservation area will only be supported if they are designed to provide appropriate facilities for rural enterprise, forestry or leisure, and to do so in a manner which demonstrably benefits the rural economy without harming countryside interests.'

Although the 'holiday lets' could be considered 'leisure' the conversion does not 'demonstrably benefit the rural economy.'

The development represents ongoing development of a rural location which is not appropriate in the countryside, and risks setting a precedent for further development of the site.

4. Conflict with the Vision of the DNP. The vision of the DNP includes:

'...The essentially one-sided nature of the build environment will be preserved.'

The proposed dwellings are set back from Church Lane and represent 'back land development' which runs counter to the one-sided, linear nature of Dogmersfield village.

5. Septic Tank on Agricultural Land. The development proposes the installation of a residential septic tank on agricultural land. DPC believes that this is in breach of planning regulations.

Proposed GL, Seconded GC, 3 in favour, 1 abstention.

It was resolved to submit: OBJECTION

22/02504/GPDAGD –Harewarren Farm, Chalky Lane

1. Conflict with NEB 1. Even though the change of use of the Piggery could be considered 'brownfield land' the proposed dwellings will be in the countryside and outside the settlement boundary. Under Local Plan policy NEB1:

'...Development within the countryside will only be supported where they are... (h)..converting previously used permanent buildings or redundant agricultural buildings for appropriate uses...'



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The re-development of the Piggery building to provide 2 dwellings amongst a number of outbuildings whose use is storage units and car parking is not considered an 'appropriate use'.

2. Conflict with Notice of Decision of Application 20/01288/FUL. The Notice of Decision for improvement of access to the outbuildings from Chalky Lane in December 2020 states:

'...The use of the site will not change in any way...'

3. Conflict with DNP1. The application is in conflict with Dogmersfield Neighbourhood Plan (DNP) Policy 1:

'...Development within the countryside and outside the boundaries of the conservation area will only be supported if they are designed to provide appropriate facilities for rural enterprise, forestry or leisure, and to do so in a manner which demonstrably benefits the rural economy without harming countryside interests.'

The application represents development of a rural location which is not appropriate in the countryside, and risks setting a precedent for further development of the site.

4. Conflict with the Vision of the DNP. The vision of the DNP includes:

'...The essentially one-sided nature of the build environment will be preserved.'

The proposed dwelling is set back from Church Lane and represents 'back land development' which runs counter to the one-sided, linear nature of Dogmersfield village.

5. Distance from Amenities. These two small dwellings set amongst outbuildings used for storage and car parking would be a significant distance from any amenities, and this is not considered appropriate for small dwellings.

and 22/02509/GPDOFF –Harewarren Farm, Chalky Lane

1. Conflict with NEB 1. Even though the change of use of the workshop could be considered 'brownfield land' the proposed dwelling will be in the countryside and outside the settlement boundary. Under Local Plan policy NEB1: '...Development within the countryside will only be supported where they are... (h)..converting previously used permanent buildings or redundant agricultural buildings for appropriate uses...'

As the LDC for the workshop was only granted in May 2021, it is difficult to see how it has been a 'previously used permanent building' for any length of time and how it has become redundant in such a short timeframe.

The use of the building as an isolated 2-bedroom dwelling amongst a number of outbuildings whose use is storage units and car parking are not considered an 'appropriate use'.

2. Conflict with Notice of Decision of Application 20/01288/FUL. The Notice of Decision for improvement of access to the outbuildings from Chalky Lane in December 2020 states:'...The use of the site will not change in any way...'
 3. Conflict with DNP1. The application is in conflict with Dogmersfield Neighbourhood Plan (DNP) Policy 1: '...Development within the countryside and outside the boundaries of the conservation area will only be supported if they are designed to provide appropriate facilities for rural enterprise, forestry or leisure, and to do so in a manner which demonstrably benefits the rural economy without harming countryside interests.'
- The application represents development of a rural location which is not appropriate in the countryside, and risks setting a precedent for further development of the site.
4. Conflict with the Vision of the DNP. The vision of the DNP includes:'...The essentially one-sided nature of the build environment will be preserved.'
- The proposed dwelling is set back from Church Lane and represents 'back land development' which runs counter to the one-sided, linear nature of Dogmersfield village.
5. Distance from Amenities. This isolated, single dwelling set amongst outbuildings used for storage and car parking would be a significant distance from any amenities, and this is not considered appropriate for a small, single dwelling.



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	<p>Proposed GL, Seconded GC, all in favour.</p>
22/163	<p>To update members on any new planning consultations, appeals and enforcements</p> <ul style="list-style-type: none">• Update on current status of ongoing applications <p>The summary document on open planning applications was reviewed: Cllr Leach to query Emily's as no decision made still New applications have been made live in the planning portal and Cllr Leach will circulate these in due course.</p>
22/164	<p>To receive an update on Highways issues and approve any actions required</p> <p>To consider action required to dead oak tree located at start of footpath 9 – Cllr Chisnall referred to photo of overhanging dead oak over footpath 9. Land ownership is not clear as to whose responsibility the tree is. Cllr Fillis agreed to investigate.</p> <p>Cllr Miles confirmed that all the posts agreed to mount the SID upon have been upgraded as required to hold the equipment. The CF1 program is not yet complete though with line markings to be installed.</p> <p>The 7 sites that have been identified to hold the SID provide 13 sites, as 6 posts allow the SID to be mounted in both directions. A suggested program of rotation of SID was provided. It was agreed to explore appointing a contractor to move the SID around the parish as per an agreed program and provide the data for analysis. This data could be used for a number of purposes, number of activations, volume of traffic etc.</p> <p>Cllr Miles to obtain quotes from available contractors.</p>
22/165	<p>Finance & Regulatory Matters</p> <p>To consider financial & regulatory matters and approve monthly accounts and payments</p> <p>Reports reviewed included:</p> <ol style="list-style-type: none">DPC Act vs Bud Oct 2022 – a report to show comparison of actual spend vs budget spend for year to date was provided. This includes a column for October which shows Clerk pay for July to September inclusive of HMRC payments now made and reported to HMRC. <p>YTD variance against budget shows £446 overspend across Audit, Insurance and Grants (FOAS and Basingstoke Canal). Otherwise Forecast column reflects available spend for remainder of year.</p> <ol style="list-style-type: none">Bank Reconciliation – shows bank balance at Unity Trust at end of October £18,160.48 following payments approved at last meeting held in September. <p>Payment made to Greymatter has also been duplicated by Direct debit. Clerk has requested refund of double payment £388.80. Greymatter have confirmed that the duplicate payment will be refunded.</p> <p>In addition, the direct debit to ICO for annual Data Protection registration £35 was paid and is acknowledged by DPC.</p> <ol style="list-style-type: none">October bank statement is provided <p>It was resolved to approve the reports and bank reconciliation as reported</p>



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d. Payments for approval from Unity Trust bank account		
Payee	Amount	Exp type
Mrs C L Inglis	£470.00 Oct salary	Clerk 23.5hours
HMRC	£117.50 Oct PAYE	PAYE deductions from payroll
Netwise	£72.00	.gov.uk domain
Community Heartbeat	£162.00	Annual Defib Support to 2023
<p>It was resolved to approve accounts as presented and payments as listed above to be paid from Unity Trust bank account Proposed GC, Seconded GL, all in favour.</p> <p>To consider a request from the Dogmersfield Volunteer Group for a £300 donation to new planting on the chicanes in Chatter Alley. It was resolved to approve donation of up to £300 for new planting on chicanes on Chatter Alley to be expended from the Project expense code. Proposed GL, Seconded GC, all in favour.</p>		
22/166	Correspondence received	
	Chair received communication from HMRC to be passed to Clerk to review	
22/167	Information sharing	
	None shared	
22/168	Dates of next meeting	
	Next meeting to be held 12 th December 2022	

Meeting closed at 9.01pm

Signed:

Date:

Abbreviation	In place of	Abbreviation	In place of
APA	Annual Parish Assembly	HDC	Hart District Council
CBF	Community Benefit Fund	NALC	National Association of Local Councils
CIL	Community Infrastructure Levy	NPPF	National Planning Policy Framework
DPC	Dogmersfield Parish Council	TBHSPA	Thames Valley Heaths Special Protection Area
HALC	Hampshire Association of Local Councils	SANG	Suitable Alternative Natural Greenspace
HCC	Hampshire County Council		

Matters arising from the minutes

All actions complete except:

- ❖ Dead Oak ownership to be investigated footpath 9
- ❖ Quotes to be obtained for SID movements as per implementation plan

Ongoing

- Cllr Fillis await reply relating to S106 fund release from HDC

Response forthcoming awaiting decision on release of funds

- Ongoing policy review to be continued through new Clerk as part of induction
- Quotes have been obtained by school once reviewed by school will share with DPC for discussion with planning department – Clerk requested an update
- Seek conservation area review – Cllr Chisnall to look into this
- Clerk to seek handyman to repair/ refurbish noticeboards and quote for replacement – **local handyman contacted await reply and chased quote**

Photographic Schedule

This photographic schedule has been compiled to accompany the pre-application planning enquiry for the proposed adaptation works to the property known as 'Whispers' to accommodate a disabled child and his family to allow him to live independently within the local community.



Convert existing garage to form carer's accommodation. Infill garage door openings with brickwork and windows to match property. There is sufficient vehicle parking to the site for over 5 vehicles.

Replace shingle drive in front of garage with hardstanding such as brick paving to allow for wheelchair access.

Figure 1 – Convert existing garage to carer's accommodation / alterations to driveway



Replace existing timber door and glazed screen with new 950mm wide composite door and glazed screen to allow for wheelchair access. Overall size of opening to remain as existing.

Figure 2 – Widen front external door



Widen existing external door opening to accommodate 950mm wide composite door to allow for wheelchair access.

Form level landing and access ramp to external door to match front external door.

Figure 3 – Widen side external door and form access ramp



Extend existing garage / outbuilding to the rear by 4m to form a specialist bedroom and ensuite bathroom for the client. Design of extension to match existing with 2 No. windows to rear elevation and a set of French doors to the side elevation providing access to the patio area.

Form new window opening with satin glazing to side elevation wall. Style of window to match existing property.

Figure 4 – Rear single storey extension to outbuilding / garage



Widen existing external door opening to rear to accommodate 950mm wide composite door to allow for wheelchair access.

Form level platform and access ramp to rear and side of proposed rear extension to provide level access to existing patio level. Level platform to be finished with slabs to match existing patio.

Figure 5 – Widen rear external door and form access ramp



Replace existing sliding external doors to lounge with new uPVC French doors to provide level access.

Figure 6 – New level access external French doors



Remove existing external sliding door to dining room and infill opening and install new uPVC window to match existing.

Figure 7 – Infill existing opening and form new window



Raise external decking level to provide level access and form access ramp to existing patio level. Install new composite decking board.

Figure 8 – Raise external decking level to provide level access

Planning – Current Status of Ongoing Applications Affecting Dogmersfield

As At: 2nd Dec 2022

Planning Reference	Location	Outline	DPC Position	Status	Notes
<i>Within Dogmersfield</i>					
20/03099/LDC	Pond House Church Lane	Change of Use of Land from agricultural to domestic use.	DPC Submitted comments to Inspector: 1. No compelling case made for change. 2. Change of use could lead to development of land.	Appeal	Initial Application Refused. DPC – Objected to initial application; No position on second application related to historical use of the land.
21/02350/HOU	Pond House Church Lane	Erection of 2 storey side extension with basement.	Objected	Appeal	Revision of Application 21/01435/HOU Appeal Submission sent on 29 th April.
22/01230/PREAPP	Emily's Charcuterie (previously Emily's Farm)	Request for pre-application advice for retention of mobile home at Emily's Farm.	Under Consideration.	Advice Awaited	This is at Pre-App stage.
22/01345/HOU	Meadows Chatter Alley	Erection of part single and part two storey side/front extension, single storey rear extension, erection of open porch, extension to drive and alterations to existing access.	No Objection <ul style="list-style-type: none"> • Conform to DNP11. • No increase in size of access. • No road parking during construction • Use of indigenous hedging 	Refuse On grounds of Disproportionate Development.	Replaces: 22/00110/HOU. DPC position and comments as per 22/00110/HOU

Planning Reference	Location	Outline	DPC Position	Status	Notes
22/02879/HOU	Meadows Chatter Alley	New Porch; Double storey front extension, Rear dormer and single storey orangery; Post and rail fence with 5 bar gate.	Under consideration	Awaiting Decision	
22/01457/EIA And 22/01997/EIA	Land North of Coxmoor Wood. Crondall Road	Request for screening option for proposed installation of battery energy storage system and associated infrastructure.	No comments submitted	Screening Application And Scoping Opinion Report Awaiting full Planning Application	Hart assessed significant impact on ecology and heritage. Proposal would constitute an Environmental Impact Assessment Development. As a result Scoping Opinion Report submitted. 2 residents have objected to the access route.
22/01763/FUL	Old Stables Pilcot Hill	Erection of shed to store paddock mowers and equipment.	No Comment	Withdrawn	Withdrawn on 1 st Dec
22/02232/HOU 22/02233/LBC	Rosevale Chimes Church Lane	Re-tiling of roof of listed property. Re-pointing of chimney. New guttering and downpipes.	No Comment	Awaiting Decision	
22/02423/FUL	Janes Barn Church Lane	Conversion of existing storage barn into 2 self-catering holiday lets.	Objection	Awaiting Decision	

Planning Reference	Location	Outline	DPC Position	Status	Notes
22/02504/GPDAGD	Harewarren Farm Chalky Lane	Change of use of existing agricultural building (The piggery) to one 2 and one 3 bed dwellings.	Objection	Awaiting Decision	
22/02509/GPDOFF	Harewarren Farm Chalky Lane	Change of use of Class E (workshop) to C3 (residential)	Objection	Approved (No prior approval necessary)	
22/02767/PREAPP	Whispers, Chatter Alley	Conversion of garage into suitable carers accommodation, and other alterations.	No Objection	Awaiting Decision	
<i>Tree Works in Dogmersfield</i>					
22/02754/CA	Old Bridge Cottage, Chatter Alley	Cut Back Oak Tree to achieve balanced crown	No Comment	Awaiting Decision	
22/02725/CA	Rectory Cottage, Church Lane	Removal of one Ash Tree in rear garden and cut back second.	No Comment	Awaiting Decision	
<i>Outside Dogmersfield</i>					
21/02782/OUT	Neatherhouse Copse (Grove Farm)	Increase the number of dwellings in Phase 3 by 105. No expansion to	Objected Supplementary comments submitted on	Awaiting Decision	DPC met with Developers on 10 th June.

Planning Reference	Location	Outline	DPC Position	Status	Notes
	<i>(Crookham Village PC)</i>	the area of the site is planned.	traffic volumes, particularly along Chatter Alley.		Hart Planning Committee considered at meeting on 15 th June. No decision yet reached.
22/01355/PREAPP And 22/01347/EIA	Lodge Farm Warehousing	Develop 5 warehouse units and parking for 200 vehicles on land at Lodge Farm.	Objected Comments submitted in support of Odiham Parish Council's position.	Pre-App stage.	Over 500 individual objections submitted.

Your Account Statement



Mrs Anne Fillis
Thatched Cottage
Church Lane
Dogmersfield
HOOK Hants
RG27 8SZ

Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

0345 140 1000

Date: 30/11/2022

Account Name: Dogmersfield Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20447740

Your arranged overdraft limit is £0.00

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

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As part of our commitment to sustainability, you can choose to receive online statements and we'll notify you by email when they're available. If you haven't already switched to paperless statements visit <https://www.unity.co.uk/online-statements/>.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/10/2022		Balance brought forward	£0.00	£0.00	£18,160.48
09/11/2022	Direct Debit	Direct Debit (LLOYDS BANK PLC)	£3.00	£0.00	£18,157.48
18/11/2022	Credit	GREY MATTER LTD	£0.00	£388.80	£18,546.28
21/11/2022	Credit	HMRC VTR	£0.00	£625.78	£19,172.06

Bank with us.
Bank on us.

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Statement number 021

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
29/11/2022	Faster Payment Debit	B/P to: Mrs C L Inglis	£469.90	£0.00	£18,702.16
29/11/2022	Faster Payment Debit	B/P to: Community Heartbea	£162.00	£0.00	£18,540.16
29/11/2022	Faster Payment Debit	B/P to: Handmade Signs	£152.00	£0.00	£18,388.16
29/11/2022	Faster Payment Debit	B/P to: HMRC Cumbernauld	£117.60	£0.00	£18,270.56
29/11/2022	Faster Payment Debit	B/P to: Robin Stacpoole	£274.54	£0.00	£17,996.02
29/11/2022	Faster Payment Debit	B/P to: NetwiseUK	£72.00	£0.00	£17,924.02

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

**Bank with us.
Bank on us.**

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Dogmersfield Parish Council Bank Reconciliation as at 30th November 2022

Bank Reconciliation			
Opening Cashbook Balance at 1st April 2022			15,045.90
Add Receipts	<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>
	12,697.00	0.00	0.00
	Total Cashbook Receipts YTD 2022/23		12,697.00
Less Payments	<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>
	(9,755.45)	-	-
	Total Cashbook Payments YTD 2022/23		(9,755.45)
VAT adjustment			
	ADD VAT refunded YTD on prior year expenditure		625.78
	LESS VAT paid YTD on expenditure		(689.21)
NHP Grant/Precept/CBF Money adjustment			
	LESS NHP Grant/earmarked/CBF funds accounted for separately		
	Community Benefit Fund interest		-
	Dogmersfield Parish Council Cashbook Balance excluding CBF monies		17,924.02
	Credit Balance in Cashbook after VAT adjustment		17,924.02
Actual Bank Balance as per Unity Bank Statement end of October 2022			17,924.02
		Difference to Reconcile	-
		Unpresented Cheques	-
			-
Hampshire Trust Bank - Community Benefit Fund			
<i>Receipts</i>			
10/02/2017	Fund Monies received	Chq 1030 transferred Money to Hampshire Trust Bank June 2017	28,000.00
20/06/2018	Interest received		317.97
20/06/2019	Interest received		353.98
20/06/2020	Interest received		358.04
08/02/2021	Defibrillator funding		(1,175.00)
20/06/2021	Interest received		174.66
20/6/2022	Interest received		70.08
		Balance as at June 2022	28,099.73
Dogmersfield Parish Council Unity Trust Bank Account Balance represented by			
		Dogmersfield Precept Cash Book Balance	17,924.02
		Dogmersfield Parish Council Bank Reconciliation as at 30th November 2022	17,924.02

Dogmersfield Parish Council Actual vs Budget 2022/23

as at 30th November 2022

	Sum of Budget	Sum of November	Sum of Actuals YTD	Sum of Forecast	Sum of Total YTD	Sum of Variance
Income	12,697.00		12,697.00		12,697.00	0.00
Expenditure	(17,197.00)	(236.46)	(9,818.88)	(8,450.54)	(18,269.42)	(1,072.42)
Admin consumables	(460.00)		(303.48)	(156.52)	(460.00)	0.00
Audit of accounts	(210.00)		(250.00)		(250.00)	(40.00)
Bank charges	(120.00)	(3.00)	(60.00)	(60.00)	(120.00)	0.00
Consultancy	(1,500.00)		0.00	(1,500.00)	(1,500.00)	0.00
Election contingency	(400.00)		0.00	(400.00)	(400.00)	0.00
Email & IT including phone	(615.00)	264.00	(494.59)	(120.41)	(615.00)	0.00
Grants & Donations	(150.00)		(490.00)		(490.00)	(340.00)
Meeting costs	(60.00)		(47.39)	(12.61)	(60.00)	0.00
NHP	0.00		0.00	0.00	0.00	0.00
Parish Clerk	(6,072.00)	(587.50)	(3,800.00)	(2,272.00)	(6,072.00)	0.00
Parish insurance	(620.00)		(686.64)		(686.64)	(66.64)
Project work	(4,000.00)	(152.00)	(2,484.73)	(1,515.27)	(4,000.00)	0.00
Subscriptions	(670.00)		(429.08)	(240.92)	(670.00)	0.00
Training	(300.00)		0.00	(300.00)	(300.00)	0.00
Travel	(120.00)		0.00	(120.00)	(120.00)	0.00
VAT	0.00	651.58	(63.43)	(562.35)	(625.78)	(625.78)
Village Maintenance	(1,500.00)	(409.54)	(409.54)	(1,090.46)	(1,500.00)	0.00
Website	(400.00)		(300.00)	(100.00)	(400.00)	0.00
Grand Total	(4,500.00)	(236.46)	2,878.12	(8,450.54)	(5,572.42)	(1,072.42)

Budget thoughts for agreement in January 2023	Budget 2022/2023	Suggested budget 2023/24	With additional contingency consideration
Parish Clerk	(6,072.00)	(6,072.00)	Retain addnl to allow for overtime and salary uplift
Subscriptions	(670.00)	(430.00)	SLCC for prior clerk was included in budget
Meeting costs	(60.00)	(60.00)	Do you not pay school for hire of hall?
Training	(300.00)	(300.00)	
Admin consumables	(460.00)	(460.00)	Includes leaflets, printing. Ton include Clerk stationery, printer cartridges
Travel	(120.00)	(120.00)	Clerk & Councillor travel exps
Email & IT including phone	(615.00)	(620.00)	Will go over this year due to laptop and printer needs of new Clerk Get rid of UK2 costs re old website and emails
Website	(400.00)	(400.00)	
Audit of accounts	(210.00)	(300.00)	£250 this year
Parish insurance	(620.00)	(700.00)	£687 this year
Election contingency	(400.00)	(400.00)	Build up reserve
Grants & Donations	(150.00)	(500.00)	Basingstoke canal / FOAS/ Fete at Pilcot???
Bank charges	(120.00)	(120.00)	Lloyds credit card???
NHP	0.00		
Consultancy	(1,500.00)		TO be discussed
Village Maintenance	(1,500.00)		TO be discussed
Project work	(4,000.00)		TO be discussed
	(17,197.00)		

Opening Reserves	15,045.00
Income YTD	12,697.00
VAT repaid	625.00
Hampshire Trust Transfer due	2,572.00
S106 funds due ??	
Less expenditure 8 months YTD	(9,755.00)
Remaining likely forecast spend	
Clerk	(2,272.00)
Sundries	(1,510.00)
Consultancy	(1,500.00)
Village maint	(1,090.00)
Project work	(1,515.00)
Likely year end reserves	13,297.00

VAT paid out in year reclaimable -689
Current bank account balance Nov 22 17,923.00