



# DOGMERSFIELD PARISH COUNCIL

## **Minutes of the Meeting held at Dogmersfield Primary School 10<sup>th</sup> October 2022 at 7.30 p.m.**

<b>Councillors</b>	<b>In Attendance</b>
Cllr Graham Chisnall (Chair)	Yes
Cllr Anne Fillis (Vice-chair)	Yes
Cllr Graham Leach	Yes
Cllr Sarah Miles	Yes
Vacancy	

**Clerk:** Claire Inglis

**In attendance:**

10 members of the public

County Councillor Tim Davies

District Councillor Jon Hale

22/132	<b>Welcome and apologies for absence</b>  <b>A minute's silence was observed for HM Queen Elizabeth for her service to the country.</b>  None received
22/133	<b>To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed</b>  None received
22/134	<b>To approve the minutes of the Annual meeting of 18<sup>th</sup> July 2022</b>  <b>It was resolved to accept the minutes of the meeting held on 18<sup>th</sup> July 2022 as an accurate record of the meeting.</b> <b>Proposed SM, Seconded AF, all in favour.</b>
22/135	<b>To review matters arising from previous meetings</b> <ul style="list-style-type: none"><li>• Cllr Fillis to escalate request for S106 funds from Hart DC with Chief Exec.</li><li>• Conservation Area review Cllr Chisnall to consider different approach to project.</li><li>• Cllr Miles met with Four Season manager ref unofficial layby. No concerns raised about possible reinstatement of layby as not their land and therefore not liable but happy to be</li></ul>



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	<p>kept up to date with way forward. Cllr Miles has received confirmation from Highways department, James Holt that the verge will be reinstated.</p> <ul style="list-style-type: none"><li>• Angling club had been contacted by Cllr Miles they confirmed they actually notify their members that parking is only available at the canal bridge if they park on the verge. Means to prevent parking here will be considered as part of the Community Funded program.</li></ul> <p>Further to July decision re footpath 9: <b>It was resolved to appoint Premier Grounds to carry out footpath works subject to consensus agreement on the scope of works and construction method.</b> <b>Proposed GC, Seconded GL, all in favour.</b></p> <p>County Cllr Davies followed up on Farnborough Airport reporting that extension of flights is unlikely to take place. Further that there have been staff changes in Highways department and James Holt is seeking to have verges cut as soon as possible.</p>
22/136	<p><b>Announcements from the Chairman and Clerk</b></p> <p>Clerk requested confirmation of attendance at HALC AGM and HDAPTC meeting. It was confirmed that Cllr Chisnall to attend HALC AGM, Clerk to see if possible, to attend virtually, Cllr Fillis to attend HDAPTC on Tuesday 18<sup>th</sup> October.</p> <p>Chair announcements included: Winchfield Village Hall has been refurbished and modernised as a hireable space for functions. Winchfield are seeking to promote it as an asset to be used by the wider community and any new marketing will be shared with Dogmersfield residents when available.</p> <p>Cllr Rob Molloy stood down from his councillor role during the month due to demands on family and work life. Dogmersfield Parish Council wish to thank him and put on record his contribution and show their appreciation for his work especially in launch of the new website, he will be missed.</p> <p>Thanks were put on record to Mrs Lowe and her team at the Church for all their hard work providing community events, especially the recent memorial for Her Majesty Queen Elizabeth and the Harvest Festival. Thanks were given on behalf of the village as we all benefit from these community events.</p> <p>Thanks were also extended to Ian Taylor and his team of volunteers for all their efforts in improving the footpaths through the village via the Community Benefit Fund.</p>
22/137	<p><b>County and district councillor's reports</b></p> <p>Cllr Davies reported that Hampshire is pursuing the County Devolution deal but time will tell how successful this will be.</p> <p>In addition, at a meeting of the Corporate Parenting Panel it was recognised that there is a significant shortage of foster carers within Hampshire. Foster parenting is very rewarding experience so if anyone is interested in finding out more, please contact Hampshire County Council.</p>



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	<p>Cllr Hale reported that there is an ongoing internal investigation into the management of the Shapley Heath development and lack of corporate governance.</p> <p>There continues to be a call for a dog warden service and Cllr Hale happy to share the Anti-Social Behaviour reporting link for any concerned residents.</p> <p>Hart continues to support the hosts for Ukrainian families with rehoming program ongoing.</p> <p>There is concern over the M3 warehouse project. The claims over the perceived benefits are widely disputed and a link to the presentation will be provided for circulation.</p> <p>Cllr Fillis raised concerns over the misuse of the new car park provided on Hitches Lane to access the country park at Edenbrook. Cllr Hale to liaise with DPC over these concerns to see if the situation can be monitored and use of gate to lock facility at night.</p>
22/138	<p><b>Public Session</b></p> <p>Residents raised the following issues:</p> <p>Will the logo be included in new "Welcome to Dogmersfield" signs? – The first Community Funded Initiative (CFI) program is not yet complete, and Cllr Miles will raise this with Highways as part of the ongoing works throughout the village.</p> <p>Fallen tree causing blocked sight lines approaching village from A287 – It was agreed to report this via its my Street by several councillors and residents so that this will be picked up by Hampshire Highways.</p> <p>Concerns over the potential misplacing of new gateway signs installed approaching village from Winchfield - Councillors confirmed that the location of these was determined by Hampshire Highways and their position does not signify any change in the boundary of the village. These act more as a safety measure to identify the chicanes within the village in a more aesthetically pleasing way than the wooden bollards. The sign still exists which marks the boundary of Dogmersfield. (Please see Highways update below for more information).</p> <p>Residents acknowledged the proactive work of the Council and expressed their appreciation for the efforts of all councillors.</p> <p>Lengthsman hours remaining will be chased and if capacity Willow at canal bridge will be cut to improve sight lines.</p> <p>Planting of build outs through Dogmersfield will be covered under Information sharing.</p>
22/139	<p><b>Councillor Resignation</b></p> <p>To confirm resignation of Councillor Molloy and confirm actions taken</p> <p>Following resignation of Cllr Molloy, the Elections department at Hart DC were notified and the relevant notice issued and posted to the noticeboards and website. The period for request for a by-election by 10 or more residents ends on 18<sup>th</sup> October after which if no election required, DPC will proceed to seeking candidates for co-option. Anyone interested in standing for councillor please contact the Chair.</p>
22/140	<p><b>Clerk appointment</b></p> <p>To receive an update on the recruitment process</p>



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	<p>An excellent candidate was interviewed by the Council but unfortunately the candidate accepted a role closer to their home location. A further round of interviews will be held seeking a suitable candidate.</p>
22/141	<p><b>Pilcot Green South</b> To receive an update on progress of adoption of Pilcot Green South</p> <p>Cllr Fillis confirmed that Clerk had completed the letter of engagement and identity check with the appointed solicitor. Work has been commenced and Cllr Fillis will pick this issue up and chase progress to expedite a conclusion.</p>
22/142	<p><b>Commemorative Trees</b> To approve planting of commemorative trees</p> <p>Cllr Fillis presented a paper for consideration of planting 2 trees on Pilcot Green South to commemorate the lives and service of HM Queen Elizabeth and Prince Phillip.</p> <p><b>It was resolved to plant 2 Silver Birch trees of significant size to have immediate impact ensuring they are planted with a boundary of mulch to protect them from potential damage with a budget of up to £750 to include memorial plaques (inscriptions and design to be agreed).</b> <b>Proposed SM, Seconded GC, all in favour.</b></p>
22/143	<p><b>To consider the council's response to current planning applications including update on tree work applications</b></p> <p><u>Items Carried Forward</u></p> <ul style="list-style-type: none"> <li>22/01355/PREAPP – Lodge Farm Warehousing</li> </ul> <p><b>It was resolved to approve the holding response that DPC support and echo the concerns raised by Odiham Parish Council</b> <b>Proposed SM, Seconded AF, all in favour.</b></p> <ul style="list-style-type: none"> <li>22/01717/LDC – Wychwood Camp Farm</li> </ul> <p>Whilst not in parish it is noted that the Lawful Development Certificate was granted by HDC.</p> <ul style="list-style-type: none"> <li>22/01230/PREAPP – Emily's Charcutterie</li> </ul> <p>Whilst this is still at PREAPP stage DPC will wait to respond when a full application is submitted.</p> <p><u>New Items post 12<sup>th</sup> September</u></p> <ul style="list-style-type: none"> <li>22/01902/HOU – 10 Chalky Lane</li> </ul> <p><b>It was resolved to submit response:</b></p> <p><b>DPC proposes No objection but is supportive of neighbours comments relating to obscure glass and lighting issues.</b> <b>Proposed SM, Seconded GC, all in favour.</b></p> <ul style="list-style-type: none"> <li>22/01983/HOU – 2 Sprats Hatch Farm Cottages</li> </ul> <p>Application has been withdrawn</p>



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	<ul style="list-style-type: none"> <li>22/02087/HOU – Birch View, Church Lane</li> </ul> <p><b>It was resolved to submit response:</b></p> <p><b>Dogmersfield Parish Council (DPC) sees, on balance, no reason to Object to the Planning Application for the double storey extension at Birch View, Church Lane, Dogmersfield.</b></p> <p><b>However, DPC notes that the planning history over the past 6 years on this site at Schoolfield corner is complex. Our records show the following applications:</b>  <b>16/03090/FUL 2x4 Bed houses Refused Apr 17</b>  <b>16/03091/FUL 2x4 Bed houses (Land to the rear) Refused Apr 17</b>  <b>17/01034/FUL 2x4 Bed houses Approved Dec 17 (One built – Milvus)</b>  <b>17/01142/FUL 2x4 Bed houses (Land to the rear) Refused and denied on Appeal – Dec 17</b>  <b>19/00545/FUL 1x3 Bed and 2x4 Bed houses Granted Jun 19</b>  <b>Given that the current property was only granted Planning Permission in Jun 19, after previous developments for 4 bed houses on the site had been Refused, DPC would like to place on record that if this Application is approved it should not set a precedent for newly built 3 bed houses in the village to be extended to 4 beds properties.</b>  <b>Proposed GC, Seconded AF, all in favour.</b></p>
22/144	<p><b>To update members on any new planning consultations, appeals and enforcements</b></p> <ul style="list-style-type: none"> <li>Update on current status of ongoing Applications  Pilcot Mill granted by HDC with no conditions set to require additional planting    Land north of Coxmoor await full planning application before providing comment    Netherhouse Copse, HDC still not determined additional 100 houses</li> <li>Update on activities with Hart Development Management (DM) Team  Cllr Leach provided a summary of the Hart District Council 5 year Housing and Land Supply Statement (August 2022). As at April 2022 HDC are ahead of the housing target by 1,211 dwellings. The land supply is greater than 10 years, and Hart District Council currently see no justification for building outside settlement boundaries. Windfall sites are not expected to be needed to meet the plan until 2025/26. The Statement is available on the HDC web site.</li> </ul>
22/145	<p><b>To receive an update on Highways issues</b> and approve any actions required</p> <p>Further on the newly installed gateway signs – it was acknowledged that the signage at the entrance from Winchfield had focused on the safety aspects, as discussed the gateways have been provided to improve visibility of the chicanes at the entrance as safety measures with locations determined by Hampshire Highways</p> <p>The CFI 1 program of works continues, probably 60% complete at this stage, and will deliver white lines over the canal bridge as a safety measure to slow traffic down over the pinch point.</p> <p>The Speed indicator device that has been purchased will be deployed when the posts that it will be mounted on are either repaired or replaced.</p> <p>A CFI 2 program of works is being considered to include work to improve safety at the canal bridge on Church Lane. A proposal to focus on signage from the Winchfield end of the village will be included and whilst this may take time to resolve this matter will be addressed.</p>



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	<p>In terms of traffic calming measures being considered the option of yellow lines is the most contentious. A meeting is due to be held between the DPC and businesses that may be affected by any proposed implementation to explore the concerns and seek their input into the issue.</p> <p>With no simple answer to the traffic concerns of the village a wider consultation of the village is promised and whatever the outcome it will be put on record so that future residents know that all avenues have been explored.</p>																																		
22/146	<p><b>To discuss 20mph limits for the village</b></p> <p>The question of support for 20mph limits through villages was raised by HDAPTC and DPC voiced their support. The relevant form was completed and submitted. Cllr Fillis will raise this at HDAPTC meeting to get a progress update.</p>																																		
22/147	<p><b>Finance &amp; Regulatory Matters</b></p> <p>To consider financial &amp; regulatory matters and approve monthly accounts and payments</p> <p>Reports received include:</p> <p>(1) <b>DPC Act vs Bud Sept 2022</b> – a report to show comparison of actual spend vs budget spend for year to date was provided. This includes a column for September which shows Clerk pay for April to June inclusive of HMRC payments now made and reported to HMRC.</p> <p>YTD variance against budget shows £446 overspend across Audit, Insurance and Grants (FOAS and Basingstoke Canal). Otherwise Forecast column reflects available spend for remainder of year.</p> <p>(2) <b>Bank Reconciliation</b> – shows bank balance at Unity Trust at end of September £23,209.54 following payments approved at last meeting held in July.</p> <p>(3) July, August &amp; September <b>bank statements</b> are also provided</p> <p>(4) <b>Hampshire Trust Bank Account</b> – Community Benefit Fund projects have to date been funded from the DPC bank account excluding the Defibrillator project. A reconciliation has taken place (See CBF Bank reconciliation document) which shows the movements on the HTB acct since opening reconciled to the current balance as at June 2022.</p> <p>Based on payments and receipts movements on DPC bank account the net transfer required for approval to move from HTB to Unity Trust Bank is £2,571.63</p> <p><b>It was resolved to process a transfer of £2,571.63 from Hampshire Trust bank to Unity Trust bank as per reconciliation</b></p> <p><b>Proposed GC, Seconded GL, all in favour.</b></p> <p>Payments for approval from Unity Trust bank account</p> <table border="1"> <thead> <tr> <th>Payee</th><th colspan="2">Amount</th><th>Exp type</th></tr> </thead> <tbody> <tr> <td>Church Crookham Parish Council</td><td colspan="2">£9.18</td><td>Meeting room hire</td></tr> <tr> <td rowspan="3">Mrs C L Inglis</td><td>£469.90</td><td>July salary</td><td rowspan="3">Clerk 23.5hrs Clerk 20.5hrs Clerk 13hrs</td></tr> <tr> <td>£410.10</td><td>August salary</td></tr> <tr> <td>£260.00</td><td>Sept salary</td></tr> <tr> <td>Total</td><td colspan="2">£1,140.00</td><td></td></tr> <tr> <td rowspan="3">HMRC</td><td>£117.60</td><td>July PAYE</td><td rowspan="3">PAYE deductions from payroll</td></tr> <tr> <td>£102.40</td><td>Aug PAYE</td></tr> <tr> <td>£65.00</td><td>Sept PAYE</td></tr> <tr> <td>Total</td><td colspan="2">£285.00</td><td></td></tr> </tbody> </table>			Payee	Amount		Exp type	Church Crookham Parish Council	£9.18		Meeting room hire	Mrs C L Inglis	£469.90	July salary	Clerk 23.5hrs Clerk 20.5hrs Clerk 13hrs	£410.10	August salary	£260.00	Sept salary	Total	£1,140.00			HMRC	£117.60	July PAYE	PAYE deductions from payroll	£102.40	Aug PAYE	£65.00	Sept PAYE	Total	£285.00		
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	Grey Matter Ltd	£388.80	Microsoft 365 licences *6
	Elan City	£2,799.28	Speed Indicator Device
<b>It was resolved to approve payments as listed above to be paid from Unity Trust bank account</b> <b>Proposed GC, Seconded GL, all in favour.</b>			
22/148	<b>Correspondence received</b> None		
22/149	<b>Information sharing</b> <p>Cllr Leach confirmed that he is handing over the Saturday volunteer admin to a fellow resident with build out planting top of the priority list for volunteer group projects.</p> <p>Ramblers and other resident volunteer are about to embark on build of a second boardwalk on the footpath. DPC thank all involved in helping with this project.</p>		
22/150	<b>Dates of next meetings 2022</b> November 14 <sup>th</sup> Monday Meeting closed at 9.26pm.		

Signed:

Date:

Abbreviation	In place of	Abbreviation	In place of
APA	Annual Parish Assembly	HDC	Hart District Council
CBF	Community Benefit Fund	NALC	National Association of Local Councils
CIL	Community Infrastructure Levy	NPPF	National Planning Policy Framework
DPC	Dogmersfield Parish Council	TBHSPA	Thames Valley Heaths Special Protection Area
HALC	Hampshire Association of Local Councils	SANG	Suitable Alternative Natural Greenspace
HCC	Hampshire County Council		