**Minutes of the Annual Meeting**

**held at Dogmersfield Primary School**

**9th May 2022 at 7.30 p.m.**

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| **Councillors** | **In Attendance** |
| Cllr Graham Chisnall (Chair) | Yes |
| Cllr Anne Fillis (Vice-chair) | Yes |
| Cllr Graham Leach | Yes |
| Cllr Sarah Miles  | Yes |
| Cllr Rob Molloy  | Yes |

**Clerk: Claire Inglis**

**In attendance:**

4 members of the public

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| 22/74 | **Appointment of Chairman**Nomination for Graham Chisnall as Chair was received.**It was resolved to appoint Graham Chisnall as Chair of Dogmersfield Parish Council****Proposed RM, Seconded GL, all in favour.** |
| 22/75 | **Appointment of Vice-Chair**Nomination for Anne Fillis to be appointed Vice-Chair was received**It was resolved to appoint Anne Fillis as Vice-Chair of Dogmersfield Parish Council****Proposed GC, Seconded SM, all in favour.** |
| 22/76 | **Welcome and apologies for absence****None received** |
| 22/77 | **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed** Cllr Miles relating to Pond House planning matter |
| 22/78 | **To approve the minutes of the council meeting of 11 April 2022****It was resolved to accept the minutes of the meeting held on 11th April 2022 as an accurate record of the meeting.****Proposed, GC, Seconded SM, 3 in favour, 2 abstentions.** |
| 22/79 | **To review matters arising from previous meetings**All actions complete except:  Ongoing dates offered TBC 22/52 Rescheduled date of meeting between DPC and developers TBC (Leach)  County Councillor Davies actions to follow up:22/13 Pass information on Farnborough Airport to the HCC cabinet member for transport – HCC Cllr Davies  22/17 Investigate why the verges have been cut at this time of year - HCC Cllr Davies    |
| 22/80 | **Announcements from the Chairman and Clerk**None |
| 22/81 | **County and district councillor’s reports**Cllr Jon Hope has been elected following the retirement of Cllr Ken Crookes. Clerk to extend invitation to all current County and District Councillors to future meetings. |
| 22/82 | **Public Session**Resident requested the email distribution list to be reinstated to issue agendas. Clerk to liaise with Cllr Molloy.Resident asked for an update on planting in the chicane build outs. Cllrs confirmed this is likely to be a community working group project.Resident listed documents not available on website. Clerk requested list from resident to enable efficient update. |
| 22/83 | **To receive and adopt DPC policies and documents**Finance Regulations were reviewed and no updates recommended. **It was resolved to accept the Financial Regulations.****Proposed RM, Seconded AF, all in favour.**Clerk will circulate most recent list of documents to be reviewed and approved for the year deferred to June meeting. |
| 22/84 | **Election of Officers and Representatives for 2022/2023****It was resolved that the following members were appointed for the following portfolio roles for 2022/23:**Community Liaison (Cllr R Molloy),  Planning (Cllr G Leach),  Footpaths & Rights of Way (Cllr A Fillis)  Environment (Cllr S Miles)  Highways (Cllr S Miles)  Liaison with Other Councils & Related Bodies (Cllr A Fillis) Newsletters & Communications (Cllr R Molloy) Website (Cllr R Molloy)  Neighbourhood Plan Liaison (Cllr G Leach)  Community Benefit Fund Liaison (Cllr A Fillis) **Proposed GC, Seconded SM, all in favour.** |
| 22/85 | **Clerk appointment**To receive an update on the recruitment process and approve appointment of new ClerkCllr Chisnall updated that 1 applicant had been interviewed but there was no further update to give. Temporary Clerk has agreed to continue to support the PC until an appointment is made. |
| 22/86 | **Bank mandate****Subject to Clerk appointment to approve amendments to the bank mandates**This agenda item is postponed until Clerk in post. |
| 22/87 | **Pilcot Green**To receive an update on the status of Pilcot Green and approve any actions arisingCllr Chisnall reported that the parish council has been investigating the status of Pilcot Green North & South following concerns over retail use and creating an unsettling precedent. There has been in the past confusion over ownership and DPC believe it is time to resolve the issue. With headroom in the reserves of the council it is looking to appoint legal advisors with Cllr Fillis collating quotes which currently range between £1,000 to £2,500.**It was resolved that the parish council will:****Adopts a firm aim to register DPC as the legal owners of Pilcot Green \South & North****Set out this aim at the APA****Use the APA as an opportunity to gather evidence on the past uses and by whom of the green to establish the varied community use.****Proposed GC, Seconded RM, all in favour.**Cllrs wanted to reassure residents and the business (pub) adjacent to the green that they would be able to continue to utilise the green but will ensure that the green is available for use by all community groups through owning the title.Open Spaces Society would be contacted as suggested by a resident to see if they can advise / assist. Cllr Fillis commented that one legal adviser had stated that they utilised the OSS procedures  |
| 22/88 | **To consider the council’s response to current planning applications including update on tree work applications**Cllr Leach confirmedNo new applications to consider as at 9th May. Update on Tree Works Applications included that Cllr Leach now regularly checks on tree applications in the village and will add details to the planning list and will only advise on those applications where wider consideration should be given.No significant issues relating to 3 applications identified as related to removal of falling trees, removal of pine trees not significant in terms of the conservation area and bushes to be tidied. |
| 22/89 | **To update members on any new planning consultations, appeals and enforcements** Plough Farm – no movementPond House – appeal letter submitted to reiterate previous comments madeMeadows – refused by Hart on basis of disproportionate height and mass in the conservation area (resident commented it may sit within Canal conservation area)Beech House - GrantedRushy House – Granted.Rye Common containers - RefusedHorse track application – Ecology officer has asked for an assessment on biodiversityEmilys Farm could possibly be an appeal but not submitted yet |
| 22/90 | **Report on meeting with Hart Parking Officer**Cllr Miles and Ken Crookes met with Hart Parking officer to discuss parking concerns in the village including:Unofficial layby which suffers from regular fly tipping – Cllr Miles to liaise with HDC Officer John Elson.Parking officer has made some recommendations re the layby and costs will be explored to discuss at the APA.Parking at the canal bridge needs to be evidenced so photos to be taken of instances of this issue.Parking on the blind corner onto Chatter Alley at Highway Cottage junction and backed up along Church Lane yellow lines were also discussed and this will also be brought to the APA to get feedback from residents on a way forward. This may only push the problem elsewhere. |
| 22/91 | **Agree format of Annual Parish Assembly**APA was agreed for May 26th from 7.30pm. Clerk to confirm availability of school hall. Cllr Leach to arrange wine/ glasses, Clerk to return to wine merchant.Agenda and slides to be updated following October meeting. |
| 22/92 | **Finance & Regulatory Matters**To consider financial & regulatory matters and approve monthly accounts and payments and annual accounts including confirmation of 2022/23 budgetFinancial position to be confirmed at June meeting and following receipt of Internal audit.Clerk confirmed auditor will be invoiced in the name Fair Account due to Mr Light taking on another role.No payments issued by Clerk in April or May.Clerk April 19 hours to be paid.**To consider and approve payment in support of FOAS - Platinum Jubilee event** Mrs Scott had made a request for £230 to cover Jubilee celebration items for the community event being planned by FOAS. **It was resolved to approve a payment of £250 ring fenced for the items listed.Proposed GC, Seconded GL, all in favour.** |
| 22/93 | **Correspondence received**None |
| 22/94 | **Information sharing**Following a further overspill event from the Chatter Alley pumping station Cllr Chisnall to attend Flood Forum to engage with Thames to fully investigate and make proposals to improve this ongoing situation. |
| 22/95 | **Dates of future meetings 2022**APA May 26th June 13thJuly 18th (Change to usual 2nd Monday in month)No August meetingSeptember 12thOctober 10thNovember 14thDecember 12thMeeting closed at 8.40pm |

Signed:

Date:

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| **Abbreviation** | **In place of** | **Abbreviation** | **In place of** |
| APA | Annual Parish Assembly | HDC  | Hart District Council |
| CBF | Community Benefit Fund | NALC | National Association of Local Councils |
| CIL | Community Infrastructure Levy | NPPF | National Planning Policy Framework |
| DPC | Dogmersfield Parish Council | TBHSPA | Thames Valley Heaths Special Protection Area |
| HALC | Hampshire Association of Local Councils | SANG | Suitable Alternative Natural Greenspace |
| HCC | Hampshire County Council |  |  |