**Minutes of the Meeting**

**held at Dogmersfield Primary School**

**13th June 2022 at 7.30 p.m.**

|  |  |
| --- | --- |
| **Councillors** | **In Attendance** |
| Cllr Graham Chisnall (Chair) | Yes |
| Cllr Anne Fillis (Vice-chair) | Yes |
| Cllr Graham Leach | Yes |
| Cllr Sarah Miles | Yes |
| Cllr Rob Molloy | Yes |

**Clerk: Claire Inglis**

**In attendance:**

10 members of the public

County Councillor Tim Davies

|  |  |
| --- | --- |
| 22/96 | **Welcome and apologies for absence**  HDC District Councillor Chris Dorn |
| 22/97 | **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**  None received |
| 22/98 | **To approve the minutes of the Annual meeting of 9th May 2022**  **It was resolved to accept the minutes of the meeting subject to amendments advised by Cllrs Molloy and Leach held on 9th May 2022 as an accurate record of the meeting.**  **Proposed RM, Seconded SM, all in favour.** |
| 22/99 | **To review matters arising from previous meetings**  Outstanding matters related to:  Payments to be made – Subject to change to bank mandate  Cllr Davies to update July following upcoming meetings on Farnborough airport issues and verge strimming. |
| 22/100 | **Announcements from the Chairman and Clerk**  Chair extended thanks to Friends of All Saints for the wonderful Platinum Jubilee celebration event and all involved.  Chair reported that the APA was attended by a handful of residents 10+ which proved to be useful discussions  Chair welcomed Philip Baylis Chair of Governors to the school and awaits context of request under agenda item 22/105  Clerk confirmed allocation of amount of S106 funds held on behalf of Dogmersfield PC by HDC as £6,314. |
| 22/101 | **County and district councillor’s reports**  Please see below for full report from HDC Cllr Dorn  HCC Cllr Davies reported his attendance at the Highways meeting and confirmed that the Chatter Alley repairs recently made are temporary until the water pipeline works are concluded approx. end July. Also confirmed that Phil Shepperd is being redeployed back to Hants CC with other key personnel at Hart DC and Hants CC due for retirement. |
| 22/102 | **Public Session**  Residents reported:  Foliage is overgrown reducing visibility on bridge and therefore request to be cut – Cllr Miles confirmed this would fall under Lengthsman work.  S106 held by HDC what can this be utilised for? – Cllr Fillis confirmed that she understands what it can’t be spent on i.e., any activity that falls under the responsibility of another party, for example footpaths surfacing although could be used to implement a new footpath. Suggested to invite HDC officer to meeting to attempt to progress release of funding to DPC for a project.  Speed limits what has been done – Cllrs confirmed that 7 locations have been identified for locating a roaming SID (Speed indicator device) around the parish moving from location to location every 2 weeks. Once these have been approved SID will be purchased – Cllr Miles to circulate locations.  Speedwatch did not garner enough support from residents to volunteer and not part of current plans but may be revisited after evidence gathering from SIDs. Hampshire Highways tend to prioritise where serious and fatal accidents have occurred. Development and concerns over speeding vehicles remained top of residents concerns during DPC consultation. |
| 22/103 | **To receive and adopt DPC policies and documents**  Standing orders to be reviewed and adopted  **It was resolved to approve Standing Orders V202206**  **Proposed GC, Seconded AF, all in favour.**  Schedule of document review was circulated which provides list of documents previously reviewed. It was agreed that Clerk review each policy make suggestions and recommendations for update if required and circulate in between meetings and approve over next couple of months. |
| 22/104 | **Bank mandate**  To approve update of bank mandate to enable temporary Clerk admin access to Unity Trust bank account  **It was resolved to approve access to Unity Trust bank account with admin access rights ONLY to temporary Clerk and the application form was signed**  **Proposed RM, Seconded AF, all in favour.** |
| 22/105 | **Dogmersfield School**  To receive an update from Dogmersfield Primary School and agree any actions  Chair of Governors, Philip Baylis provided an update re the school. A new head was appointed and took up role on 1st January 2022 looking to change and improve the school. The school is seeking to integrate with the village through events regular attendance at DPC meetings and to encourage representation from the village on the board of governors. A Ukrainian refugee has joined the school in year 6 and is settling in well.  The summer fair was held with a wonderful display of maypole dancing; improvements have been made to the exterior of the school which has been painted and now they are looking to reconfigure access onto school grounds for safeguarding reasons.  They seek approval for their plans from the parish council, whilst the parish council made it clear that they can only provide their opinion as the land in question is not under DPC ownership.  Seeking to install a pedestrian gate alongside a new double gate that is secure in nature and access granted electronically. This would require move of the school sign from the current location outside the wooden gate to preferably alongside the DPC noticeboard. Further seeking to replace the rotten fence along the front profile of the school which sits behind the oak trees that line the road.  DPC commented that whilst in principle they have no objection understanding the need for safeguarding, requested to be copied into the plans/ schematics and DPC would as far as possible help the school to exist and be a safe environment.  Cllr Leach will aim to seek guidance from planning/ conservation on what may be permitted once the plans / schematics have been provided.  Clerk to provide details reference citing of the noticeboard which may require a licence to install. |
| 22/106 | **Pilcot Green**  To receive an update on the status of Pilcot Green and approve any actions arising  Cllr AF reported on obtaining of a number of quotes to carry out the legal work to apply to adopt Pilcot Green South. It was reiterated that there is no guarantee of success as there may be another claim of ownership. It is believed that this is the right thing to do for the whole community of Dogmersfield to protect the land as open space. The application will include evidence of community use over a number of years such as events and maintenance by the parish council of the post and rails, tree management on the green. The long-term plan is not to deny access by the pub for use of the land but to provide long term protection.  **It was resolved to give Clerk delegated authority to appoint Davies, Blunden and Evans for legal assistance in registration of Pilcot Green South under Dogmersfield Parish Council with an allowance of fees up to £2000.**  **Proposed GC, Seconded RM, all in favour.** |
| 22/107 | **Footpath Leaflets**  To approve reprint of footpath leaflets  Based on a quote received from Brandtastic Ltd for 1,000 leaflets £186 or 2,000 leaflets at £231 before VAT-  **It was resolved to reprint 2,000 leaflets at a cost of £231 plus VAT**  **Proposed GC, Seconded RM< all in favour.** |
| 22/108 | **To consider the council’s response to current planning applications including update on tree work applications**  Cllr Leach confirmed that as at 7th June there were no new planning applications to consider |
| 22/109 | **To update members on any new planning consultations, appeals and enforcements**  **Update on meeting with HDC and developers regarding DPC’s objection to the Netherhouse application 21/02782/OUT.**  Cllr Leach reported that he had met with Hart Planning, David Gilchrist (Development Director of Barkley Homes (Southern) Ltd) and Tim Burden (Director Planning of Turley Planning) to discuss DPC objection to the proposal for an additional 105 dwellings on the Land North of Netherhouse Copse (21/02782/OUT). DPC’s objected to the application on the grounds of increased traffic flow through the village.  The developer agreed with the Hampshire County Council Highways Assessment that an additional 60+ journeys would be created through Dogmersfield at peak times with an approx. directional split of 50/50 at the Hitches Lane Pilcot Road junction.  NPPF states that the cumulative effect on the roads to impact on safety has to be severe to not permit the development, with no clear definition of severe. Highways report concludes that the development will create additional congestion, but this is not considered severe and therefore not in conflict with the NPPF.  Cllr Leach looking to attend HDC planning committee meeting on Wednesday 15th June but is not intending to speak but to observe the for and against arguments. to observe the for and against arguments. He will write a short summary of the meetings for the record once HDC planning committee has come to a decision on the application.  **Update on any enforcement action regarding Emily’s Farm (Rye Common) 21/02562/FUL**  The only update available is there has been a Pre-app registered under the name Emily’s Charcuterie to retain a building on the site. There is no detail yet but assume this is for a permanent building> Cllr Leach agreed to produce a summary of the Pre-app and determine if DPC should comment.  Conservation area review Cllr Leach is still trying to seek a consultant to assist in this project despite trying to contact consultant that has been used locally within Hart. Will continue to seek assistance. to observe the for and against arguments. |
| 22/110 | **Report on Highways Meeting**  Cllr Miles reported: -  Station Road will suffer an ongoing 6-week closure until the end of the water works.  Shortly Pale Lane will reclose to complete the connections of the water works and whilst there have been temporary repairs along Chatter Alley to the verges a more permanent repair is planned to follow the completion of the works in this area. Chatter Alley will no doubt suffer increased traffic congestion when the A323 recloses.  Hedges along Chatter Alley the Canal authority have been told that the hedges must take high priority to be cut back to increase the road width.  Following the meeting with Philip Sheppard, HDC have submitted the yellow lines requests for within Dogmersfield as discussed at the APA. NO decision has been made to actually implement them as this will be subject to wider discussions.  There still remains parking issues at the Canal bridge so evidence gathering should continue.  In contact with HDC regarding removal of unofficial layby on Church Lane and Cllr Miles will discuss with Four Seasons manager.  **Next meeting to be minuted by DPC Clerk on 7th Sept via zoom at 10am** |
| 22/111 | **Finance & Regulatory Matters**   1. To approve Certification of Exemption from a limited assurance review   No need for Limited assurance review due to DPC having gross income and expenditure less than £25,000 in the year, therefore DPC qualify to complete the Certificate of Exemption  **It was resolved to approve the Certificate of Exemption**  **Proposed GC, Seconded AF, all in favour.**   1. To approve the Annual Governance and Accountability Report Section 1   AGAR Section 1 has been completed and all criteria met as required  **It was resolved to approve AGAR Section 1 and was duly signed**  **Proposed RM, Seconded SM, all in favour.**   1. To approve Annual Governance and Accountability Report Section 2   AGAR Section 2 figures were presented having been subject to internal audit and approved as correct  **It was resolved to approve AGAR Section 2 and was duly signed**  **Proposed GC, Seconded GL, all in favour.**  To confirm the dates of the period for the exercise of public rights as being from 16th June to 27th July  Dates to commence from Thursday 16th June until 27th July inclusive a total of 30 working days and published on the DPC website and noticeboards  **Proposed GC, Seconded SM, all in favour.**  To consider actions to be taken as a result of the internal audit and approve internal audit report  Internal auditor had completed the review finding the Financial, internal control procedures to satisfactorily meet the needs of the AGAR Practitioner’s Guide 2022 and the Accounts and Audit Regulations (2015) as amended.  **It was resolved to accept the internal audit report**  **Proposed GC, Seconded AF, all in favour.**  To approve 3-year insurance cover with Came & Co and authorise payment of premium  Insurance to be provided by Gallagher group brokerage. The insurance market being very turbulent at moment meant many insurers pulling out of market experienced by other councils alike impacting on cost of premium.  **It was resolved to agree to sign up for 3-year deal with Hiscox Insurance at a premium of £686.64**  **Proposed RM, Seconded SM, all in favour.**  To consider any other financial & regulatory matters and approve monthly accounts and payments  **Unity bank account balance was agreed at 31st May as £27,706.02.**  **Payment listing was provided for approval:**  **Payment approved not yet paid**  Fair Account £250 22/70 minute ref Payable to P Reynolds  Friends of All Saints £250 22/92 minute ref  Clerk Salary £475 22/92 minute ref April hours 19  N.B. gross to be paid net of NI and Tax which will be payable to HMRC as appropriate Payable to Claire Inglis / HMRC  **Payment to be approved and paid**  Auriol Wines £47.70 APA refreshments  Rob Molloy £53.50 Printing expenses  HALC Affiliation Fees 22/23 £199.08  HALC LCPD £198 (Employment support 22 /23)  Clerk Salary £837.50 May hours 33.5 (includes 2 meetings)  N.B. gross to be paid net of NI and Tax which will be payable to HMRC as appropriate Payable to Claire Inglis / HMRC  Arthur J Gallagher Insurance Brokers Ltd £686.64 Insurance premium  All payments as listed were approved  Proposed GC, Seconded AF, all in favour  Cllr Molloy abstained from approval of his expenses |
| 22/112 | **Correspondence received**  Cllr Leach received a message from a resident asking if the ‘volunteer group’ could clear the path between the cottages at the end of Chalky Lane and the A287, as the path was covered in debris and the overhanging branches made the footpath hazardous. A resident had already cleared the debris from the path. Cutting back the trees is not a suitable task for the Village Volunteer Group. Cllr Miles agreed to include this in the future Lengthsman programme. |
| 22/113 | **Information sharing**  Clerk commented that noticeboards require some maintenance |
| 22/114 | **Dates of next meeting**  **Please note:** Change of schedule to hold meeting on 3rd Monday of month in July  Monday July 18th from 7.30pm  Meeting closed at 9.17pm |

Signed:

Date:

|  |  |  |  |
| --- | --- | --- | --- |
| **Abbreviation** | **In place of** | **Abbreviation** | **In place of** |
| APA | Annual Parish Assembly | HDC | Hart District Council |
| CBF | Community Benefit Fund | NALC | National Association of Local Councils |
| CIL | Community Infrastructure Levy | NPPF | National Planning Policy Framework |
| DPC | Dogmersfield Parish Council | TBHSPA | Thames Valley Heaths Special Protection Area |
| HALC | Hampshire Association of Local Councils | SANG | Suitable Alternative Natural Greenspace |
| HCC | Hampshire County Council |  |  |

Cllr Dorn report

* Following the election, the political balance is Conservatives: 11, Liberal Democrats: 11, CCH: 10.  The LibDems and CCH have decided to continue their power sharing arrangement, placing us in opposition.  Cllr Jon Hale won in Odiham by 441 votes.  Turn out for the election was slightly up (28,653) against the long-term average (27,500), but we certainly struggled against national issues.  That said, Conservative candidates ran many in Fleet very close and in a better year with less headwind we would have done much better in terms of seats.
* But we will work with all Cllrs across the committees to deliver the best for the people of Har.  Cllr Worlock becomes Chairman, Cllr Kennett remains on Planning, Standards and Appeals, Cllr Hale on Audit and Appeals.  While I was elected Chairman of O&S, Standards and will also sit on FACC.
* Roadworks continue to be the bane of our lives, I will do my best to share road closures and significant roadworks that will cause delay and other issues.  The options to change scheduled roadworks are limited and I would encourage everyone to sign up to [OneNetwork](https://one.network/) and decide their own area for reporting and warnings.
* Ukraine: Hart has 85 hosts and 189 evacuees, in the process of settling in.  There are supporting resources form Hart, HCC and local organisations, please do ask and we will do our best to signpost people.
* Hart has now moved to a new computer system for allocating affordable housing, everyone should have re-registered, but if there are any issues please do contact us.
* The Farnborough Airspace “Post Implementation Review” (PIR) will run through this year, more details as I get them.  But it appears to be a data gathering exercise for much of the year culminating in the collection of comments from public, users and other stakeholders.
* The governments new the Levelling Up and Regeneration Bill ([summary](https://www.gov.uk/government/publications/levelling-up-and-regeneration-further-information/levelling-up-and-regeneration-further-information)) is worth read. Combined with other information we hear, we can expect: lower housing targets for Hart (across most of rural southern England), removal of 5 year land supply and build out rate constraints (as long as the Local Plan is up to date – ie. less than 5 years old), Duty to Cooperate will be repealed and replaced with a more flexible alignment test set out in national policy.  Along with reduced targets for our neighbouring Districts, it should add up to much smaller numbers for Hart and an existing plan than can deliver into the early 2030s.  However, there will be fresh rounds of site selection at some point and the spectre of Shapely Heath, Rye Common and other sites can never be completely removed.
* There continue to be interruptions to the waste collection services mainly due to staffing issues (Serco are struggling to find enough), please keep an eye on [Waste & Recycling | Hart District Council](https://www.hart.gov.uk/waste-recycling) for updates and use the on-line from to report missed bins.

These are my personal views, Cllrs Kennett and Hale may wish to add or disagree with them!

Best Regards

Chris

Cllr Chris Dorn

**Odiham Ward**

**Hart District Council**