**Minutes of the Meeting**

**held at Dogmersfield Primary School**

**14th November 2022 at 7.30 p.m.**

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| **Councillors** | **In Attendance** |
| Cllr Graham Chisnall (Chair) | Yes |
| Cllr Anne Fillis (Vice-chair) | Yes |
| Cllr Graham Leach | Yes |
| Cllr Sarah Miles  | Yes |
| Vacancy |  |

**Clerk: Claire Inglis**

**In attendance:**

11 members of the public

County Councillor Tim Davies

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| 22/151  | **Welcome and apologies for absence**  Received from HDC Cllrs John Kennett and Chris Dorn.   |
| 22/152  | **To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed**   Cllr Miles declared an interest in planning agenda item reference planning application 22/02423/FUL Jane’s CottageCllr Leach declared an interest in a planning application submitted by him in relation to felling/ cutting back of Ash trees suffering Ash dieback on his property.   |
| 22/153  | **To approve the minutes of the council meeting of 10th October 2022**  **Minutes of the meeting held 10th October were approved as a true record of the meeting****Proposed GC, Seconded AF, all in favour.**   |
| 22/154  | **To review matters arising from previous meetings**  * Memorial plaques to be agreed for commemorative trees – Cllr Fillis to circulate updated versions to enable order to be placed within the approved budget.
* Cllr Fillis received confirmation progress on S106 fund release from HDC
* Ongoing policy review to be continued through new Clerk as part of induction
* Quotes have been obtained by school once reviewed by school will share with DPC for discussion with planning department
* Seek conservation area review – Cllr Chisnall to look into this
* Clerk to seek handyman to repair/ refurbish noticeboards and quote for replacement – require clarification on quote

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| 22/155  | **Announcements from the Chairman (and Clerk)**  Chairman put on record thanks on behalf of Dogmersfield Parish Council for the great community efforts benefitting the whole parish.Ian Taylor and his team for improving the accessibility of the footpath network around Dogmersfield.Thanks to residents for the super turnout on Saturday to work on planting the chicanes on Chatter Alley. Planting on Church Lane will follow.  |
| 22/156  | **County and district councillor’s reports**  Cllr Davies reported that Hampshire will be financially stressed in the coming budget years and may have to increase the council tax base beyond previous limits. Hampshire CC have written to the Prime Minister and Secretary of State to say that more money is needed.Rushmoor Borough Council are cutting their contribution to the Basingstoke Canal to 50% and then altogether seriously jeopardising navigability of the canal.Pale Lane has reopened with Overview and Scrutiny panel to discuss the project and see if lessons can be learned due to the levels of disruption caused on the local road network.  |
| 22/157  | **Public Session**  Repairs to roadway near Barley Mow should be underway soon within the current year County highways budget.Redfields Lane is due to re-open soon awaiting lights to be completed and the safety audit by Hampshire Highways.Resident drew attention of councillors to prior year discussions relating to yellow lines in the village (1990) when it was determined that placing yellow lines would generate more, faster traffic through the village creating rat-runs. (To be discussed under agenda item)Councillors vacancy advert was queried – Clerk to check nature of advert on web. Confirmed that matter has been on at 2 agendas to date.   |
| 22/158  | **Councillor Co-option** To review any applications and approve an appointment for councillor co-option   With no call for election announced at the meeting in October the vacancy is yet to be filled. Clerk to confirm advertising on website for interested candidates to speak to the Chair.   |
| 22/159  | **Clerk appointment** To receive an update on the recruitment process  Advertising generated 23 applicants before the closing date of Friday 4th November with 1 direct applicant via email. A shortlist for interview has been agreed following review of the completed application forms and the panel consists of Cllrs Graham C and Anne Fillis and Clerk.    |
| 22/160  | **Yellow Lines** To consider and approve a response to the consultation on yellow lines in the village  Further to previous council meeting discussions on this issue an update was provided to clarify the current status.The issues of parking around the green are much complained about. A meeting was therefore held with Hart officers to explore options, after which they wrote a short paper suggesting yellow lines down some sections of Chatter Alley and Church Lane to be the only feasible way forward.There are numerous pros and cons for yellow lines, and it is the intention of the parish council to widely consult with residents and businesses. The first stage of the consultation with businesses has taken place. Businesses are very much against the installation of yellow lines. However, the meeting was constructive with some suggestions put forward to explore and agreed to have ongoing conversations with businesses.The consultation was then posted in the village by Hart, at odds with the initially agreed plan. Cllr Miles immediately contacted them to ask them to stop installation of yellow lines. However, to do so this has to be through the formal consultation process with a response by 18th November. This therefore does not allow enough time in the short term to complete a wider consultation with residents. If DPC respond to confirm they wish the proposal to be removed, then the matter will then need to be raised with Hampshire CC.**It was resolved that DPC would respond to the consultation on yellow lines and confirm that they should be removed from the proposal of yellow lines within Dogmersfield.** **Proposed GC, Seconded SM, all in favour.**  |
| 22/161  | **Commemorative Trees** To confirm approval of tree purchase for Pilcot Green South  Further to October meeting an order has been placed to purchase 2 Silver birch trees for the green to include compost, mulch and planting service which provides a 2-year guarantee in the event of damage or disease. Value of order £528 net of VAT. Budget approved £750 October meeting therefore £222 remains for plaques.    |
| 22/162  | **To consider the council’s response to current planning applications including update on tree work applications** * 22/01763/FUL – Old Stables, Pilcot Hill

The Old Stables, Pilcot Hill.  This is for the erection of a 3mx3m shed in the paddock behind the Old Stables to house mowing equipment etc.  There have been no objections from near neighbours.Recommendation No comment  * 22/02232/HOU and 22/02233/LBC – Rosevale Chimes, Church Lane

Rosevale Chimes, Church Lane.   This is for the re-roofing, re-pointing of the chimney and installation of new guttering and downpipes on a listed building.  The application has been very thorough in ensuring that materials and methods are in accordance with requirements for listed buildings and there is a supportive heritage statement. It is believed any decision will depend on heritage considerations and DPC do not possess the expertise to comment on the detail.  Recommendation No comment**It was resolved to confirm No Comment in response to the above planning applications as recommended****Proposed GL, Seconded SM, all in favour.** * 22/02423/FUL – Janes Barn, Church Lane

**It was resolved to submit: OBJECTION**1. Conflict with NEB 1. Even though the stated conversion is to ‘holiday lets’, the barn will be converted into 2 dwellings. These proposed dwellings will be in the countryside and outside the settlement boundary. Under Local Plan policy NEB1:‘…Development within the countryside will only be supported where they are… (h)..converting previously used permanent buildings or redundant agricultural buildings for appropriate uses…’As planning permission for the barn was only granted in January 2021 it is difficult to see how it is a ‘previously used permanent agricultural building’ and how it has become redundant within 18 months. DPC does not believe that it has ever been used for agricultural purposes.The use of the building to provide ‘holiday lets’ is not considered an ‘appropriate use’. Dogmersfield does not have any holiday type amenities whatsoever.2. Conflict with Notice of Decision of Application 21/00524/FUL. The Notice of Decision for replacement of the wooden storage barn with a more substantial structure (8th April 2021) stated:‘…The barn hereby approved should only be used for storage ancillary / incidental to the main dwelling adjoining the site, known as Jane’s Cottage, and shall not be used for any other purpose…’3. Conflict with DNP1. The application is in conflict with Dogmersfield Neighbourhood Plan (DNP) Policy 1:‘…Development within the countryside and outside the boundaries of the conservation area will only be supported if they are designed to provide appropriate facilities for rural enterprise, forestry or leisure, and to do so in a manner which demonstrably benefits the rural economy without harming countryside interests.’Although the ‘holiday lets’ could be considered ‘leisure’ the conversion does not ‘demonstrably benefit the rural economy.’The development represents ongoing development of a rural location which is not appropriate in the countryside, and risks setting a precedent for further development of the site.4. Conflict with the Vision of the DNP. The vision of the DNP includes:‘…The essentially one-sided nature of the build environment will be preserved.’The proposed dwellings are set back from Church Lane and represent ‘back land development’ which runs counter to the one-sided, linier nature of Dogmersfield village.5. Septic Tank on Agricultural Land. The development proposes the installation of a residential septic tank on agricultural land. DPC believes that this is in breach of planning regulations.**Proposed GL, Seconded GC, 3 in favour, 1 abstention.****It was resolved to submit: OBJECTION****22/02504/GPDAGD –Harewarren Farm, Chalky Lane**1. Conflict with NEB 1. Even though the change of use of the Piggery could be considered ‘brownfield land’ the proposed dwellings will be in the countryside and outside the settlement boundary. Under Local Plan policy NEB1:‘…Development within the countryside will only be supported where they are… (h)..converting previously used permanent buildings or redundant agricultural buildings for appropriate uses…’The re-development of the Piggery building to provide 2 dwellings amongst a number of outbuildings whose use is storage units and car parking is not considered an ‘appropriate use’.2. Conflict with Notice of Decision of Application 20/01288/FUL. The Notice of Decision for improvement of access to the outbuildings from Chalky Lane in December 2020 states:‘…The use of the site will not change in any way…’3. Conflict with DNP1. The application is in conflict with Dogmersfield Neighbourhood Plan (DNP) Policy 1:‘…Development within the countryside and outside the boundaries of the conservation area will only be supported if they are designed to provide appropriate facilities for rural enterprise, forestry or leisure, and to do so in a manner which demonstrably benefits the rural economy without harming countryside interests.’The application represents development of a rural location which is not appropriate in the countryside, and risks setting a precedent for further development of the site.4. Conflict with the Vision of the DNP. The vision of the DNP includes:‘…The essentially one-sided nature of the build environment will be preserved.’The proposed dwelling is set back from Church Lane and represents ‘back land development’ which runs counter to the one-sided, linier nature of Dogmersfield village.5. Distance from Amenities. These two small dwellings set amongst outbuildings used for storage and car parking would be a significant distance from any amenities, and this is not considered appropriate for small dwellings.**and 22/02509/GPDOFF –Harewarren Farm, Chalky Lane**1. Conflict with NEB 1. Even though the change of use of the workshop could be considered ‘brownfield land’ the proposed dwelling will be in the countryside and outside the settlement boundary. Under Local Plan policy NEB1: ‘…Development within the countryside will only be supported where they are… (h)..converting previously used permanent buildings or redundant agricultural buildings for appropriate uses…’

As the LDC for the workshop was only granted in May 2021, it is difficult to see how it has been a ‘previously used permanent building’ for any length of time and how it has become redundant in such a short timeframe.The use of the building as an isolated 2-bedroom dwelling amongst a number of outbuildings whose use is storage units and car parking are not considered an ‘appropriate use’.1. Conflict with Notice of Decision of Application 20/01288/FUL. The Notice of Decision for improvement of access to the outbuildings from Chalky Lane in December 2020 states:‘…The use of the site will not change in any way…’
2. Conflict with DNP1. The application is in conflict with Dogmersfield Neighbourhood Plan (DNP) Policy 1: ‘…Development within the countryside and outside the boundaries of the conservation area will only be supported if they are designed to provide appropriate facilities for rural enterprise, forestry or leisure, and to do so in a manner which demonstrably benefits the rural economy without harming countryside interests.’

The application represents development of a rural location which is not appropriate in the countryside, and risks setting a precedent for further development of the site.1. Conflict with the Vision of the DNP. The vision of the DNP includes:‘…The essentially one-sided nature of the build environment will be preserved.’

The proposed dwelling is set back from Church Lane and represents ‘back land development’ which runs counter to the one-sided, linier nature of Dogmersfield village.1. Distance from Amenities. This isolated, single dwelling set amongst outbuildings used for storage and car parking would be a significant distance from any amenities, and this is not considered appropriate for a small, single dwelling.

**Proposed GL, Seconded GC, all in favour.**    |
| 22/163  | **To update members on any new planning consultations, appeals and enforcements** * Update on current status of ongoing applications

 **The summary document on open planning applications was reviewed:**Cllr Leach to query Emily’s as no decision made stillNew applications have been made live in the planning portal and Cllr Leach will circulate these in due course.  |
| 22/164  | **To receive an update on Highways issues and approve any actions required** To consider action required to dead oak tree located at start of footpath 9 – Cllr Chisnall referred to photo of overhanging dead oak over footpath 9. Land ownership is not clear as to whose responsibility the tree is. Cllr Fillis agreed to investigate.Cllr Miles confirmed that all the posts agreed to mount the SID upon have been upgraded as required to hold the equipment. The CF1 program is not yet complete though with line markings to be installed.The 7 sites that have been identified to hold the SID provide 13 sites, as 6 posts allow the SID to be mounted in both directions. A suggested program of rotation of SID was provided. It was agreed to explore appointing a contractor to move the SID around the parish as per an agreed program and provide the data for analysis. This data could be used for a number of purposes, number of activations, volume of traffic etc. Cllr Miles to obtain quotes from available contractors. |
| 22/165 | **Finance & Regulatory Matters** To consider financial & regulatory matters and approve monthly accounts and payments    Reports reviewed included:  1. **DPC Act vs Bud Oct 2022**– a report to show comparison of actual spend vs budget spend for year to date was provided. This includes a column for October which shows Clerk pay for July to September inclusive of HMRC payments now made and reported to HMRC.

 YTD variance against budget shows £446 overspend across Audit, Insurance and Grants (FOAS and Basingstoke Canal). Otherwise Forecast column reflects available spend for remainder of year.   1. **Bank Reconciliation** – shows bank balance at Unity Trust at end of October £18,160.48 following payments approved at last meeting held in September.

 Payment made to Greymatter has also been duplicated by Direct debit. Clerk has requested refund of double payment £388.80. Greymatter have confirmed that the duplicate payment will be refunded.In addition, the direct debit to ICO for annual Data Protection registration £35 was paid and is acknowledged by DPC.  1. October **bank statement** is provided

 It was resolved to approve the reports and bank reconciliation as reported  1. Payments for approval from Unity Trust bank account

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| Payee  | Amount   | Exp type  |
| Mrs C L Inglis  | £470.00 Oct salary  | Clerk  23.5hours  |
| HMRC  | £117.50 Oct PAYE  | PAYE deductions from payroll  |
| Netwise  | £72.00  | .gov.uk domain  |
| Community Heartbeat  | £162.00  | Annual Defib Support to 2023  |

**It was resolved to approve accounts as presented and payments as listed above to be paid from Unity Trust bank account** **Proposed GC, Seconded GL, all in favour.**  To consider a request from the Dogmersfield Volunteer Group for a £300 donation to new planting on the chicanes in Chatter Alley. **It was resolved to approve donation of up to £300 for new planting on chicanes on Chatter Alley to be expended from the Project expense code.****Proposed GL, Seconded GC, all in favour.**   |
| 22/166  | **Correspondence received**   Chair received communication from HMRC to be passed to Clerk to review   |
| 22/167  | **Information sharing** None shared |
| 22/168  | **Dates of next meeting** Next meeting to be held 12th December 2022 |

Meeting closed at 9.01pm

Signed:

Date:

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| **Abbreviation** | **In place of** | **Abbreviation** | **In place of** |
| APA | Annual Parish Assembly | HDC  | Hart District Council |
| CBF | Community Benefit Fund | NALC | National Association of Local Councils |
| CIL | Community Infrastructure Levy | NPPF | National Planning Policy Framework |
| DPC | Dogmersfield Parish Council | TBHSPA | Thames Valley Heaths Special Protection Area |
| HALC | Hampshire Association of Local Councils | SANG | Suitable Alternative Natural Greenspace |
| HCC | Hampshire County Council |  |  |