



# DOGMERSFIELD PARISH COUNCIL

## **Draft Minutes of the Meeting held at Dogmersfield Primary School 11th September 2023 at 7.30 p.m.**

<b>Councillors</b>	<b>In Attendance</b>
Cllr Graham Leach (Chair)	Yes
Cllr Anne Fillis (Vice-chair)	Yes
Cllr Graham Chisnall	Yes
Cllr Sarah Miles	Yes
Cllr Andrew Simonds	Yes

**Clerk: Sam Rowe**

**In attendance:**

Members of the public 9

Hart District: Councillor Hale

23/071	<b>Welcome and apologies for absence.</b>  Welcome from the Chair  Apologies were received from:  Cllr Dorn – Hart District Council
23/072	<b>To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed.</b>  None
23/073	<b>To approve the minutes of the council meeting of 10th July 2023</b> <b>To approve the minutes of the extra ordinary meeting 3<sup>rd</sup> August 2023</b>  It was resolved to accept the minutes of the meeting held on 10 <sup>th</sup> July 2023 as an accurate record of the meeting. Proposed SM, Seconded GC, all in favour.  It was resolved to accept the minutes of the meeting held on 3 <sup>rd</sup> August 2023 as an accurate record of the meeting. Proposed GC, Seconded AF, 4 in favour (SM abstained – absent from meeting)
23/074	<b>To review matters arising from previous meetings</b>  See Register of open actions. Closed actions have been removed.



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23/075	<p><b>Announcements from the Chairman and Clerk</b></p> <p>The Chair said that he and Cllr Fillis had met with the GM of the Four Seasons Hotel to raise concerns around the noise from a recent event which went on until the early hours of a Sunday morning. The GM committed to inform the Parish Clerk in advance of any further such events so that the village could be informed. He also committed to making sure that events did not go on into the early hours.</p>
23/076	<p><b>County and District Councillor's reports</b></p> <p>Cllr Hale has been in touch with Thames Water. Plans have been put in place to resolve the issue with sewage overspill on Chatter Alley. Thames Water have praised the residents in the village for escalating the problem, as this means there is a well-documented history on the problem. The Chair also spoke to Thames Water customer service who have advised they need to do some investigative work. They have advised this will be done in October, but could give no set date. The Chair has requested it gets done in October half term, but this cannot be guaranteed. The Chair has asked they let us know once they have a date so the village and school can be informed.</p> <p>Cllr Hale confirmed there have been delays within the planning department.</p> <p>The Farnborough Airport consultations are taking place in September and would encourage all to participate.</p> <p><b>Action.</b> Chair to put a message on the village WattsApp to inform residents of the consultation. DPC position to be decided at the next meeting and decision taken on how DPC should respond.</p> <p>Due to the new variant of Covid, jabs have been bought forward.</p>
23/077	<p><b>Public Session</b></p> <p>It was suggested that Lengthman Hours could be used to cut back footpath 1. However, this is a landowners responsibility. Alternatively, the ramblers are happy to do the work, but would need permission from The Four Seasons (the Landowners).</p> <p><b>Action:</b> Cllr Fillis to contact the Four Seasons to ask them to do the work or give permission for the ramblers to carry it out.</p> <p>Dogmersfield primary school are looking for a Foundation Governor, they would really like a resident of the village to join them to strengthen their profile within the village. Please email <a href="mailto:CoG@dogmersfield.hants.sch.uk">CoG@dogmersfield.hants.sch.uk</a> for more information.</p>
23/078	<p><b>To consider the council's response to current planning applications including update on tree work applications.</b></p> <p><u>23/01707/PREAPP – Fermoy, A287</u></p> <p>A pre-app had been submitted to convert the garage into an annex. Cllr Simonds recommended no response from DPC at this stage.</p> <p><u>23/01960/HOU - Sr John's, Church Lane, RG27 8SZ</u></p>



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	<p>Erection of a single storey front extension, enlargement of the window to the front elevation and insertion of new window to the side elevation.</p> <p>Cllr Simonds explained this was a newly validated application and no papers were yet available on the planning portal. However, the application seemed straight forward and DPC had no raised any concerns with the pre-application.</p> <p><b>If the application is in line with the pre-application then DPC has no need to further discuss the application and should not object.</b></p> <p><b>Proposed AS, Seconded GL all in favour.</b></p>
23/079	<p><b>To update members on any new planning consultations, appeals and enforcements.</b></p> <p><u>23/00982/HOU - Whispers, Chatter Alley</u></p> <p>Planning permission has been granted for the therapy room to be constructed in the back garden with ramped access. This will be outside the Dogmersfield settlement area. The therapy room will be c5m x 7.5m and c3.5m high (max)</p> <p>Cllr Simonds talked the Council through the Decision Notice, including the points raised by Hart in answer to DPC's objections to the therapy room and the conditions on its use. After a lengthy discussion it was proposed that DPC accept the decision from Hart planning, however DPC would like to put on record about their concerns so re-iterate the conditions set by Hart so as Hart's decision does not set a precedent to challenge the Neighbourhood Plan.</p> <p><b>Proposed AS, Seconded AF all in favour.</b></p> <p><b>Action:</b> Cllr Simonds to respond to Hart Planning accepting their decision but putting on record DPC's concerns and re-playing the conditions as discussed above.</p>
23/080	<p><b>To approve the updated financial regulations</b></p> <p>The main changes that were made were:</p> <ul style="list-style-type: none"> <li>• Updated to modernise the banking arrangements including allowing for internet payment as standard and adding in the use of a credit card.</li> <li>• Changing Chairman to Chair throughout.</li> <li>• General tidying up - by reference to the Fin Regs adopted by Church Crookham Parish Council - no updated standard regs have been sent out by NALC since we last produced these so no new clauses to be added.</li> </ul> <p><b>To accept the new financial regulations as written.</b></p> <p><b>Proposed AF, Seconded GL all in favour.</b></p> <p><b>Action:</b> Clerk to add Dogmersfield PC heading and date of adoption, and replace the existing financial regulations with this new version on website.</p> <p>The Chair asked about progress on getting the credit card.</p> <p><b>Action:</b> Clerk to follow-up on credit card application.</p> <p>The Chair thanked Cllr Fillis for her work on the regulations.</p>



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23/081	<p><b>To approve the updated asset register</b></p> <p>The asset register has been made more user friendly and been brought up to date with assets that DPC own/maintain. A couple of final minor amendments were required.</p> <p><b>To accept the new asset register.</b></p> <p><b>Proposed SM, Seconded GL all in favour.</b></p> <p><b>Action:</b> Clerk to make final amendments, add Dogmersfield PC heading and date of adoption, and replace the existing asset register with this new version on website.</p> <p>Cllr Chisnall asked about the damaged fence on the left of the road by the entrance to the village from Pilcot Hill. In discussion it was decided not to include this on the asset register at this stage.</p> <p><b>Action:</b> Cllr Fillis to speak with the resident nearest the fence to establish ownership and responsibility for repair.</p>
23/082	<p><b>To update members on Highways</b></p> <p>Cllr Miles update the Council on a number of Highways issues.</p> <p><b>Yellow lines</b> – There has been quite a few views and input on the yellow lines. Highways proposed a consultation for Chatter Alley and Church Road. The scheme on Church Lane by the Queen's Head junction will be finished as this is a safety issue, but no further action is proposed on the Church Lane / Chatter Alley junction or along Chatter Alley at present. The DPC consensus was that parking around the junction and along Chatter Alley is dangerous, especially when turning left from Church Lane.. Cllr Miles and Cllr Leach will approach the businesses along Chatter Alley to discuss the cars park on the road. A formal letter will be written to Hampshire County Councillor Davies expressing DPC concerns for the safety along Chatter Alley.</p> <p><b>Sid Update</b> - Data has been gathered from March 2022 – July 2023. Presentation on the data was given by Cllr Miles – the presentation has been added to the website. The speed indicator lights will be turned off on the SID at some stage to collect data for comparison.</p> <p><b>Lay-by on Chalky Lane</b> – There are mixed views in the Parish on the 'unofficial lay-by' on Chalky Lane. After discussion it was decided that this would also get put in the letter to Cllr Davies expressing the concerns from the Parish.</p> <p><b>Trees along Chatter Alley</b> – Hampshire Highways have been in contact with Cllr Miles to advise that they don't own the land and are under the impression DPC are the landowners. Cllr Miles has confirmed to Highways that DPC do not own the land. Hampshire have previously taken down dangerous trees. This issue will also be put in the formal letter to Cllr Davies</p> <p><b>The levelled area on Chatter Alley</b> – A resident has offered to cover the levelled area on Chatter Alley with grass seed and is looking to plant more mature trees. DPC would like to</p>



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	<p>potentially contribute to this, however, they feel smaller trees (3/4year old cherry trees perhaps) would be more beneficial. Cllr Fillis will meet the resident to discuss budget and trees.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Cllr Fillis will follow up with the resident on Chatter Alley regarding tree planting and make a recommendation to the Council.</li> <li>• Cllr Miles will write formally to Cllr Davies (Hampshire County Council) to raise DPC's concerns on the various traffic and Highways issues raised above.</li> </ul>
23/083	<p><b>Finance and Regulatory Matters</b></p> <p>The Bank reconciliation – shows bank balance at Unity Trust at end of August, £20,086.61</p> <p>The following payments held over from July were presented for approval (no meeting in August).</p> <ul style="list-style-type: none"> <li>• Netwise invoice £396 for the Website - annual payment</li> <li>• HALC Affiliation Fees 2023/24 £198 and NALC Levy 2023/24 £20 - Total £228</li> <li>• Clerks expenses for stationary - £9.99 reem of paper, notebooks £12.79 and ink £22.37 total £45.15</li> <li>• Outstanding SID invoices from 11th January 2023 – 15<sup>th</sup> August 2023 total £930</li> </ul> <p><b>It was resolved to approve payments as listed above to be paid from Unity Trust bank account.</b></p> <p><b>Proposed AS, SM, all in favour.</b></p> <p><b>It was approved payment would be made via standing order for the SID maintenance for the amount of £120 every 4 weeks for the remainder of financial year 23/24.</b></p> <p><b>Proposed GL, Seconded AF, all in favour.</b></p> <p><b>To Approve the transfer of funds from CBF to DPC current account. Total £5421.11</b></p> <p><b>Proposed GL, Seconded SM all in favour.</b></p> <p>The Chair asked the Clerk to draw up a schedule of payments to suppliers and affiliations so that the Council could more easily review expenditure and payments would not be missed.</p> <p><b>Action:</b> Clerk to draw up schedule of supplier and affiliation payments.</p>
23/084	<p><b>Autumn Newsletter</b></p> <p>The Chair would like to produce a newsletter for the village to help improve communications. After a discussion it was agreed that Autumn would be a good time to send the newsletter as it would be 6 months after the APA, which was a good opportunity to update the residents on what the council have been up to. Each councillor would draft a paragraph or two for the for the newsletter.</p>



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23/085	<b>Correspondence received</b> None received
23/086	<b>Information sharing</b> - none
23/087	<b>Dates of future meetings 2023</b> <b>Monday 9<sup>th</sup> October, Monday 13<sup>th</sup> November, Monday 11<sup>th</sup> December</b>

Meeting closed at 9.50pm

Signed:

Date:

Abbreviation	In place of	Abbreviation	In place of
APA	Annual Parish Assembly	HDC	Hart District Council
CBF	Community Benefit Fund	NALC	National Association of Local Councils
CIL	Community Infrastructure Levy	NPPF	National Planning Policy Framework
DPC	Dogmersfield Parish Council	TBHSPA	Thames Valley Heaths Special Protection Area
HALC	Hampshire Association of Local Councils	SANG	Suitable Alternative Natural Greenspace
HCC	Hampshire County Council		