



DOG M E R S F I E L D P A R I S H C O U N C I L

Draft Minutes of the Meeting held at Dogmersfield Primary School 11th December 2023 at 7.30 p.m.

Councillors	In Attendance
Cllr Anne Fillis (Chair)	Yes
Cllr Sarah Miles (Vice-Chair)	Yes
Cllr Andrew Simonds	Yes
Cllr Fergal Cathie	Yes
Vacancy	

Clerk: Sam Rowe

In attendance:

Members of the public 8

Hart District: Cllr Jon Hale

County District: Tim Davies

23/120	Appointment of Chairman and declaration of acceptance of office Nomination for Anne Fillis to be Chair was received. Declaration of acceptance of office signed.
23/121	Appointment of Vice-Chair and declaration of acceptance of office Nomination for Sarah Miles to be Vice Chair was received. Declaration of acceptance of office signed.
23/122	Welcome and apologies for absence Cllr Chris Dorn sent his apologies
23/123	Co-option of councillor and signing of acceptance of office One application has been received, and the resident has completed the application form to confirm they qualify for co-option. All Councillors agreed they are happy for Fergal Cathie to start as a councillor once relevant forms have been completed. The 'Acceptance of office' form was completed. Fergal joined the December Parish Council meeting. It was resolved to appoint Fergal Cathie via co-option to Councillor. Proposed AF, Seconded SM, all in favour.



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23/124	<p>To receive and note any Disclosable Pecuniary Interests and requests for dispensation for items to be discussed.</p> <p>None</p>
23/125	<p>To approve the minutes of the council meeting of 13th November 2023</p> <p>Minutes of the meeting held 13th November were approved as a true record of the meeting. Proposed AF, Seconded SM, all in favour. (FC abstained as not in attendance)</p>
23/126	<p>To review matters arising from previous meetings</p> <p>See Register of open actions</p>
23/127	<p>Announcements from the Chair and Clerk</p> <p>None</p>
23/128	<p>County and District Councillor's reports</p> <p>County Councillor Tim Davies apologised for missing the November's meeting.</p> <p>He reports -</p> <ul style="list-style-type: none">• Winchfield local plan has been approved.• The Hurst in Winchfield has been closed due to Southeast Water and Thames Water works, however this should be open next week,• There is money for a 'Mini forest' (a tennis court size piece of land with approx. 200 trees planted in it) There is a budget of £100,000, He would like DPC to think about if they would like a mini forest and to apply for funding.• Next year there is budget to improve the road markings on the local road. DPC to let Cllr Davies know if they would like any white lines re whitening around Dogmersfield.• Cllr Davies met with the new PCSO, who will has committed to report to local parishes.• Cllr Davies has asked for an update on the police raid on the A287 and will feed back to DPC. <p>A question was asked about Hampshire County Councils' financial situation and Cllr Davies reported that they are fine financially for 2.5 to 3 years.</p> <p>County Councillor Jon Hale reports -</p> <ul style="list-style-type: none">• Everyone should have had their Christmas bins update. He will send this information on the DPC to put on the DPC website.• There is a new planning application for a solar farm in Long Sutton.• Cllr Hale gave thanks to everyone who gave feedback on the Farnborough airport planning application.• A full application is expected in the New Year for the warehouses at Junction Five.• Cllr Hale asked about the drainage problem on Chatter Alley. It was noted that the Thames water lorry have been pumping which has helped the problem so far.



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23/129	<p>Public Session</p> <p>The school informed the meeting that they have plans to re landscape their outside areas and this will be a 3-year project. It was noted that they would like to make use of the land and the ditch outside the school fence and potentially move the fence.</p> <p>Cllr Simonds advised that unless the school is exempt from obtaining planning permission it will still need to go through planning due to being in a conservation area.</p> <p>DPC advised they are happy to go through plans with the school before they put in for planning permission as there will be certain restrictions, for example the height of structures and impact on visibility for vehicles.</p>
23/130	<p>To consider and approve the council's response to current planning applications including update on tree work applications</p> <p><u>23/01960/HOU St John's, Church Lane, RG27 8SZ</u> -Erection of a single storey front extension, enlargement of the window to the front elevation and insertion of new window to the side elevation. Approved.</p> <p><u>23/01926/HOU, Cherry Tree Lodge Church Lane Dogmersfield Hook Hampshire RG27 8SZ,</u> Replacement of existing single glazed windows to front and rear, replacement of two sets of patio doors and replacement of fascias and soffits. DPC have objected to this. No decision from Hart DC yet.</p> <p><u>23/02096/FUL The Meads Sprats Hatch Lane Winchfield</u> <u>Construction of replacement dwelling (following demolition of existing dwelling)</u> Refused.</p>
23/131	<p>To update members on any new planning consultations, appeals and enforcements and approve any actions.</p> <p><u>23/02585/GPDAGD, Harewarren Farm Chalky Lane Dogmersfield Hook RG27 8TG</u> Change of use of existing agricultural building (The Piggery) to form one two bed and one three bed dwellinghouse (building operations required to facilitate this change of use will be applied for under a separate planning application)</p> <p>DPC can see no objection to change the use and propose that no action is needed. Proposed AF, Seconded SM, All in Favour.</p> <p>Farnborough Airport expansion There have been approximately 1200 comments on the this so far, with approximately 1000 objections and 200 in support.</p> <p>Dogmersfield is just inside the flight path, however flights can be directed over the parish due to weather and congestion. Residents are concerned with the noise impact and the impact on the environment and climate change. It was noted that Hart DC have objected and it was agreed that DPC would put in a similar objection. (See DPC website for Harts full comments)</p>



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	<p>Full details of the current plans can be found on the Farnborough Airport Ltd consultation website https://farnboroughairport2040.com</p> <p>It was proposed that DPC strongly object to the application, supporting the objection from Hart DC, and that specific reference be made to noise and climate concerns.</p> <p>Proposed AS, Seconded SM, All in Favour.</p>
23/132	<p>To update members on Highways and approve any actions</p> <p>CLlr Miles had a meeting with Ian Janes and reports on the below topics -</p> <p>Parking on Chatter Alley – Ian has said there only two options for this. First is to put yellow lines down the whole of chatter alley. The second is to put white H bars in front of the houses, this option is not legally enforceable.</p> <p>Overgrown trees across the parish - Ian will map out which areas he believes are under highway's jurisdiction and let the Parish Council have a record of this.</p> <p>Parking at the canal bridge – Option is to put in dragons' teeth - Ian will come back to CLlr Miles with a proposal</p> <p>Repair and Replace Dogmersfield white signs – This could potentially be funded through the community financed initiative as funding is tight. He will produce a proposal.</p> <p>Unofficial Layby – this has been filled in and Ian is checking to see if this was Highways.</p> <p>CLlr Miles has completed the fly tipping survey from Hart.</p>
23/133	<p>To Approve the updated 'Standing Orders'</p> <p>The Standing Orders have been updated.</p> <p>Action: Clerk to look at section 21 – Data protection and the process and policies in more detail.</p> <p>The updated Standing Orders were approved and will be published on the website. The Clerk to investigate section 21.</p> <p>Proposed AF, Seconded SM, all in favour.</p>
23/134	<p>To confirm the APA (The Annual Parish Assembly) and APM (Annual Parish Meeting) dates</p> <p>APA – The Annual Parish Assembly - This meeting must be held between 1st March and 1st June inclusive dates. NO decisions are made, and this is the informal meeting where residents are invited to join to receive a presentation on what has been achieved by the PC and what future plans look like.</p> <p>APM – Annual Meeting – must be held in May and is governed by https://www.legislation.gov.uk/ukpga/1972/70/schedule/12/part/II the rules set out in the Local Government Act, and dictated by whether the parish council is in an election year. The first order</p>



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	<p>of business at this meeting is the appointment of the Chairman and there are rules that surround that.</p> <p>ACTION: The Chair would like to look in whether next year is an election year and the Clerk to look in whether the APM can be held the same time as a normal DPC meeting. It was agreed that a new proposal will be brought to the January Parish Council Meeting.</p>
23/135	<p>Finance and Regulatory Matters</p> <p>The Bank reconciliation – shows bank balance at Unity Trust at end of November, £18,304.47</p> <p>To approve accounts and payments There were no payments to be approved for December.</p> <p>To approve the 24/25 budget. The budget was discussed and agreed. To fund the budget a small increase of approximately 5% will be levied on the precept. The clerk to submit the required paperwork to Hart District Council.</p> <p>The budget was approved with an increase in the precept of approx. 5% Proposed AF, Seconded FG all in favour.</p> <p>ACTION: Clerk to submit paperwork for 2024/25 precept to Hart District Council</p> <p>Community Benefit Fund – Footpath and Tree Planting Projects Update and Request to Approve Expenditure – November 2023</p> <p>Tree Project: At the November 2023 meeting, the Council accepted the recommendation from the Community Benefit Fund (CBF) working group to purchase and plant 10 Wild Cherry trees within the Parish. Council requested an update as where the trees were to be planted.</p> <p>Update: An order was placed for the trees on 29th November and delivery is expected imminently. The following locations have been proposed and agreed by the CBF working group:</p> <ol style="list-style-type: none">1. Three trees on the verge opposite Dogmersfield School2. Two trees within the boundaries of Dogmersfield School3. Two trees on the verge of Church Lane close to St Johns4. One tree at the junction of Chalky Lane and the A2875. Two trees on the verge outside Milmead Cottages <p>Point 4 to be double checked with Highways.</p> <p>Footpath Project: Council has previously accepted a recommendation from the CBF working group to upgrade and improve footpath signs around the Parish by providing new wooden posts where necessary and to add small location signs in the style shown below which would mark start and end positions of footpaths.</p> <p>Wooden posts are provided FOC to the Parish Council by Hampshire CC and will be sourced where necessary. Two quotes have been obtained for the signage and the CBF working group</p>



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	<p>propose to accept the lowest offer, provided by BrandTastic (the company which created the Footpath leaflets for DPC).</p> <p>This costing is shown below:</p> <p>Artwork x 21 signs: 5 hours @ £80 = £400</p> <p>Production: 3mm foamex sign 60 x 115mm with single sided UV print and 2 holes drilled, one at the top and one at the bottom = £5 per unit Project and print management: 1 hour @ £75</p> <p>Total to artwork 21 signs and print a total of 32 will be £635 + VAT.</p> <p>Initial advice was received from Hart District Council that cost of providing such signage could be funded via the S106 funds that are held on our behalf and it is the intention that a claim will be made for this cost. Should the claim be unsuccessful, there is funding available in the CBF fund to cover this cost.</p> <p>The Clerk was authorised to make payment for the footpath signs for the sum of £635 plus VAT. Proposed AF, Seconded AS, all in favour.</p>
23/136	<p>Correspondence received</p> <p>None</p>
23/137	<p>Information sharing</p> <p>None</p>
23/138	<p>Dates of future meetings 2024</p> <p>8th January, 12th February, 11th March</p>

Meeting closed at 8.45

Signed:

Date:

Abbreviation	In place of	Abbreviation	In place of
APA	Annual Parish Assembly	HDC	Hart District Council
CBF	Community Benefit Fund	NALC	National Association of Local Councils
CIL	Community Infrastructure Levy	NPPF	National Planning Policy Framework
DPC	Dogmersfield Parish Council	TBHSPA	Thames Valley Heaths Special Protection Area
HALC	Hampshire Association of Local Councils	SANG	Suitable Alternative Natural Greenspace
HCC	Hampshire County Council		